



INDIANA EMERGENCY RESPONSE COMMISSION (IERC) Meeting
Indiana Government Center South
302 W. Washington Street
Indianapolis, IN. 46202
November 19, 2018, 1:30pm [Start Time: 1:35pm]

COMMISSION MEMBERS PRESENT:

James Greeson—State Fire Marshal, Chair
Bernie Beier—Local Government Representative
Shawn French—Business/Industry Representative
Laura Steadham—Designee for IDEM Commissioner
James Pridgen—Business/Industry Representative
Matt Bilkey—Designee for Superintendent of ISP
Jeff Larmore—Local Government Representative
Cara Cyrus—Business and Industry Representative

COMMISSION MEMBERS ON THE PHONE:

Larry Hamby—Designee for IDHS Executive Director

COMMISSION MEMBERS ABSENT:

Bruce Palin—Public Representative

The following IDHS staff members were present:

Dawn Mason—IDHS
Madison Roe—IDHS
Selena Rosa—IDHS
Kraig Kinney—IDHS
Ian Ewusi—IDHS

The following audience members were present:

Becky Waymire—Morgan County LEPC
Mike Alley—Resilient Strategies
Pam Thevenow—Marion County LEPC (Marion County Health)

WELCOME AND INTRODUCTION

Ms. Greeson welcomed everyone to the Indiana Emergency Response Commission (IERC) meeting, and requested the determination of a quorum.

QUORUM

Ms. Mason indicated a quorum was present.

CONSIDERATION OF MINUTES

Mr. Pridgen made a motion to approve the September 10th, 2018, meeting minutes. Ms. Cyrus seconded the motion.

Roll Call Vote

Mr. Larmore —Yes
Mr. Pridgen—Yes
Mr. Hamby—Muted
Chairperson—Yes

Ms. Steadham—Yes
Mr. Beier—Yes
Mr. Bilkey—Yes

Mr. French—Yes
Ms. Cyrus—Yes

Motion Carried.

REPORT OF THE CHAIR

The Chairperson advised the Chairman report would be fairly short due to absence of staff and personal schedule difficulties. He introduced Ms. Dawn Mason as the new LEPC Program Manager with the Hazmat section. Ms. Mason gave a brief overview of her background stating she started with the Indiana Department of Homeland Security (IDHS) in the Emergency Operation Center (EOC), then moved up to Preparedness and Training Division, and then accepted the LEPC Program Manager position on October 15, 2018. She advised she has both her Bachelor and Master Degree's in Public Safety and Criminal Justice and is prior military. The Chairperson thanked Ms. Mason for attending.

The Chairperson deferred to anyone on the Commission to speak on any information the Chairman needed to report on due to his absence. No further discussion occurred.

ROSTER APPROVAL

Ms. Mason reported the following 20 LEPCs submitted rosters for membership appointments or removals:

Benton	Harrison	LaGrange	Morgan
Boone	Hendricks	Lawrence	Posey
Dubois	Howard	Madison	Putnam
Elkhart	Johnson	Marshall	St. Joseph
Grant	Knox	Monroe	Sullivan

Mr. Pridgen made a motion to approve the submitted roster submitted for each county and was seconded by Ms. Cyrus. No further discussion occurred.

COMMITTEE REPORTS

Training Committee-Bernie Beier, Chair

The Chairperson determined the Training Committee did not meet.

Communications Committee-Jeff Larmore, Chair

The Chairperson moved to the Committee Reports and introduced Mr. Larmore who discussed two items of old business and one item of new business. Under old business he reported the Committee discussed the IERC newsletter and advised the Committee planned to move forward with the newsletter by the middle of next year. He suggested June as the first release date and advised IDHS PIO would be contacted to discuss the template and the content. He defined the idea of the newsletter was to deliver something electronic that highlights activities of the LEPC and remind LEPCs of deliverables and due dates.

