



BOARD FOR FIREFIGHTING  
PERSONNEL STANDARDS AND EDUCATION

**AMENDED MEETING MINUTES See Item "T"**

September 13, 2018 10:30 AM Meeting Minutes  
Indiana Emergency Response Conference (IERC) in the Metro Suite  
Sheraton Indianapolis @ Keystone Crossing  
8787 Keystone Crossing  
Indianapolis, IN 46240

**NOTE:** All variance request must be received no less than 20 days prior to the Fire Board Meeting to be put on the Agenda.

A. Call to order – 10:30AM – Meeting called to Order

**Board Members Present**

Eric Dreiman (Chair); Eric Gentry (Vice Chair); Tom Hanify; James Greeson (State Fire Marshal); Greg Wyant; John Smith; M. Burke Jones; John Brown (Director of Training & Preparedness and Director of Planning)

**Board Members Not Present**

Genois Brabson; Rob Lund; Jason Rogers; and 1 Vacant Seat (Chris Johnson)

**Other Staff Members Present**

Regine Johnson; Teri Dearmin; Nichelle Elliott; Jason Coffey; William Huffer; Wade Walling; Charles Heflin; Elizabeth Westfall; and Kraig Kinney

- B. Consideration and approval of July 30, 2018 Fire Board Meeting Minutes  
*Motion to approve* minutes *1st M. Burke Jones, 2nd Eric Gentry*, the remaining board members stated “Aye” in agreement to approve May meeting minutes. *Motion carries.*
- C. New Variance requests (staff recommends approval)
1. Muncie Area Career Center is requesting a variance from 655 IAC 1-1-12(e) to allow the following students, each of whom currently is 16 years of age and a junior, to take the written examinations for [Mandatory, Firefighter I, Firefighter II, Hazardous Materials Awareness and Hazardous Materials Operations], prior to taking the practical skills examinations, with the variance to be valid until their 19th, birthday.



In addition, they are requesting a variance from 655 IAC 1-1-12(h) to allow the following students to take the practical skills examinations for [Mandatory, Firefighter I, Firefighter II, and Hazardous Materials Operations] at the age of 17 years and 1 week and have their passing score remain valid until their 18<sup>th</sup> birthday, with the variance to be valid until their 19<sup>th</sup> birthday:

Last Name	First Name
Case	Aaron
Cooper	Sebastian
Dennis	Victor
Govan	DeWayne
Miller	Conner
Morgan	Jeremiah
Poole	Conner
Porter	Riley
Tuck	Tristan

*Motion to approve 1st John Brown, 2nd Eric Gentry* all voting members voted “Aye” to approve. *Motion carries.*

- Anderson D26 Career Center is requesting a variance from 655 IAC 1-1-12(e) to allow the following students, each of whom currently is 16 years of age and a junior, to take the written examinations for [Mandatory, Firefighter I, Firefighter II, Hazardous Materials Awareness and Hazardous Materials Operations], prior to taking the practical skills examinations, with the variance to be valid until their 19<sup>th</sup>, birthday.

In addition, they are requesting a variance from 655 IAC 1-1-12(h) to allow the following students to take the practical skills examinations for [Mandatory, Firefighter I, Firefighter II, and Hazardous Materials Operations] at the age of 17 years and 1 week and have their passing score remain valid until their 18<sup>th</sup> birthday, with the variance to be valid until their 19<sup>th</sup> birthday:

Last Name	First Name	Last Name	First Name
Bailey	Dalon	Huckeby	Landon
Brooks	Clarence	Bryant	Jasmine
Brown	Jacob	Jones	Christopher
Ferguson	Courtney	Marshall	Dylan
Grannan	Micah	Newberry	Tyler
Fleener	Allison	Golish	Deziray
Gonzalez	Jeahn	Williams	Elisha
Huckeby	Landon	Youngblood	Clifford



***Motion to approve 1st John Brown, 2nd Eric Gentry*** all voting members voted “Aye” to approve. ***Motion carries.***

3. Southmont High School is requesting a variance from 655 IAC 1-1-12(e) to allow the following students, each of whom currently is 16 years of age and a junior, to take the written examinations for [Mandatory, Firefighter I, Firefighter II, Hazardous Materials Awareness and Hazardous Materials Operations], prior to taking the practical skills examinations, with the variance to be valid until their 19th, birthday.

