



EXPLORE CAREERS WITH US.

Whether you are looking for a new job, to improve your job qualifications, explore a new career, or hire a new employee, WorkOne West Central can help!

Connect with us at <https://www.in.gov/dwd/workonewestcentral/>

TABLE of CONTENTS

WorkOne West Central Magazine



Services are described on pages 3-7.

WorkOne offers free Job Seeker services. Whether you are looking for a new job, considering a career change, or you need to develop a career plan, our staff can assist you.



Programs are described on pages 8-13.

Training Programs for job seekers interested in paid training, paid internships, & one-on-one interviews with employers are some of the programs we offer. Do you need a career certificate or a high school equivalency diploma? We can help.



Workshop Calendars are on pages 14-15.

We offer in-person workshops and virtual workshops with instructions for registration. Workshops last 30-45 minutes and include topics such as resumes, job searching, interviewing, career interests, and employment background checks.



Office locations & hours are on the back.

WorkOne Centers provide access of workforce development services for customers & employers in each county. Office hours are 8 AM to 4:30 PM Monday through Friday or by appointment as noted on the back of this magazine.



USDOL-ETA Funding Acknowledgement and Product Disclaimer

This workforce product was funded by a grant awarded by the U.S. Department of Labor's Employment and Training Administration. The product was created by the recipient and does not necessarily reflect the official position of the U.S. Department of Labor. The Department of Labor makes no guarantees, warranties, or assurances of any kind, express or implied, with respect to such information including any information on linked sites and including, but not limited to, accuracy of the information or its completeness, timeliness, usefulness, adequacy, continued availability, or ownership.

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Facts About WorkOne Services



FIND A JOB NOW

Come see us. Visit a WorkOne office. Get help job searching. Register for a workshop. Talk to an employment specialist for the best guidance moving your career forward today.



<https://www.in.gov/dwd/workonewestcentral>

TRAINING & EDUCATION

Need an HSE diploma or a career certificate? We can help. Are you interested in On-The-Job Training? Ask our staff about training opportunities.

<https://www.in.gov/dwd/workonewestcentral>

UNEMPLOYMENT BENEFITS

If you are unemployed due to no fault of your own, you may be eligible for unemployment benefit insurance. To file a claim, call 1-800-891-6499.

<https://www.in.gov/dwd/indiana-unemployment/file/>



SKILLS WORKSHOPS



WorkOne workshops take 30-45 minutes and give you the latest information and tools. Trained facilitators give you the best advice to achieve your career goal.

<https://www.in.gov/dwd/workonewestcentral>

The WorkOne System is an equal opportunity employer and does not discriminate in the programs and services offered. Auxiliary aids and services are available upon request to individuals with disabilities. The TDD/TTY number is 1-800-743-3333. El Programa de Financiamiento asistido de acuerdo con el Título 1 de WIA es un programa de Igualdad de Oportunidades de Empleo. Ayuda y servicios auxiliares están disponibles a solicitud para personas con discapacidad. El numero de TDD/TTY es 1-800-743-3333.

See WorkOne office locations and hours of operation on the back of the magazine.



WorkOne Customer Services



ADULT SERVICES

For adults, we offer workshops on topics such as career interest, job searches, interviews, resumes, and work readiness. Ask about our paid training, on-the-job training, certification opportunities, career counseling and employment specialists who can help you plan your next career move.



DISLOCATED WORKER SERVICES

If you have lost your job as a result of layoff, downsizing, or plant closure, take advantage of our re-employment services as well as all of the Adult Services including workshops and career counseling. Visit a WorkOne office near you and ask to speak with an employment specialist about your next job.



VETERAN SERVICES

Thank you for your service, veterans! WorkOne is committed to providing veterans with priority service in transitioning from a military to civilian workforce. Veterans' Specialists provide employment services to eligible veterans and eligible spouses with significant barriers to employment.



YOUTH SERVICES

Are you between the ages of 16 and 24? WorkOne Youth Services can help you get the education and training to succeed! Career Coaches and The iWork Program work with you to develop career goals, on-the-job training, internships, and mentoring opportunities.

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ADDITIONAL SERVICES and INFORMATION:

Unemployment



To file an Unemployment Insurance Claim:
<https://uplink.in.gov/CSS/CSSLogon.htm>
and create an Uplink account.