Mr. Larmore advised the Communication Committee discussed the EMAI/IERC conference held in October and discussed what went well. Mr. Larmore thanked Ms. Roe and Ms. Mason for putting together the PowerPoint for the awards. He stated there were several good submissions from LEPCs this year and pointed out Morgan County recognized Ms. Waymire as an outstanding member of their LEPC.

Mr. Larmore advised one of the items discussed in the morning meeting was the IERC logo not being displayed on the EMAI conference coin this year and the second item of discussion involved the breaks and speaker schedule issues at the conference. Mr. Larmore advised Ms. McKinney was on the conference call in the morning meeting and they planned to follow up with her about the issues.

Mr. Larmore stated they have not received feedback from the EMAI group yet but hope to have the information by the January meeting. He stated once feedback is received he will be sharing the information with the Commission and also discussed having the reconciliation report either by the January or the March meeting. Mr. Larmore advised Mr. Pridgen recommending a retreat and some items for discussion at the retreat in 2019.

Mr. Larmore stated Public Information materials for Indiana LEPCs was discussed under New Business and pointed out LEPCs have ask if the state has information to hand out to the public. He discussed the current LEPC brochure established directly for LEPCs but stated nothing is available at the moment for an LEPC to share with the public describing what an LEPC is, what their functions are, or what it does. He advised Ms. McKinney received a flyer from Kentucky providing details available to the public which the Communication Committee plans to look and talk to the PIO about. Mr. Larmore stated the plan for 2019 is to come up with public information materials LEPCs can share if they have not already created their own information.

Mr. Pridgen interjected and introduced a vendor from the EMAI conference suggesting it might be advantageous for the vendor to give his experience about the conference. Mr. Pridgen introduced Mr. Alley from Resilient Strategies to make suggestion on any improvements the IERC could make in the display area. Mr. Alley discussed the conference from a vendor standpoint stating he thought the outcome was good and helpful for vendors to be placed near the

meals and meeting areas so attendee's transition to different areas gave vendors more exposure. Mr. Alley thought the contact with the attendees went well and they reached a lot of people.

No further discussion occurred.

Policy-Technical Committee-Jim Pridgen, Chair

Mr. Pridgen stated the Policy-Technical Committee did not meet but he had a few comments. He advised a retreat has not occurred in a while and stated he would send out 3 or 4 possible dates after January 1, 2019, for everyone to compare to their calendars and determine what dates would be advantageous for a meeting. He stated the retreat location would probably be central in Indianapolis, however he is making a couple of contacts near Fort Benjamin Harrison which would allow for sufficient parking. Mr. Pridgen stated he would hand out the locations to the Commission members and staff as well.

No further discussion occurred.

Fiscal Committee-Amy Smith, Chair

Fiscal Committee did not meet.

APPROVAL OF COMMITTEE REPORTS

Ms. Cyrus made a motion to approve the reports of the Communication Committee and it was seconded by Mr. Pridgen.

Roll Call Vote

Mr. Larmore —Yes	Ms. Cyrus—Yes	Mr. French—Yes
Ms. Steadham—Yes	Mr. Pridgen—Yes	
Mr. Hamby—Yes	Mr. Bilkey—Yes	
Chairperson—Yes	Mr. Beier—Yes	

Motion Carried.

OLD BUSINESS

Old business is the Indiana Kentucky Railroad letter the Chairperson signed. Mr. Ewusi explained it was sent out after it was signed and copies would be emailed to the Commission members for their record. Mr. Ewusi explained there were major concerns as to whether the Commission was endorsing or supporting a product, however Mr. Kinney worked with staff to get the approved language. Mr. Ewusi explained the letter clearly states the IERC members had a discussion and have voted to show support of the concept to establish a GIS mobile device that will provide real time information to Emergency Responders and assist with emergencies that could deal with chemicals regulated by the Commission. Mr. Ewusi stated the letter is going to the Federal Rail Administration which hopefully will help the project.