In addition, they are requesting a variance from 655 IAC 1-1-12(h) to allow the following students to take the practical skills examinations for [Mandatory, Firefighter I, Firefighter II, and Hazardous Materials Operations] at the age of 17 years and 1 week and have their passing score remain valid until their 18<sup>th</sup> birthday, with the variance to be valid until their 19<sup>th</sup> birthday.

Last Name	First Name	Last Name	First Name
Bacon	Jaedynn	Tharp	Carson
Becker	Lucas	Viveros	Isabel
Bautusta	Victor	Clark	Jaida
Heggemeier	Noah	Felker	Aubrianna
Huesca	Fernando	Murff	Darrin
Nielson	Enrique	Waddell	Gavin
Riza	Austin	Wente	Austin
Swank	Lane	Ortiz	Jonathan

***Motion to approve 1st John Brown, 2nd Eric Gentry*** all voting members voted “Aye” to approve. ***Motion carries.***

4. Hinds Career Center is requesting a variance from 655 IAC 1-1-12(e) to allow the following students, each of whom currently is 16 years of age and a junior, to take the written examinations for [Mandatory, Firefighter I, Firefighter II, Hazardous Materials Awareness and Hazardous Materials Operations], prior to taking the practical skills examinations, with the variance to be valid until their 19th, birthday.

In addition, they are requesting a variance from 655 IAC 1-1-12(h) to allow the following students to take the practical skills examinations for [Mandatory, Firefighter I, Firefighter II, and Hazardous Materials Operations] at the age of 17 years and 1 week and have their passing score remain valid until their 18<sup>th</sup> birthday, with the variance to be valid until their 19<sup>th</sup> birthday:

**Please refer to documentation presented. See list of students on next page.**



Last Name	First Name
Powell	Clayton
Kinsey	Olivia
Robinson	Kyra
Smith	Ashley
Guzman	Jorge
Gaalema	Alex
Chase	Ryan

*Motion to approve 1st John Brown, 2nd Greg Wyant* all voting members voted “Aye” to approve. *Motion carries.*

5. Prosser Career Center is requesting a variance from 655 IAC 1-1-12(e) to allow the following students, each of whom currently is 16 years of age and a junior, to take the written examinations for [Mandatory, Firefighter I, Firefighter II, Hazardous Materials Awareness and Hazardous Materials Operations], prior to taking the practical skills examinations, with the variance to be valid until their 19th, birthday.

In addition, they are requesting a variance from 655 IAC 1-1-12(h) to allow the following students to take the practical skills examinations for [Mandatory, Firefighter I, Firefighter II, and Hazardous Materials Operations] at the age of 17 years and 1 week and have their passing score remain valid until their 18<sup>th</sup> birthday, with the variance to be valid until their 19<sup>th</sup> birthday

Last Name	First Name	Last Name	First Name
Anderson	Aubrey	Ingalls	Eva
Bowen	Parker	Kersteins	Jacob
Costello	Dashiell	Lane	Peyton
Davis	Ashley	Lott	Jeremiah
Elliott	Amber	Matherly	Cody
Gray	Jake	McCormick	Chase
Grimms	Ronny	Myers	John
Hattabaugh	Aaron	Nein	Ian
Hebard	Kaden	Tackett	Chloe
Hernandez	Hector	Tackett	Evan
Hess	Cole	Terry	Ricky
Hopkins	Brian	Wands	Skyler
Hundley	Devin	Wright	Edward

*Motion to approve 1st John Brown, 2nd Greg Wyant* all voting members voted “Aye” to approve. *Motion carries.*



6. Columbia City High School is requesting a variance from 655 IAC 1-1-12(e) to allow the following students, each of whom currently is 16 years of age and a junior, to take the written examinations for [Mandatory, Firefighter I, Firefighter II, Hazardous Materials Awareness and Hazardous Materials Operations], prior to taking the practical skills examinations, with the variance to be valid until their 19th, birthday.