For Unemployment Help, call the
Unemployment Customer Service
Center: 800-891-6499.

IMPACT

Indiana Manpower and Comprehensive Training

To learn more about this exciting
opportunity, contact an IMPACT case
worker or call:

800-403-0864, and choose Option 3.
Now Offering Child Care Support Services!



SNAP Benefits

Supplemental Nutritional Assistance
Program (SNAP) Go to:
in.gov/fssa/dfr/2691.htm

*Provides food assistance to low- and
no-income individuals and families.*



Vocational Rehabilitation

VR Services provide quality individualized
services to enhance & support people with
disabilities to prepare for, obtain,
or retain employment.

Call: 800-545-7763 Go to: <http://vrs.in.gov>



Proteus provides services & financial
assistance to help migrant & seasonal farm
workers qualify for better jobs & achieve a
better standard of living.

Call: 855-765-6687

Go to: www.proteusinc.net

Trade Adjustment Assistance (TAA)



TAA seeks to provide U.S. Workers who
are adversely affected by trade with the
opportunity to obtain skills, resources,
and support to become reemployed.

<https://www.in.gov/dwd/taa>.



Indiana Adult Education programs provide math, reading, and writing
education instruction at no cost to help you attain the skills
needed to earn a high school equivalency diploma.

Go to: <https://www.in.gov/dwd/career-training-adult-ed/adult-ed/>.

Connect with us at <https://www.in.gov/dwd/workonewestcentral>

Region 4 Adult Education Information



**High School
Equivalency**



Tippecanoe County: Lafayette Adult Resource Academy (LARA)-
1100 Elizabeth St | Lafayette, IN 47906 | Telephone: 765-476-2920

Carroll County: Delphi Adult Education-
711 Armory Rd | Delphi, IN 46923 | Telephone: 765-564-2100, Ext 1100

Clinton County: The Learning Network-
1111 South Jackson St | Frankfort, IN 46041 | Telephone: 765-659-6380, Ext 1822

Tipton County: Tipton Adult Education Center-
Hinds Adult Education | Classes at Tipton High School | Telephone : 765-552-4122.

White County: White County Academic Skills Center-
1017 O'Connor Blvd | Monticello, IN 47960 | Telephone: 574-583-5158

Benton, Fountain, and Warren Counties - Telephone 765-764-1880

Benton County: Benton County Adult Education-
105 South Howard St | Oxford, IN 47971

Fountain County: Main Street Center-
101 North Main St | Veedersburg, IN 47987

Warren County: Warren County Learning Center-
26 East Second St | Williamsport, IN 47993



Montgomery County: Crawfordsville Adult Resource Academy (CARA)-
1501 South Elm St | Crawfordsville, IN 47933 | Telephone: 765-362-2690

Cass County: LCSC Adult and Alternative Education-
410 West Miami Avenue | Logansport, IN 46947 | Telephone: 574-722-2912

Howard County: Kokomo Area Career Center-
2415 South Berkley Rd | Kokomo, IN 46902 | Telephone: 765-455-8021

Miami County: Miami County Adult Education:
19 North Park Dr | Peru, IN 46970 | Telephone: 765-475-2423

Find out more about Adult Education at:
<https://www.in.gov/dwd/career-training-adult-ed/adult-ed/>



Top Demand Occupations



Occupations listed are growing in-demand careers in West Central Indiana. These are careers that can be supported with funding to ensure skill development that matches the workforce needs of businesses and employers throughout Region 4.

Accountant and Auditor
 Administrative Services Manager
 Agricultural and Food Science Technician
 Architectural and Engineering Manager
 Assembler & Fabricator
 Automotive Service Technician/Mechanic
 Bookkeeping, Accounting, and Auditing Clerk
 Bus and Truck Mechanics and Diesel Engine Specialist
 Carpenter
 Chemical Equipment Operator and Tender
 Clinical Laboratory Technologist
 Computer and Information Systems Manager
 Computer Numerically Controlled Operator/Programmer (CNC)
 Computer Software Developer
 Computer Systems Analyst
 Construction Laborer
 Construction Manager
 Correctional Officer
 Counselor
 Customer Service Representative
 Dental Assistant
 Dental Hygienist
 Education Administrator
 Educational, Vocational, and School Counselor
 Electrical and Electronic Engineering Technician
 Electrician
 Electronics Engineer, Except Computer
 Elementary, Middle School and Secondary School Teacher
 Emergency Paramedic, EMT
 Executive Secretary and Administrative Assistant
 Financial Manager
 First-line Supervisor/Manager of Construction Trades & Extraction Workers
 First-line Supervisor/Manager of Mechanics, Installers, & Repairers
 First-line Supervisor/Manager of Office and Administrative Support Workers

