



Indiana Department of Health-Immunization Division

Completed Vaccine Borrowing Reports must be submitted monthly to the Immunization Division Ordering and Accountability Specialist, and borrowing activities will be monitored as part of the VFC provider compliance visit. Follow-up and/ or corrective actions may be taken when excessive or inappropriate borrowing activities are noted.

Step 1) Provider borrows a dose of vaccine from one stock to administer to a child who is eligible to receive vaccine from the other stock.

Step 2) The Borrowing Report MUST be completely filled out for each borrowing occurrence.

A. Each vaccine a child receives must be listed on a separate row.

Step 3) As soon as the borrowed dose of vaccine is replaced in the appropriate vaccine stock, the provider will enter the date on the Borrowing Report.

Step 4) The provider will submit a copy of the Borrowing Report to the Immunization Division monthly and will make the report available to the Immunization Division during the site visit. Reports should be maintained for three years.

Date Range of Vaccine Reporting (date of first dose borrowed to date of last dose borrowed): 11/01/2014 to 11/30/2014

VACCINE BORROWING REPORT TABLE						
A Vaccine Type Borrowed	B Stock Used (VFC or Private)	C Patient Name	D Patient DOB (XX/XX/XXXX)	E Date Dose Administered (XX/XX/XXXX) AND Lot#	F Reason Appropriate Vaccine Stock was not Used (Use legend code on page 1 to mark one reason for each dose borrowed)	G Date Dose Returned to Appropriate Stock (XX/XX/XXXX) AND Lot #
DTap	VFC	Elsa Princess	05/03/2014	11/05/2014 AC14B177AA	1- Private vaccine shipment delay	11/12/2014 C4214BA
MMR	VFC	Anna Princess	11/25/2009	11/05/2014 J003790	1- Private vaccine shipment delay	11/12/2014 J013431
Varicella	Private	Shirley Temple	10/31/2013	11/10/2014 J009004	4- Private dose was short dated	11/12/2014 K002920
I hereby certify, subject to penalty under the False Claims Act (31 U.S.C. § 3730) and other applicable Federal and state law, that VFC vaccine dose borrowing and replacement reported on this form has been accurately reported and conducted in conformance with VFC provisions for such borrowing and further certify that all VFC doses borrowed during the noted time period have been fully reported on this form.						
Provider Name: Dr. Sam Who			Provider Signature: <i>Dr. Sam Who</i>			Date: 11/30/2014

References & Resources

Centers for Disease Control and Prevention (CDC) Borrowing Report

Centers for Disease Control and Prevention. VFC Operations Guide, July, 2022.

Revision History

- 07/17/2012, Created
- 08/28/2014, Updated
- 11/19/2014, Revised
- 02/21/2020, Revised
- 03/07/2022, Revised
- 01/01/2023, Revised