The Chairperson inquired and determined all present members had read the information on the Indiana Kentucky Railroad project in the prior meeting minutes and formally directed Mr. Ewusi to distribute a copy of the final letter to the Commission members.

The Chairperson talked about the LEPC Planning and Resource list and stated a lot of discussion occurred in the last meeting. He advised it was his understanding even though there would be items or vendors on the list if someone qualified then the locals would have the opportunity to select a vendor of their choice. The Chairperson ask if there needed to be further discussion or if there were any other reports on the decision. Ms. Roe stated they are continuously working on the list trying to develop the right wording and they hope to have a draft document out by the next Commission meeting.

The Chairperson asked about the creation of the list and if there was any interaction with the vendors to determine if they still want to be on the list. Mr. Ewusi advised the vendors were not contacted due to being grandfathered into the old list but stated there are plans to go back to those vendors at the beginning of the year to make sure their contact information is current. He also explained vendors could be taken off the list if needed however no new vendors will be added to the existing list. Mr. Ewusi pointed out the difficulty has been actually determining appropriate courses to bring before the Commission for approval. This led to a discussion from Commission members about the Kentucky Emergency Response Commission (KERC) course approval process. Pros and cons were noted during the discussion and Mr. Ewusi indicated that Mr. Hamby is working on a list of courses for the IERC to consider.

The Chairperson moved to discuss Sullivan County funding request. Ms. Roe explained the Commission did fund Sullivan County this year because the county did not have all their exercise documents submitted however it was later reported the county hired a vendor to conduct the exercise and submit the documents. She noted Sullivan County reached out to staff to explain the issue and advise they did not plan to take legal action. Ms. Roe explained Sullivan County have since submitted all the documentation and has requested the IERC reconsider funding the LEPC. She stated the county should have worked with the person to make sure the documents were uploaded but did not. Mr. Ewusi explained withheld funds are in a designated account and invited Mr. Kinney to discuss the issue behind Sullivan County. Mr. Ewusi also explained Sullivan County did not want to sue the vendor for the error and the exercise was actually conducted. Mr. Kinney said he felt Sullivan County LEPC meets the threshold and because staff believes the LEPC is compliant is the reason they recommend to approve funding even though it is a later than other counties submitted their documents.

No further discussion occurred.

APPROVAL OF SULLIVAN COUNTY FUNDING

Mr. Beier stated he would make a motion to approve funding for Sullivan County and Mr. Pridgen seconded it.

Roll Call Vote

Mr. Larmore —Yes

Ms. Cyrus—Yes

Mr. Beier—Yes

Ms. Steadham—Yes
Mr. Hamby—Yes
Chairperson—Yes

Mr. Pridgen—Yes
Mr. Bilkey—Yes

Mr. French—Yes

Motion Carried.

NEW BUSINESS

The Chairperson discussed the IERC meeting locations and read the dates as: January 14, 2019 at the Firefighters Union Hall at 748 Massachusetts Ave, Indianapolis; March 11, 2019 proposed date at the Marion County Health Department on Rural Street; May 13, 2019 as well as July 18, 2019, September 9, 2019 and November 13, 2019 all at the Indiana Government Center, Indianapolis.

The Chairperson asked if the IERC planned to have a meeting at the EMAI conference and explained the Fire Board meets at the Emergency Response Conference in Indianapolis every year giving conference attendees the opportunity to attend the board meeting and suggested the Commission do the same at the EMAI conference. Mr. Pridgen stated the EMAI conference will be held in October in 2019. The Chairperson suggested adjusting either the September or November IERC meeting to allow a meeting at the EMAI conference.

Ms. Roe suggested it might also be a good time to have the retreat, however Mr. Pridgen stated the retreat would occur in the earlier half of the year which ties into the Newsletter and other orders of business discussed in the Communications meeting earlier that morning. The Chairperson stated if the retreat is prior to the conference they could report on the retreat at the conference.