First-line Supervisor/Manager of Office and Administrative Support Workers
 First-line Supervisor/Manager of Production & Operating Workers
 First-line Supervisor/Manager of Retail Sales Workers
 First-line Supervisor/Manager of Transportation & Material-Moving Machine and Vehicle Operators
 General and Operations Manager
 General Office Occupation
 Heating, Air Conditioning, and Refrigeration Mechanic and Installer
 Home Health Aide
 Human Resources Specialist
 Industrial Engineering Technologist and Technician Industrial Engineer
 Industrial Production Manager
 Industrial Machinery Repairer/Maintenance
 Industrial Truck and Tractor Operator
 Inspector, Tester, Sorter, Sampler, and Weigher
 Laborer and Freight, Stock, and Material Mover, Hand
 Licensed Practical Nurse (LPN)
 Machine Operator and Assembler
 Machinist
 Maintenance and Repair Worker
 Management Analyst
 Material Moving Worker
 Mechanical Engineer
 Medical and Clinical Laboratory Technologist
 Medical and Health Services Manager
 Medical Assistant
 Medical Record and Health Information Technician
 Millwright
 Multiple Machine Tool Setter, Operator, and Tender, Metal and Plastic
 Network and Computer Systems Administrator
 Nurse Practitioner
 Nursing Assistant
 Occupational Therapist
 Pharmacist
 Pharmacy Technician

Plumber, Pipefitter and Steamfitter
 Police and Sheriff's Patrol Officer
 Postsecondary Teacher
 Precision Electrical and Electronic Equipment Assembler
 Precision Metal Worker
 Production Worker
 Radiological Technologist
 Registered Nurse (RN)Respiratory, Occupational
 Physical Therapist
 Sales Representative
 Secretaries and Administrative Assistant
 Security Guard
 Semiconductor Processing Technician
 Shipping, Receiving, and Traffic Clerk
 Social Worker
 Solar Photovoltaic Installers
 Special Education School Teacher
 Surgical Technologist
 Team Assembler
 Tool & Die Maker
 Truck Driver, Heavy and Tractor-Trailer
 Truck Driver, Light
 Veterinarian
 Welder, Cutter, Solderer, and Brazier



EMPLOYER BUSINESS SERVICES

Job Posting & Recruitment Events | Screening Services | Qualified Applicant Searches | WorkKeys Job Task Analysis & Assessments
On-the-Job Training Grants | Space to Conduct Interviews

EMPLOYERS, DO YOU NEED TO HIRE A NEW EMPLOYEE?

BEFORE YOU DO, CONSIDER THE ON-THE-JOB WAGE REIMBURSEMENT PROGRAM!



WHAT IS ON-THE-JOB TRAINING?

- OJT's offset extensive employer costs of onboarding and training new hires.
- OJT Training Grants provide up to 50% wage reimbursement for each eligible new hire during initial training.
- OJT's have minimal paperwork. We manage the process for you.
- OJT Programs help employers reduce employee turnover

Employers, Are You Looking to Skill Up Your Workforce? Consider APPRENTICESHIPS.

APPRENTICESHIPUSA™

★★★

Benefits for the Apprentice:

- Earn higher wages and increase your earning potential.
- Receive relevant training.
- Gain experience.
- Increase skills and proficiencies.
- Access a pathway to college.
- Employer is invested in learning and training.
- Clear career path and opportunities.



Benefits for the Employer:

- 93% of apprentices retain employment after completing an apprenticeship program.
- Develop apprenticeship standards that meet training needs.
- Identify key roles and responsibilities for the apprenticeship.
- Determine the process of program operation, work processes, related technical instruction, and progressive wage schedule.

