



Commission on Rehabilitation Services Meeting

Friday, September 11, 2020

10 a.m. (Eastern)

Virtual Meeting

MEETING MINUTES

I. Call to Order/Roll Call/Welcome

The meeting was called to order by David Spradley –VR Commission Chair at 10:00 a.m.

A	Greg Bedan	V	Joel Boehner	V	Sarah Chestnut
V	Christine Dahlberg	V	Donna Elbrecht	A	Shawn Fulton
V	Melissa Keyes	V	Theresa Koleszar	A	PJ McGrew
V	Danei’l Mize	V	Amber O’Haver	V	Michelle Oja
V	Richard Propes	A	Marc Ruiz	V	David Spradley
A	Willaine St. Pierre Sandy	I, V	Susan Rinne		

(A=Absent, P=Present, T=Teleconference, Virtual =V, I=Invited Guest)

II. Approval of the August 14, 2020 meeting minutes

Motion: Danei’l Mize

Second: Melissa Keyes

The Commission voted unanimously in favor.

III. Public Comments

a) No public comments were given

IV. BRS Director Update – Theresa Koleszar

a) Annual Assessment Required Under HEA-1488 Regarding Order of Selection

- Available Staffing and Fiscal Resources
- Progress Toward Achieving Benchmarks
- Federal Requirements
- Order of Selection SFY20 Data

V. Review of Updated Employment First Plan – Vote on Final Document

a) Commission had a discussion around the final sections of the EF plan and added language for the Commission to conduct an annual review of the plan and make changes as needed.

Motion to approve the plan: Michelle Oja

Second: Sarah Chestnut

The Commission voted unanimously in favor.

VI. Other Committee Updates – VR Staff Awards

a) David Spradley, Chairperson thanked everyone who helped on the VR Staff Awards that were held at 9:00 am this morning.

b) Michelle Oja pointed out the process will start over again for the 2021 year and anyone who wants to participate on the committee can contact her.

- VII. Annual Report Due December 2020
 - a) Success Stories – Sarah, Donna and Melissa are working on stories to share for the annual report.
 - b) Employment First Update – Christine will look at drafting a paragraph for the EF portion of the annual report. The EF committee will look at the plan and discuss next steps.
 - c) Review Draft at November Meeting
 - VIII. Potential Speakers/Topics for 2021
 - a) Commission members discussed possible speakers/topics for the 2021 meeting schedule.
 - IX. Announcements
 - X. Next meeting November 13, 2020
 - XI. Meeting Adjourns 11:15 a.m.
- Motion:** Melissa Keyes
Second: Christine Dahlberg
The Commission voted unanimously in favor.

Future meeting dates:

Date	Time	Location	Address
November 13, 2020	10 a.m. – 1 p.m.	TBD	