The Chairperson ask when the EMAI conference occurred and was advised October 22 – October 25, 2019. He suggested moving either the September or November IERC meeting to the conference. Ms. Steadham stated it made more sense to move the November meeting since it is closer to the EMAI conference. The Chairperson discussed the Commission’s decision to move the IERC

November meeting to October and he suggested having a conversation with the organizers of the Conference to determine the best day they could work the IERC into their schedule which would allow for people to either come to the IERC Commission meeting or visit the vendors. Mr. Pridgen advised Mr. Ewusi and Mr. Larmore are on the planning committee. Mr. Larmore asked if the meeting would occur at the same time in the afternoon and The Chairperson stated yes. He reiterated there will not be an IERC meeting in November but instead will hold one in October at the EMAI conference. The Chairperson stated he would entertain a motion to approve those dates and location for the 2019 EMAI conference.

APPROVAL OF EMAI CONFERENCE DATES:

Mr. Beier made a motion to approve the dates and location of the 2019 October IERC meeting at the EMAI conference, as well as all IERC dates and times. Ms. Cyrus seconded.

Roll Call Vote

Mr. Larmore —Yes
Ms. Steadham—Yes
Mr. Hamby—Yes
Chairperson—Yes

Ms. Cyrus—Yes
Mr. Pridgen—Yes
Mr. Bilkey—Yes

Mr. Beier—Yes
Mr. French—Yes

Motion Carried.

Mr. Larmore discussed the January 14, 2019 Commission meeting at the Firefighters Union Hall and invited everyone to visit the Shelter in Place House after the meeting. The Chairperson said they would definitely take a look and discussed the expansion and refinishing of the museum which included a piece of firefight equipment, a Pumper, built by the Indianapolis Firefighters repair shop back in the 1930's or 1940's. The Chairperson promoted seeing Survive Alive and gave a brief overview of the program.

The Chairperson ask for Training Committee functions under New Business and Mr. Beier discussed the Planning and Training Resource List and the Training Committee's function. He stated training bounces among the different committees and if it is a training policy it goes to the Policy Committee but it is still training. Mr. Beier stated he would like to see the body of the committee do more with the rest of the efforts on the Indiana Homeland Security Side especially the Planning, Training, and Exercise Division. Mr. Beier discussed using the Threat Identification Risk Analysis (THIRA) process when doing the threat analysis and gap analysis as a body of work in which all counties are supposed to be doing, and currently are doing now. Mr. Beier stated this identified the planning, organization, training and exercise and equipment deficiencies in each county including the work of the LEPCs.

Mr. Beier also stated the same effort should be the principle driver to help determine what type training is needed for LEPCs to help counties close gaps on preparedness. He explained the LEPC are a small sliver of the bigger effort at the county level and feels the IERC should integrate efforts with IDHS, particular training, which might help with the work Mr. Hamby and others are doing to determine the gaps relating to LEPC which are even more narrowly defined as Hazmat. He explained it might be a great tool to help identify what money, time and effort should be spent on to make the LEPC program stronger in each county, while at the same time leveraging all the other work done by the state staff and counties to identify those capability gaps. Mr. Beier explained since the LEPCs have a limited amount of money this idea can help them make better decisions on how to execute their training needs.

Mr. Beier discussed Ms. Waymire's discussion about the EMA's role in the LEPCs which is not the same in every county, and he admitted he makes that assumption that the EMA's are working with LEPCs but later found out through discussion that is not the case.

Mr. Beier advised he joined the EMAI at the last conference in order to help the EMA directors become more involved in the LEPC programs for the right reasons, or figure out if they are not involved they need to determine the reason and decide how to make it work better. Mr. Beier stated he would like to see the direction of the training division move toward working with not

only the state training staff but in particular the Planning Staff who work to identify those training gaps and then help the LEPCs get the right type of training.