Contact Gerry Vasquez,
Apprenticeship Training Coordinator
gvasquez@workonewestcentral.org
Office: (765) 450 - 3058 Cell: (915) 543 - 1914

The JAG Program

Jobs for America's Graduates (JAG) Program is dedicated to helping students succeed in high school and beyond! JAG Indiana has assisted More than 20,000 Hoosier students graduate high school, pursue secondary education, and secure quality entry-level jobs leading to career opportunities. JAG students compete in regional, state, and national competitions and receive scholarships up to \$5,000.

More than 6,000 students have participated in over 130 JAG Programs throughout Indiana.



Schools listed offer the JAG Program in Region 4.

Ask your counselor how you can join the JAG team.

- Jefferson High School - Lafayette
- McCutcheon High School - Lafayette
- Oakland High School - Lafayette
- Kokomo High School - Kokomo
- Logansport High School - Logansport
- Peru High School - Peru
- Twin Lakes High School - Monticello

For more information about Region 4 JAG Programs, contact:

Ethan Groff,
JAG Region 4 Manager
(765) 450-3019 or
egroff@workonewestcentral.org

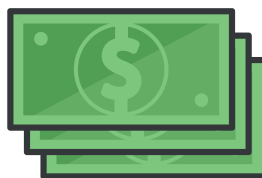
WORKFORCE READY GRANT



The Workforce Ready Grant pays for all tuition and regularly assessed fees for qualifying high-value certificates at any eligible training provider. To qualify, recipients must:

- Be an Indiana resident and a U.S. Citizen (or eligible non-citizen)
- Have a high school diploma (or equivalent) but less than a college degree
- Be eligible for state financial aid and file the FAFSA (for certain programs and providers)
- Enroll in a qualifying program at an approved training provider
- Meet any additional requirements for certain training providers and programs

More than 31,000 Hoosiers have been trained for a better job through the Workforce Ready Grant.




Workforce Ready Grant recipients earn nearly \$7,000 more after getting a certificate.

For more information on the Workforce Ready Grant in Region 4, contact:

Nikki Worl,
Kokomo WorkOne Center Manager
(765) 450-3048 or
nworl@workonewestcentral.org

Rural Healthcare Grant

Are you a resident of a rural county interested in the healthcare field?  Are you willing to work in healthcare in a rural county?

The Rural Healthcare Grant provides employment and training services to individuals who will gain the skills and competencies required to enter jobs in a healthcare occupations pathway in order to address workforce shortages in rural areas. 



**Certified
Nursing
Assistant**

**Licensed
Practical
Nurse**

**Registered
Nurse**

**Medical
Assistant**



For more information about the Rural Healthcare Grant, please contact:

Kris Trainer at WorkOne Logansport: ktrainer@workonewestcentral.org or 574-722-6652

Nikki Worl at WorkOne Kokomo: nworl@workonewestcentral.org or 765-450-3025

Jeremy Bolinger at WorkOne Lafayette: jbolinger@workonewestcentral.org or 765-474-5411

An initiative of the West Central Indiana Region 4 Workforce Board, U.S. Department of Labor, and Indiana Department of Workforce Development. Funding for this project has been provided by Indiana Department of Workforce Development. The WorkOne System is an equal opportunity employer and does not discriminate in the programs and services offered. Auxiliary aids and services are available upon request to individuals with disabilities.

Rural Healthcare Grant Details



Intent: To provide employment and training services to individuals that will gain the skills and competencies required to enter middle and high skilled jobs along a career pathway in healthcare occupations in order to address workforce shortages in rural areas.

Eligibility: Unemployed, Underemployed, or an incumbent worker. Participants must be 17 years of age or older and not currently enrolled in secondary school.

Primary Focus: Nursing Assistants, Licensed Practical Nurses, and Registered Nurses. A small number of related healthcare technician occupations may also be served such as Emergency Medical Technicians and Paramedics, Medical Assistants, Phlebotomists, etc.

Region 4 Rural Counties include:

- Some of Benton County (the Fowler area)
- Cass County
- Clinton County
- Fountain County
- Miami County
- Montgomery County
- Tipton County
- Warren County
- White County

The grant does not restrict the provision of grant funded services only to eligible individuals living in the rural service areas listed above. Participant training must support the intent of the grant, which is to alleviate healthcare workforce shortages in healthcare occupations serving rural counties. A number of individuals from Carroll County, Howard County, and Tippecanoe County who are interested in working in a rural county can be considered for funding under this grant.