In addition, they are requesting a variance from 655 IAC 1-1-12(h) to allow the following students to take the practical skills examinations for [Mandatory, Firefighter I, Firefighter II, and Hazardous Materials Operations] at the age of 17 years and 1 week and have their passing score remain valid until their 18<sup>th</sup> birthday, with the variance to be valid until their 19<sup>th</sup> birthday:

Last Name	First Name	Last Name	First Name
Clawson	Felicity	Myers	Alex
Iden	Colyn	Williams	Starr
Maggert	Nikolas	Henry	Tyler
Ness	Kaitlyn	Lieb	Phillip
Hill	Collin	Vance	Craig
Goshorn	Lane	Gardner	Zachary
Jenkins	Alexander		

*Motion to approve by 1st John Brown, 2nd Greg Wyant* all voting members voted “Aye” to approve. *Motion carries.*

7. City Of Plymouth is requesting a variance from 655 IAC 1-1-12(e) to allow the following students, each of whom currently is 16 years of age and a junior, to take the written examinations for [Mandatory, Firefighter I, Firefighter II, Hazardous Materials Awareness and Hazardous Materials Operations], prior to taking the practical skills examinations, with the variance to be valid until their 19th, birthday.

In addition, they are requesting a variance from 655 IAC 1-1-12(h) to allow the following students to take the practical skills examinations for [Mandatory, Firefighter I, Firefighter II, and Hazardous Materials Operations] at the age of 17 years and 1 week and have their passing score remain valid until their 18<sup>th</sup> birthday, with the variance to be valid until their 19<sup>th</sup> birthday:

Last Name	First Name
DeMont	Lauren

*Motion to approve by 1st John Brown, 2nd Greg Wyant* all voting members voted “Aye” to approve. *Motion carries.*



8. Fire Officer 1 Beta class in Evansville - The following students do not meet the prerequisite and are asking for a variance from the rules for a period not to exceed one year from completion of the Fire Officer I BETA class being conducted in Evansville.

**Buckman - FO 1 Beta FOST Variance**

Last Name	First Name	PSID
Alexander	John	9448-7520
Byers	Steven	1488-2186
Jackson	Collin	5752-2152
Knight	Clayton	7626-3936
Mastison	Mathew	6600-0369
Phillips	Jamie	4771-2387
Russelburg	Joshua	2652-9330
Scott	Kevin	3701-2611
Steiner	Michael	5972-8730
Stern	Lukas	1541-4012
Thene	Michael	2813-1002
Turi	Anthony	9191-1840
West	Joseph	2266-3203

**Buckman FO 1 Variance Request  
Instructor Certification**

Last Name	First Name	PSID
Alexander	John	9448-7520
Brown	Curtis	3825-2941
Jackson	Collin	5752-2152
Knight	Clayton	7626-3936
Mastison	Mathew	6600-0369
Phillips	Jamie	4771-2387
Scheub	Erik	8369-0568
Steiner	Michael	5972-8730
Turi	Anthony	9191-1840
West	Joseph	2266-3203

*Motion to approve 1st John Brown, 2nd Greg Wyant* all voting members voted “Aye” to approve. *Motion carries.*

**Thomas Hanify:** I am not comfortable bending the rules but this is a Beta class. Since we are testing this out I’m more comfortable giving this a shot. I do not want to back up on prerequisites unless we have cause. I am adamantly opposed to setting a new policy on this.

**Greg Wyant:** It is clear that these students will not receive the Fire Officer I certification until the students meet the prerequisite. All this will be done in a year?

