

Licensed Child Care Home Advisory Committee

Meeting Minutes

Tuesday, January 23, 2018

Office of Early Childhood Staff Present: Debbie Sampson and Lillian Awe

Advisory Board Members Present: Sabrina Chase, Marci Graves, Noel Hanson, Ginny Harman, Latrina Johanning, Coleen Land, Gina Maples, Stephanie McKinstry, Joey Scherschel, and Maria Wynne

Advisory Board Members Absent: Elizabeth Cohen, Tamela Hunt, Rebecca Kenworthy, Jennifer Quartucci, and Nina Webb.

Laws/Regulations Business:

- The attorneys for the department have requested a summary of things talked about, presented and what the group did in the year 2017. Stephanie McKinstry, Latrina Johanning and Jennifer Quartucci should have the report completed in the next six (6) weeks.
- state regulations are still being revised.
- Nicole Norvell will host a webinar with the three (3) advisory committees to talk about the consumer Ed. changes and laws. Emails will soon go out about the webinar.

Office of Early Childhood and out of School Learning Business:

- Sabrina Chase made a motion to approve the October 2017 meeting minutes Colleen Land seconds that motion. **Motion Was Carried.**
- Berkley in California is conducting a study into the Time/share calculations for Providers. Debbie Sampson will send out the two (2) questions for the study for Advocating for Facility Costs. **(Stephanie McKinstry)** Tom Copeland does webinars and workshops on Child Care Taxes and Finances. **(Latrina Johanning)** Tom Copeland is a consultant for Minute Menu Pro. He gives regular advice to Providers through messages. **(Noel Hanson)** Tom's number is 651.880.5991.
- The University of Indiana received a grant from Kohl's and is working with United Way and Child Care Answers CCRR on a project called Best Baby Zone. The grant is to help reduce infant fatalities. Pack N' Plays, sleep sacks, toys and fitted sheets are some of the items that will be given away. First Responders are also partnered to give away these items if there is a need.
- Paths to Quality (PTQ) 2.0 is a revised version of PTQ that committees are beginning work on.
- The date for online consent forms is due mid-summer.
- Rhonda Clark is no longer with the agency as the assistant director.
- **(Gina Maples)** Is the IACCRR website shutting down? **(Debbie Sampson)** Yes, they are transitioning to a new website and all certificates of training will be saved. Providers can request their certificates be transferred to the new site.

Other Business:

- **(Stephanie McKinstry)** Moving to a new home. The garage can be used as a daycare room. Is this considered an addition? **(Debbie Sampson)** Yes, this is considered an addition. It is considered another room if it's attached to your home. Including a door to the outside of the house.
- **(Latrina Johanning)** Will there ever be a rating system implemented into licensing? **(Debbie Sampson)** there has been no talk of that. PTQ is our voluntary rating system.
- **(Maria Wynne)** Is in association with twenty (20) Providers from her area. They host a meeting each month at a different location.
- **(Stephanie McKinstry)** The Provider of Coconuts Daycare in Peru husband has passed away in a car accident.
- **(Debbie Sampson)** A Provider in Lake County was killed in a car accident with a semi truck.

Adjournment: Jenna Maples made a motion to end the meeting, Maria Wynne second that motion. The

meeting was adjourned at 1:42 p.m.