Supportive Services: 10% of grant funds can be used for supportive services such as transportation assistance, NCLEX fees, physicals/shots, immunizations, scrubs, etc.

For Further Information, please contact:

WorkOne Logansport - Kris Trainer, ktrainer@workonewestcentral.org - 574-722-6652

WorkOne Kokomo - Nikki Worl, nworl@workonewestcentral.org - 765-450-3025

WorkOne Lafayette - Jeremy Bolinger, jbolinger@workonewestcentral.org - 765-474-5411

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Date: 4/2023*

VETERAN SERVICES



WorkOne is committed to providing Veterans with priority service in transitioning from a military to a civilian workforce. Veteran Specialists provide employment services to eligible Veterans and eligible spouses with significant barriers to employment.



WorkOne West Central Region 4: Tim Hill

Local Veterans' Employment Representative
Office: 765-474-2733 | Cell: 765-715-7580
Email: thill2@dwd.in.gov

Kokomo WorkOne: Eli Ireland

Disabled Veteran's Outreach Program Specialist
700 East Firmin St., Suite 150 | Kokomo, IN 46902
Office: 765-450-3029 | Cell: 765-431-0969
Email: eireland@dwd.in.gov

Lafayette WorkOne: Don Nedza

Disabled Veteran's Outreach Program Specialist
820 Park East Boulevard | Lafayette, IN 47905
Office: 765-446-2630 | Cell: 765-716-4172
Email: dnedza@dwd.in.gov

<https://www.in.gov/dwd/workonewestcentral>



#iWork is a federally grant-funded training program for Out of School Youth aimed at assisting youth (ages 16-24) find a career pathway in a field of their choice.

#iWork takes just 2 weeks at 20 hours per week with a total of 40 hours of classroom instruction. Participants earn \$10/hour while attending #iWork!

After completing the paid 2-week workshop training, participants have an opportunity to work one-on-one with job development staff.

The job developer arranges a paid internship with a local employer paying between \$10/hour to \$15/hour in a career field you choose.



What #iWork Covers?

- Career Planning
- Interview Skills
- Resume Development
- Time Management
- Elevator Speech
- Mock Interviews
- Job Search Techniques
- Workforce Ethics
- Job Keeping Skills
- Professionalism

Contact Us to Find Out More!

Lafayette WorkOne Office:

765-446-2795

Kokomo WorkOne Office:

765-450-3019

The WorkOne System is an equal opportunity employer and does not discriminate in the programs and services offered. Auxiliary aids and services are available upon request to individuals with disabilities. The TDD/TTY number is 1-800-743-3333.

APRIL Workshops

2024



MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

In Person
Kokomo & Lafayette **01**

10:00 Job Search

Noon Resume

zoom **02**

10:00 Interviews

Noon Career Interest

zoom **03**

10:00 Resume

Noon Work Readiness

In Person in Lafayette **04**

10:00 Career Interest

Noon Interviews

In Person in Logansport **05**

9:00 Interviews

11:00 Resume

In Person
Kokomo & Lafayette **08**

10:00 Job Search

Noon Resume

zoom **09**

10:00 Interviews

Noon Career Interest

zoom **10**

10:00 Resume

Noon Work Readiness

In Person in Lafayette **11**

10:00 Career Interest

Noon Interviews

In Person in Logansport **12**

9:00 Interviews

11:00 Resume

In Person
Kokomo & Lafayette **15**

10:00 Job Search

Noon Resume

zoom **16**

10:00 Interviews

Noon Career Interest

zoom **17**

10:00 Resume

Noon Work Readiness

In Person in Lafayette **18**

10:00 Career Interest

Noon Interviews

In Person in Logansport **19**

9:00 Interviews

11:00 Resume

In Person
Kokomo & Lafayette **22**

10:00 Job Search

Noon Resume

zoom **23**

10:00 Interviews

Noon Career Interest

zoom **24**

10:00 Resume

Noon Work Readiness

In Person in Lafayette **25**

10:00 Career Interest

Noon Interviews

In Person in Logansport **26**

9:00 Interviews

11:00 Resume

In Person
Kokomo & Lafayette **29**

10:00 Job Search

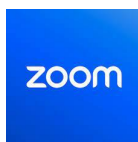
Noon Resume

zoom **30**

10:00 Interviews

Noon Career Interest

To register for a VIRTUAL WORKSHOP go to:
<https://workonewestcentral.as.me/virtualworkshops>



