



In House Determination of a Complete Project

For an applicant to be determined to have provided a complete project, they shall provide one complete application along with the following as applicable:

Structural & Foundation

Site plan showing dimensions, foundation and framing plan, floor plan and details of building structural elements, and design loads.

Architectural

Site plan showing dimensions, for alteration projects a demolition or existing floor plan, a proposed floor plan, a fire and life safety plan, section drawings of building elements, room finish information, door and hardware information, an energy compliance report, accessibility details, and a seal from the design professional where required.

Electrical, Mechanical and Plumbing

Plans showing equipment schedules, isometrics, layout of equipment, and energy compliance report.

Fire Suppression (Wet)

Fire suppression app, NICET card, full height cross section, occupancy classification, sprinkler identification number, pipe size, hydraulic reference point, minimum rate of water application (aka hydraulic data summary), water supply information, hydraulic documentation demonstrating that the system is hydraulically designed in compliance with the rules of the Fire Prevention and Building Safety Commission (including, but not limited to, summary sheet, graph sheet, supply analysis, node analysis, and detailed worksheet) and a signed copy of the owner certificate.

In House Determination of a Complete Project Continued

Dry Chemical Extinguishing Submittals (NFPA 17)

Floor plan showing the location of hazards, piping arrangement, nozzle location, and location of detection and operating devices.

Exhaust Hood Submittals

Plan showing the location of the exhaust hood in the building, floor plan, section details of building elements, mechanical plans showing equipment schedules size and location, fire extinguishing plans, location of fire alarm system.

Paint Spray Booth

Floor plan showing exits and paint booth, plans of venting system, and fire suppression plans.

Tank

Tank application, site plan, dike information, electrical plans, floor plan of rated assemblies (if the tank is inside of a building), piping, pump, vents and fencing sizes and location, and the section drawings of the tank.

Pools

Pool app, site plan, equipment schedule, filtration information, drawing showing the shape and depth of pool.