

Quality Improvement Tool

For Review of Acute Care Transfers



SECTION 1: Resident Characteristics and Risk Factors for Hospitalization

Resident ID _____ Date of birth _____

Date of **most recent** admission to nursing home _____ Age _____

a. Major diagnoses at admission _____

b. Conditions that put the resident at risk for hospital admission or readmission (*select all that apply*):

- | | |
|---|---|
| <input type="checkbox"/> Cancer, on active chemo or radiation therapy | <input type="checkbox"/> Multiple co-morbidities (<i>e.g. CHF, COPD and DM in the same patient; or multiple active diagnoses</i>) |
| <input type="checkbox"/> CHF | <input type="checkbox"/> Polypharmacy (<i>e.g. 9 or more medications</i>) |
| <input type="checkbox"/> COPD | <input type="checkbox"/> Surgical complications |
| <input type="checkbox"/> Dementia | <input type="checkbox"/> Other (<i>describe</i>) |
| <input type="checkbox"/> End-Stage Renal Disease | |
| <input type="checkbox"/> Fracture | |

c. Other Hospital Admission (*select one*):

- Past 30 days Past year, but not in the past 30 days (*list dates and reasons below*) None in past year

d. Emergency Department visit without hospital admission:

- Past 30 days Past year, but not in the past 30 days (*list dates and reasons below*) None in past year

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SECTION 2: Describe the Acute Change in Condition and Other Non-Clinical Factors that Contributed to the Transfer

a. Date the change in condition first noticed _____

b. Briefly describe the change, symptom, sign or other factor(s) that led to the transfer and then check each item below that applies

c. Check ***all*** that apply

New or Worsening Symptoms or Signs

- Abdominal pain
- Abnormal vital signs
(*low/high BP, high respiratory rate*)
- Altered mental status
- Behavior Symptoms (*agitation, psychosis*)
- Bleeding
- Cardiac arrest
- Chest pain
- Diarrhea
- Edema (*new or worsening*)
- Fall
- Fever
- Food and/or fluid intake
(*decreased or unable to eat and/or drink adequate amounts*)
- Functional decline (*worsening function and/or mobility*)
- Gastronomy tube
blockage or displacement
- Loss of consciousness (*syncope*)
- Nausea/vomiting
- Pain (*uncontrolled*)
- Respiratory arrest
- Respiratory infection
- Shortness of breath
- Seizure
- Skin wound or ulcer
- Unresponsiveness
- Urinary incontinence
- Weight loss
- Other (*describe*)

Abnormal Lab or Test Results

- Blood sugar (*high*)
- Blood sugar (*low*)
- EKG
- Hemoglobin or hematocrit (*low*)
- INR (*high or low*)
- Kidney function
(*BUN and/or Creatinine*)
- Pulse oximetry
(*low oxygen saturation*)
- Urinalysis or urine culture
- White blood cell count (*high*)
- X-ray
- Other (*describe*)

Diagnosis or Presumed Diagnosis

- Acute renal failure
- Anemia (*new or worsening*)
- CHF (*congestive heart failure*)
- Cellulitis
- COPD (*chronic obstructive lung disease*)
- DVT (*deep vein thrombosis*)
- Fracture (site: _____)
- Pneumonia
- UTI (*urinary tract infection*)
- Other (*describe*)

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SECTION 3: Describe Action(s) Taken to Evaluate and Manage the Change in Condition Prior to Transfer

a. Briefly describe how the changes in Section 2 were evaluated and managed and check each item that applies

b. Check all that apply

Tools Used

- Stop and Watch
- SBAR
- Care Path(s)
- Change in Condition File Cards
- Transfer Checklist
- Acute Care Transfer Form (or an equivalent paper or electronic version)
- Advance Care Planning Tools
- Other Structured Tool or Form (describe)

Medical Evaluation

- Telephone only
- NP or PA visit
- MD visit
- Other (describe)

Testing

- Blood tests
- EKG
- Urinalysis and/or culture
- Venous doppler
- X-ray
- Other (describe)

Interventions

- New medication(s)
- IV or subcutaneous fluids
- Increase oral fluids
- Oxygen
- Other (describe)

c. Were **advance directives** considered in evaluating and managing the change in condition or deciding about this transfer? No Yes
If yes, were any new advance directives or related orders written as a result of this change in condition? No Yes

If yes, check all that apply

- Do Not Resuscitate Order (DNR)
- Do Not Hospitalize Order (DNH)
- Comfort or Palliative Care Orders
- Order for Hospice Care
- POLST, MOLST or POST

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SECTION 4: Describe the Hospital Transfer

- a. Date of transfer _____ Day _____ Time (am/pm) _____
- b. Clinician authorizing transfer: Primary MD Covering MD NP or PA Other
- c. Outcome of transfer: Admitted, inpatient Admitted, observation Admitted, status uncertain
 ED visit only Other
- d. Resident died in ED or hospital: No Yes Unknown
- e. Hospital diagnosis(es) (if available) _____
- f. **Factors contributing to transfer** (check all that apply):
- Advance directive not in place
 - Resident preferred or insisted on transfer
 - Resources to provider care in NH were not available
 - Other (describe) _____
 - Clinician insisted on transfer
 - Family members preferred or insisted on transfer
 - NH policies do not support providing care in NH

SECTION 5: Identify Opportunities for Improvement

- a. In retrospect, does your team think this transfer might have been prevented? No Yes (check all that apply and describe below)
- The new sign, symptom, or other change might have been detected earlier
 - Changes in the resident's condition might have been communicated better among NH staff, with MD/NP/PA, or with ER staff
 - The condition might have been managed safely in the facility with available resources
 - Resources were not available to manage the change in condition safely or effectively (check all that apply)
 - On-site primary care clinician
 - Staffing
 - Lab or other diagnostic tests
 - Pharmacy services
 - Other (describe) _____
 - Resident and family preferences for hospitalization might have been discussed earlier
 - Advance directives and/or palliative or hospice care might have been put in place earlier
 - Other (describe) _____
- _____
- _____
- b. In retrospect, does your team think this resident might have been transferred sooner? No Yes (if yes, describe)
- _____
- c. After review of how this change in condition was evaluated and managed, has your team identified any opportunities for improvement?
- No
 - Yes (describe specific changes your team can make in your care processes and related education as a result of this review)
- _____
- _____

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