

### **Info needed for an early coordination/environmental (or NEPA) review:**

- 1) A description of the project (include all parts of the project), and the county.
- 2) At least one (1) site location map (USGS Quadrangle map is preferred):
  - \* If the project is simple and the location is easily explained in writing, then a USGS topographic map with the site clearly marked is sufficient (be sure to give the name of the USGS map). Please do not zoom in too far as that makes it difficult to see the surrounding terrain.
    - Please include the UTM coordinates if you have them.
  - \* If the project is more in depth, then the above map should be submitted along with a more detailed site map (a survey or scaled drawing, or an aerial photo) showing the details of the project locations.
    - Aerial photos (and camera photos) can be very helpful in our review of the project.
- 3) If this review is required to obtain a grant, make it clear what grant it is associated with and when the deadline is.
- 4) If you desire to have an on-site meeting with a biologist, please state that in your submittal and include any suggested dates.

### **How to submit the project information:**

- 1) We recommend submitting the review request to Rachel Van Voorhis, Environmental Coordinator, using this email address: [environmentalreview@dnr.in.gov](mailto:environmentalreview@dnr.in.gov).
- 2) If you do not want to submit via email, then you may submit review requests to the following address:  
Rachel Van Voorhis, Environmental Coordinator  
Indiana Department of Natural Resources  
Division of Fish and Wildlife  
402 West Washington St, Room W273  
Indianapolis, IN 46204-2781

Questions regarding any reviews or information needed can be directed to Rachel at 317-232-8163 or [RVanVoorhis@dnr.in.gov](mailto:RVanVoorhis@dnr.in.gov).