



# STATE OF INDIANA

MITCHELL E. DANIELS, JR., Governor

Jim Corridan, Director & State Archivist

## INDIANA COMMISSION ON PUBLIC RECORDS

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### NOTICE OF MEETING AND AGENDA

July 27, 2011, 1:30 P.M.  
Indiana Commission on Public Records  
Room 401, Indiana State Library

#### MEETING OF THE OVERSIGHT COMMITTEE ON PUBLIC RECORDS

- I. CALL TO ORDER
- II. DATE OF NEXT MEETING (August 17, 2011)
- III. APPROVAL OF MINUTES (June 15, 2011)
- IV. OLD BUSINESS
- V. DIRECTOR'S REPORT
- VI. RECORDS RETENTION AND DISPOSITION SCHEDULE(S) (Action Needed)
  1. COMMISSION ON PUBLIC RECORDS  
General Retention Schedule for all State Agencies
  2. DEPARTMENT OF NATURAL RESOURCES  
Legal Division
  3. FAMILY AND SOCIAL SERVICES ADMINISTRATION  
DDRS/Blind and Visually Impaired Services
  4. PROTECTION AND ADVOCACY SERVICES COMMISSION  
All Divisions
  5. DEPARTMENT OF HOMELAND SECURITY  
Planning Division
  6. GAMING COMMISSION
  7. STATE DEPARTMENT OF HEALTH  
Vital Records
- VII. NEW BUSINESS
  1. Election of Chairman of Oversight Committee on Public Records
- VIII. MEETING ADJOURNMENT