## NOTICE OF MEETING AND AGENDA

## December 20, 2017, 1 P.M.

Indiana Archives and Records Administration Conference Room 10 Indiana Government Center South-First Floor

## MEETING OF THE OVERSIGHT COMMITTEE ON PUBLIC RECORDS

- I. CALL TO ORDER
- II. DATE OF NEXT MEETING (January 17, 2018)
- III. APPROVAL OF MINUTES (November 15, 2017)
- IV. OLD BUSINESS
- V. DIRECTOR'S REPORT
- VI. RECORDS RETENTION AND DISPOSITION SCHEDULE(S) (Action Needed)
  - 1. BUREAU OF MOTOR VEHICLES Vehicle Services and Fulfillment
- VII. NEW BUSINESS
  - 1. Election of Officers
- VIII. MEETING ADJOURNMENT