

# Children's Special Health Care Services Administrative Policy Manual

## Eligibility - Application Policy # B-1c



Title: Director,  
Children's Special Health Care Services (CSHCS)

**Previous Title:** Supplemental Application  
**Latest Revision Date:** May 23, 2019  
**Revision Reason:** Clarify to enable fair, objective and consistent administration.

**Title:** **Participant Information Change Processing**

**Policy:** When a participant becomes Emancipated or undergoes a change in Custody (unless becoming a Ward of the Court), CSHCS will initiate a Financial Eligibility Re-Evaluation. CSHCS requires a copy of any Court Order changing Custody of a participant. CSHCS will maintain up-to-date participant information records.