

**NOTICE OF MEETING AND AGENDA**

March 16, 2016, 1:30 P.M.

Indiana Archives and Records Administration

Conference Room 10

Indiana Government Center South-First Floor

**MEETING OF THE OVERSIGHT COMMITTEE ON PUBLIC RECORDS**

- I. CALL TO ORDER
- II. DATE OF NEXT MEETING (April 20, 2016)
- III. APPROVAL OF MINUTES (December 16, 2015)
- IV. OLD BUSINESS
  - 1. Historical Records at State Archives
- V. DIRECTOR'S REPORT
- VI. RECORDS RETENTION AND DISPOSITION SCHEDULE(S) (Action Needed)
  - 1. DEPARTMENT OF HEALTH
    - Chronic Disease
- VII. NEW BUSINESS
  - 1. Election of Officers
- VIII. MEETING ADJOURNMENT