

**NOTICE OF MEETING AND AGENDA**

December 16, 2015, 1:30 P.M.

Indiana Archives and Records Administration

Conference Room 10

Indiana Government Center South-First Floor

**MEETING OF THE OVERSIGHT COMMITTEE ON PUBLIC RECORDS**

- I. CALL TO ORDER
- II. DATE OF NEXT MEETING (January 20, 2016)
- III. APPROVAL OF MINUTES (November 18, 2015)
- IV. OLD BUSINESS
  - 1. Historical Records at Archives
  - 2. County/Local General Retention Schedule – GEN 10-43 Routine Surveillance Recordings Change
- V. DIRECTOR'S REPORT
- VI. RECORDS RETENTION AND DISPOSITION SCHEDULE(S) (Action Needed)
  - 1. DEPARTMENT OF ADMINISTRATION  
Procurement
  - 2. DEPARTMENT OF CHILD SERVICES  
Child Welfare
  - 3. INDIANA SCHOOL FOR THE BLIND
- VII. NEW BUSINESS  
None
- VIII. MEETING ADJOURNMENT