EMPLOYMENT SUPPORT AND RETENTION PLAN
State Form 56050 (R2 / 12-18)
FAMILY AND SOCIAL SERVICES ADMINISTRATION
DIVISION OF DISABILITY AND REHABILITATIVE SERVICES
VOCATIONAL REHABILITATION (VR) SERVICES

Date submitted *(month, day, year)*: 4/18/2019			Plan covers the following three (3) months: April, May, June				
Participant Information			Participant: Amy Sample				
Contact Information:	(765) 555-1111	Alternate Contact:	(765) 977-2222 (husband)	VR Identification Number:	12345	Job Start Date *(month, day, year)*:	3/18/19
Employer:	Welcome Center	Job Title:	Receptionist/Clerk	Hourly Wage:	$10.15	Weekly Hours:	40
Team Information							
VR Counselor (VRC):	Johnny Counselor	VRC Contact Information:		(765) 555-1234			
Provider Name:	Ace Employment Services	Employment Consultant (EC):		Roger Rogers		Contact Information:	(765) 555-3333

Plan of Services

Describe how you will support the participant becoming stable. These services include anything you are teaching at the work site, or at a different location, to help the participant gain the skills necessary to be stable. This may also include coordinating the participant's support team, and coordinating natural supports so the EC may fade. As you add to or modify the plan, include dates.

Date of Plan *(month, day, year)*	What will you teach?	Location	What strategies and supports will you use to teach?	Who will provide support?	How will you track progress?
4/15/2019	Operation of cash register	On-site	Practice of new point-of-sale software installed on Welcome Center computers for cash register operations	General manager & EC	Amy will be able to operate the cash register system independently
4/15/2019	Inventory	On-site	Review and practice of using agency inventory system	General manager & EC	Amy will demonstrate appropriate use of inventory tracking system per manager report
Date.	Identify the goal, skill, task, or behavior you are teaching.	Location	Examples of supports strategies include pictures, modeling, or task analysis.	Who will provide support?	How will you track progress?
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