The Chairperson asked Mr. Beier if that is a function he will take on. Mr. Beier stated yes, and expressed his desire to see the Training Committee interface with the state. Mr. Beier reported counties are reporting the District Fire Training Counsels are telling them they are not going to spend money on Hazmat because they know the LEPCs have money, and are telling them to go to the LEPC to get money for training. Mr. Beier pointed out this is another stressor on the LEPC that is coming from outside the system without identifying the gap. He pointed out using IDHS Planning will help identify those gaps across the board and will help better organize the training effort to minimize those issues.

The Chairperson asked Mr. Hamby if he had any comments on what Mr. Beier was discussing. Mr. Hamby responded by stating he agreed with Mr. Beier on the issue, and advised they are going to completely redo the Awareness Operations and Technician Hazmat programs in which they have two committees with fire training. He stated they will also be incorporating a new curriculum, state exams and practical skills due to Nation Fire Prevention Association (NFPA) coming out with the new 472. Mr. Hamby said the current program dates back to a 2008 addition of the 472 putting the program at about 10 years behind. Mr. Hamby said they will help the Fire Training Districts come together and figure out how they will get the new curriculum out.

Mr. Hamby also advised they would like to conduct a Train-the-Trainer with instructors to make sure the right instructors are going with the Hazmat program if possible because when looking at the failure rate of state exams the average passing grade for awareness is forty (40) percent, which he stated is not good.

Mr. Hamby advised a lot of work still needs to be done and stated they currently have two committees they have put together. One for Awareness and Operations and the other for Technicians. He there are many other players around the state along with the Marshals group who will all be working on this next year.

Mr. Beier stated his third and final point was to talk about paying for technician and operations classes that the IERC will conduct which would allow the LEPCs to spend their money on training that was unique to them from the whole list of courses. Mr. Beier stated there are not a lot of courses put on by the IERC and they will want to revisit that for 2019 and ask the IERC if it is appropriate for them to put on some standardized training such as Train-the-Trainer courses, a technician course, provide books, and determine if there is funding to do so. He asked if it makes more sense to put on the standard courses because if there is a low pass rate it says the quality is not there then something is missing and therefore maybe it is worth investing the money from the IERC level to get some Train-the-Trainer courses. He stated it might not be the technicians and they may find that the focus of EHS chemicals at the local county level with 90% of the responses as awareness and operations levels and some technicians. He also stated if there is only a 40% pass rate then maybe they need to help. Mr. Beier said it sounds like that is what Mr. Hamby is working on and there might be funding behind training if the IERC has money.

Mr. Ewusi pointed out 4 years ago the LEPC Assistance Grants were created which comes from all the withheld funds and the Commission identified the statue is flexible enough to accomplish what Mr. Beier is proposing. Mr. Ewusi stated if the LEPC can select the right courses and get the right instructors and the IERC could pay for that then the LEPCs can take advantage of the program rather than use their funds. Mr. Ewusi said it is a great project to begin because the

withheld funds could be used by the IERC for the purpose of helping LEPCs. The Chairperson stated it sounds like Mr. Ewusi, Mr. Beier, and staff need to have a discussion and talk about how to organize and work out the details.

Mr. Ewusi advised Mr. Larmore he was able to pull the notice he received from the KERC approved training which listed two approved courses. One approved course was CAMEO grandfathered in 2010 and the other was a Water Treatment Certification approved in January 2018. Mr. Ewusi said the IERC recognized if an LEPC wanted to send individuals for Water Treatment Certification for instance, then LEPC funds could be used for that training.

Mr. Ewusi stated he felt the IERC list would be more robust and comprehensive and believes other states will contact the IERC to determine what they are doing in terms of training. Mr. Larmore recommended talking to the larger LEPCs to determine what they are doing, and explained any training courses done within the year are supposed to be listed in the plan. Mr. Larmore discussed determining what they are looking at such as Operations, Technicians, Hazmat IQ classes, CAMEO and LSU courses that account for approximately 75 % of the courses LEPCs spend money on.