**Charles Heflin:** Yes, the other two classes are scheduled so the students will have their prerequisites in a year.

- D. New Variance requests (staff recommends denial) – None at this time



- E. New Variance requests (staff has no recommendation)
1. Badgley, Tracy – 2338-0119 request for skills from on the job training to be grandfathered so he can test out of Firefighter 1 and Firefighter 2.  
***Motion to approve 1st James Greeson, 2nd Greg Wyant*** all voting members voted “Aye” to approve. ***Motion carries.***
- G. State Fire Marshal Report – James Greeson
- AFG Grant** - for Fire Prevention and Safety will be used to purchase smoke alarms and develop programs. We will work with the local Fire Departments to assist with installations of the smoke alarms. There is an online application to complete a request for the Smoke alarms. <https://www.in.gov/dhs/3858.htm>.
- Fire Academy** – almost completely done developing the four modules for the Executive Leadership program. We will be presenting another Module One in Hamilton county area. We are also planning a recruit academy September 2019 here in Central Indiana at the State Fair Grounds. We will partner with Huntington County for this
- The State Fire Prevention week** – October 7-13, 2018. If any Department is putting on an event that you would like the State Fire Marshal’s office to participate or support in please contact us. Please get the word out about smoke alarms, home exiting, and exercising.
- Secured School Safety** - By Legislature we had until August 1, 2018 to issue guidance to the Department of Education for secure school safety. We met the deadline and the link for those recommendations are at: <https://www.in.gov/dhs/4043.htm>
- H. Director of Training/Preparedness & Planning – John Brown - Elizabeth Westfall
- EMA training update** – 1, 472 people have been trained in Search and Rescue, Incident Command Consortium, and Professional Emergency Management. We also have over 10,000 individuals that have been training through the LMS system. We have finished up some development for the Epinephrine module. The new course will be uploaded soon.
- Current and Upcoming Training** – Campus Emergency Prevention, Response and Recovery course, Comprehensive Emergency Management Planning, Winter Weather Hazard Site Preparedness, ICS Overview for Executive and Senior Leadership, Readiness Training Identification Preparedness Planning course, and finally the Response Planning for Functional Needs Population.
- Acadis Update** – We are working on something where users will have to log into their account once every year. We will also start collecting FEMA SID numbers. Acadis will have a new look in about three weeks. Additionally we will adding enhancements to the



Discussion Board area so Instructors can communicate with their students better. Major updates to Acadis will be in March 2019. We will keep everyone updated.

- I. Academy Administrator – Charles Heflin --- **Minutes Amended to fix to 10 Ceiling Pull props instead of Swimming Pool props on 1/4/19.**  
**Executive Leadership program** – 80 hours broken up in four sections. All the topics and Instructors have been finalized. This will be a joint collaboration with other local agencies. Block 200 will be conducted October 11-12, 2018 with others to follow.  
**Grants** – AFG grant is going to pay for:  
10 Ceiling Pull props (one for each district)  
10 SCBA Fit Testing equipment (one for each district)  
1 Virtual Firefighting Simulator  
1 SCBA 3 Level Competence Trailer  
1 SCBA Compressor Trailer  
We believe these pieces of equipment will really step up training around the state. We also have a matching part of this grant which we will use to purchase a truck to transport our trailers.  
HMEP grant – to purchase a new Hazmat Training trailer.  
**Fire Officer Strategy and Tactics** – Jason Coffey is working on getting a committee together to update this program the first meeting was on September 26, 2018.  
**Incident Safety Officer and Health Safety Officer** – William Huffer has been working on this program. There are a few tweaks left but this program will be rolling out soon.  
**Crane Shipping Containers** – We are wrapping up this project. There are 2 left that are waiting to be picked up. We plan to offer these containers again maybe Spring 2019. This project was such a success that we already have a waiting list started for the next round.  
**Curriculum Development** – I will be hiring a Quality Assurance Manager to improve the program that is already in place. I have hired a contractor to record step by step a webinar on how to do things in Acadis. Hopefully this will help everyone.  
**IDHS Training and Fire Certification website** – We are still going through removing and replacing out dated information from the website. We are spending more time on promoting the Fire Academy on our site also.
- J. Administrative Proceedings/ Non-Final Orders – Legal – **None at this time**
- K. Request for Administrative Appeals – Chairman – **None at this time**
- L. Old Business –





