

BOARD FORM X
INDIANA STATE DEPARTMENT OF HEALTH
NOTICE TO EMPLOYEES

Under the Radiation Control Act of Indiana, the Indiana State Department of Health has established the Indiana Rule of Radiation Control for your protection against radiation hazards. This Rule includes safety standards, the availability of notices, Instructions and reports, and provides for periodic inspections. The Indiana Rule for Radiation Control further establishes the following provisions for workers engaged in activities conducted under a license or registration granted by the Indiana State Department of Health.

YOUR EMPLOYER'S RESPONSIBILITY

Your employer is required to:

1. Apply this Rule to all work involving sources of radiation.
2. Post or otherwise make available to you:
 - A copy of the Indiana Rule for Radiation Control.
 - In-house safety procedures that apply to your work
3. Provide or otherwise make available to you:
 - Training commensurate with the nature of your work.
 - An explanation of required safety procedures when requested.
4. Post or otherwise make available any notice of.
 - Violation Involving radiological working conditions
 - Proposed civil penalties
 - Proposed orders.

WHAT IS COVERED BY THE INDIANA RULE FOR RADIATION CONTROL

1. Limits on occupational exposure to radiation and to radioactive material in restricted and unrestricted areas.
2. Measures to be taken after accidental exposure.
3. Personnel monitoring, surveys, and equipment.
4. Caution signs, labels, and safety interlock equipment
5. Exposure records and reports.
6. Worker's rights regarding agency inspections.

YOUR RESPONSIBILITY AS A WORKER

You should familiarize yourself with the provisions of the Indiana Rule for Radiation Control and in-house safety procedures that apply to the work in which you are engaged. You should observe these provisions for your own protection and for the protection of your co-workers.

REPORTS ON YOUR RADIATION EXPOSURE HISTORY

1. The Indiana Rule for Radiation Control requires that your employer give you a written report if you receive an occupational exposure in excess of any applicable limit as set forth in the Rule or in the license or registration. Limits for occupational radiation exposure are set forth in Sections 410 IAC 5-4-2, 410 IAC 5-4-4, and 410 IAC 5-4-5 of the Rule. These Sections specify limits of occupational exposure to radiation as well as to concentrations of radioactive material in air.
2. If you work in an area where personnel monitoring is required:
 - At your request, your employer must make available to you a written report of your occupational radiation exposure upon termination of your employment, and
 - Your employer must make available to you at least annually records of your occupational radiation exposure.

INSPECTIONS

All licensed or registered activities are subject to inspection by representatives of the Indiana State Department of Health. In addition, any worker or representative of workers who believes that there is a violation of the Radiation Control Act of Indiana, the Rule issued thereunder or the terms of the employer's license or registration with regard to radiological working conditions in which the worker is engaged, may request an inspection by sending a notice of the alleged violation to the Indiana State Department of Health, Indoor and Radiologic Health Division, 2 North Meridian Street, 5th Floor, Indianapolis, IN 46204-3003. The request must set forth the specific grounds for the notice and must be signed by the worker or the representative of the workers. During Inspections, agency inspectors may confer privately with workers, and any worker may bring to the attention of the Inspectors any past or present condition which he believes contributed to or caused any violation as described above with no penalty to the involved worker.

POSTING REQUIREMENTS

Copies of this notice must be posted in a sufficient number of places in every establishment where employees conduct activities licensed or registered pursuant to 410 IAC 5-2 or 410 IAC 5-3 of the Indiana Rule for Radiation Control. Employees working in or frequenting any portion of a restricted area must be able to observe a copy of this Information on the way to or from their workplace.