OR SCAN the QR CODE



Use [IndianaCareerConnect.Com](https://www.IndianaCareerConnect.com) to find your next job. Create and/or upload your resume, job search, and apply to jobs right from this website. Register today. *It's free!*

MAY Workshops

2024



MONDAY



Did You Know?



WorkOne Staff can register you for any In Person Workshop. So if you like to come In Person, ask a staff member to register you for any In Person workshop listed on the calendars.

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

In Person Kokomo & Lafayette	06
10:00	Job Search
Noon	Resume

zoom	07
10:00	Interviews
Noon	Career Interest

zoom	08
10:00	Resume
Noon	Work Readiness

In Person in Lafayette	09
10:00	Career Interest
Noon	Interviews

In Person in Logansport	10
9:00	Interviews
11:00	Resume

In Person Kokomo & Lafayette	13
10:00	Job Search
Noon	Resume

zoom	14
10:00	Interviews
Noon	Career Interest

zoom	15
10:00	Resume
Noon	Work Readiness

In Person in Lafayette	16
10:00	Career Interest
Noon	Interviews

In Person in Logansport	17
9:00	Interviews
11:00	Resume

In Person Kokomo & Lafayette	20
10:00	Job Search
Noon	Resume

zoom	21
10:00	Interviews
Noon	Career Interest

zoom	22
10:00	Resume
Noon	Work Readiness

In Person in Lafayette	23
10:00	Career Interest
Noon	Interviews

In Person in Logansport	24
9:00	Interviews
11:00	Resume

In Person Kokomo & Lafayette	27
10:00	Job Search
Noon	Resume

zoom	28
10:00	Interviews
Noon	Career Interest

zoom	29
10:00	Resume
Noon	Work Readiness

In Person in Lafayette	30
10:00	Career Interest
Noon	Interviews

In Person in Logansport	31
9:00	Interviews
11:00	Resume

USDOL-ETA Funding Acknowledgement and Product Disclaimer

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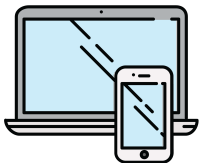
WorkOne West Central Office Locations

Comprehensive WorkOne office in West Central Indiana are located in Kokomo and Lafayette.

Hours of Operation in Lafayette and Kokomo WorkOne offices are 8:00 AM - 4:30 PM.

The Affiliate WorkOne offices are located in Logansport and Peru.

Please note WorkOne Affiliate Offices close for lunch daily 12:30 PM - 1:30 PM.



To better serve you, use the link or scan the QR Code next to each office location to make your appointment online.

Kokomo WorkOne Office

Inventrek Building
700 E Firmin, Suite 150
Kokomo, IN 46902
Telephone (765) 450-3019

Schedule Appointment:

<https://workonewestcentral.as.me/KokomoWorkOne>



Lafayette WorkOne Office

820 Park East Blvd.
Lafayette, IN 47905
Telephone (765) 474-5411

Schedule Appointment:

<https://workonewestcentral.as.me/LafayetteWorkOne>



Logansport WorkOne

1 Ivy Tech Way, Suite B
Logansport, IN 46947
Telephone (574) 722-6652

Schedule Appointment:

<https://workonewestcentral.as.me/LogansportWorkOne>



Peru WorkOne

Ivy Tech Community College
25 West Main Street, Rm 111B
Peru, IN 46970

Telephone (765) 472-3562

Thursdays 8 AM-12:30 PM, 1:30 PM-4:30 PM

Schedule Appointment: <https://bit.ly/498skb8>



For residents in Benton, Carroll, Clinton, Fountain, Miami, Montgomery, Tipton, Warren, and White counties, please seek services from the WorkOne West Central office nearest you.



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Oversight provided by Region 4 Workforce Board, www.Region4WorkforceBoard.Org