1. Mark Smythe 4346-8425 – Variance request for Instructor II/III based off his teaching license, which has been verified through the board of education, he has a Master’s Degree. He has taken and passed the Fire Board Rules Exam. **Staff recommends** he take the Instructor II/III course, exam, and skills and meet all the normal requirements before being issued an Instructor II/III Certification.  
*Motion to approve 1st Thomas Hanify, 2nd Eric Gentry, and six (6) voting members voted “Aye” to approve. Motion to deny by Greg Wyant and M. Burke Jones Motion carries.*
2. Driver Operator Module Program-  
**Eric Dreiman:** I just became aware of some issues with the way this program is being managed at the state level. My understanding is this program would still be offered the traditional way or the option of using this new module program. To my understanding of the way it is being offered now is that students must have Driver Operation General before you can take the others. I would have voted different had I known it would end up the way it is. I confirmed my understanding from the meeting minutes for June 2017 and August 2017. This is not the way we agreed on as a board. We need to have a conversation about how this is being done. I do not understand why a person that took Driver Operator Pumper in 2010 does not meet the prerequisites to take Driver Operator Aerial in 2018. I am willing to listen as to why this is but, there is disconnect here. I know IFSAC will be bought up but I would like to know how this all occurred. I work for a pretty large agency and if it is an issue for my agency it will continue to be a problem for other agencies across the state. We need to get this resolved or clarified one way or another.  
**Jason Coffey:** I believe when you brought this to my attention the other day we found that IFSAC recognizes General as its own separate certification. We choose to adopt the most current standard that had General separated which was 2014. We have sent the Driver certifications to IFSAC so they can go through and approve. I believe this may have been a misunderstanding as to what the board intended.  
**James Campbell:** My understanding as well is exactly how you recall the discussion. I think we can set these dates back as far as we want. You will still perform the General skills in the other three. There is no escaping doing them. We could simply do a dual certification class. Do your General skills then test and go right into Pumper or Aerial.  
**Eric Dreiman:** I appreciate that and I see that as being one option but we still need to get a resolution for these dates. I knew there was a reason that they were what they were. We have people that are running into this issue.



**James Campbell:** I think you can set those dates back as far as you want. Even if it was pre 2014 standard those skills were still apart of the standard.

**Loren Tewes:** I wanted to note that if you scroll down to the prerequisite for the student to enroll there is nothing listed. However if you read the fine print it says right there “must have Driver Operator General”. That is a simple thing that needs to be fixed. The issue we run into with these dual classes is that I cannot list the Pumper until I migrate the students out of the General because there is not a combined course. We are teaching General it should be built into the program. These dual certification course are creating twice the work for everyone.

**Regine Johnson:** The prerequisites were taking off the enrollment area of Acadis so students could register. In December we ran into students not being able to register for dual certification courses because they didn’t met the prerequisite. We took it off of that area so students could register. We check for the prerequisite before we mail tests.

**Eric Dreiman:** I do recall that discussion. I think this is part of the issues with the consistency of the website. Is there any other discussion? As to the prerequisites for Driver Operator program my recommendation would be to have those dates removed. Certification Staff will update the requirements for the Driver Operator program.

**Motion to approve 1st Thomas Hanify, 2nd James Greeson** all voting members voted “Aye” to approve. **Motion carries.**

M. New Business – None at this time

N. Open discussion, comments, questions? – None at this time

**Motion to adjourn 1st by Eric Gentry, 2nd John Brown,** all voting members stated “Aye” to approve. **Meeting is adjourned.**

Next meeting:                      October 29, 2018                      6:00PM  
Putnam County Emergency Operations Center  
1600 W CO Rd 225 S  
Greencastle, IN 46135

Approved: \_\_\_\_\_

Eric Dreiman, Chairman

Date: \_\_\_\_\_