



Eric Holcomb, Governor
State of Indiana

Division of Mental Health and Addiction
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September 26, 2022

To: Recovery Works Providers and Referral Sources
From: Catrinka Prestly
Re: Memo 017
Subject: Recovery Works Updates

The purpose of this memo is to provide updated guidance for incarcerated jail participants, which will go into effect October 1, 2022. It is the responsibility of agencies and partners to ensure all aspects of the manual is reviewed by your staff.

Below is a summary of the upcoming changes:

▪ **Jail Services**

- Participants who are incarcerated in jail and seek services **upon release** must have a definitive out date prior to submitting an Information Sheet to PACE.
- Participants who are incarcerated and seeking Recovery Residence services should allow the participant to complete multiple provider applications to determine acceptance. All denials/acceptance applications must be sent with the Information Sheet
- PACE is unable to process referrals for participants utilizing the next court date

Recovery Works Website

- The Information Sheet for Criminal Justice Partners will be available on the Recovery Works website (www.in.gov/fssa/dmha/recovery-works/) beginning October 1, 2022.
- We will begin adding links to provider websites on the Provider Map located on the Recovery Works Website. This addition will aid in helping view provider service offering as well as additional information.

Recovery Works Policies and Procedures Manual

- An updated copy of the Policies and Procedures Manual will be available on our website October 1, 2022. The updated manual clarifies training policies and procedures as well as an Indiana Residency policy.

COVID-19

- Effective October 1, 2022, all COVID-19 allowances will end. Any changes made as a result of COVID-19 will cease. Please follow the Policies and Procedures Manual and contact Recovery Works with any questions.

Sincerely,

Catrinka Prestly
Recovery Works Director
Division of Mental Health and Addiction