SARA TITLE III PROGRAM REPORT

FOLLOW-UP FROM PREVIOUS MEETING

LEPC Planning and Training Resource List—Ms. Roe reported staff is developing a course list on the proper language and collecting appropriate legal guidance for IERC approval. This list will be available for LEPCs to use when selecting a preferred trainer.

Facility ERP Template—Ms. Roe stated staff is working on completing a facility Emergency Response Plan (ERP) template to disseminate to facilities for input. The document is a condensed version of the Facilities ERP and would help LEPCs complete their emergency response plans (ERPs) with more facility information. Ms. Roe estimated sending the template out after the holidays to obtain feedback from the facilities and to see if this is something they would be willing to do and give the facilities background regarding how it would help the LEPCs.

New IERC Agenda Template— Ms. Roe pointed out the new agenda template with the Commission and staff member names down the left side of the agenda. She explained the new agenda template will be used for all Committee meeting and explained it will help audience members and meeting attendees know who is on the Committees or Commission.

LEPC Meetings Attended (1)

Ms. Roe stated staff attended one LEPC meeting in Benton County on 10/22/2018, and discussed the county's goal of starting up an LEPC. Ms. Roe stated the Commission's approval of their roster today would help them get started. She discussed staff attended the meeting Benton County which had a good turnout and most of the attendees comprised of facilities representatives, Emergency Management Deputy Director and the county auditor being involved in the setup of the LEPC and stated they are looking forward to becoming active.

Exercises Attended (1)

Ms. Roe advised Ms. Mason attended the Fountain and Warren Counties (Table-Top) exercise on 10/24/2018 on her second week of employment.

Training and Conferences (1)

Ms. Roe advised staff attended the EMAI/IERC Conference held on 10/16/2018.

Tier II Manager Projects

Non-Compliant Tier II Facilities— Ms. Roe advised the total number of 2017 non-compliant facilities is one hundred sixty-nine (169). She stated the facilities will be assessed the late fees of \$100. She advised a list of non-compliant facilities has been sent to the LEPCs to alert them of possibly being contacted by facilities for more information. In the process of auditing Ms. Roe found a few discrepancies but with the help of Marion County she has fixed the discrepancies.

Combined Invoice Feature— Ms. Roe advised in July Duke Energy donated \$19,000 to help add the Combined Invoice Feature to Tier II Manager to be used by facilities with multiple reports. The new program allows for single credit card transactions instead of sending a check for payment. IDSI the program developer has sent the test package for the new feature to staff and testing will begin this week and should be running before the next reporting cycle. She noted the program will be offered to anyone that has 5 or more facilities on their account.

Spill Reports (EPCRA Section 304)

Ms. Roe discussed the spill reported listed below. No quantity was reported for Miami County.

<i>County</i>	<i>Date</i>	<i>No. of Reports</i>	<i>Facility/Individual</i>	<i>Chemical</i>	<i>Quantity</i>	<i>Status</i>
Miami	September 24, 2018	1	Smithfield	Anhydrous Ammonia		Closed
Cass	October 10, 2018	1	Koch Fertilizer	Ammonia	4000 Lbs.	Closed
Marion	October 20, 2018	1	Superior Metal Technologies	Sulfuric Acid	150 Gal	Closed

Discussion

The Chairperson asked if injuries are reported in the spill reports. Ms. Roe stated yes but there were no injuries in these incidents. Mr. Ewusi stated they are working with IDEM to direct facilities to complete the written follow-up reports into the Tier II Manager system. Mr. Ewusi suggested including this information in the Tier II Manager presentation to direct everyone to use the system.

Mr. Ewusi explained the \$19,000 gift will help many facilities such as Verizon, AT&T, Speedway Gas Station, and will allow them to make a single electronic payment rather than individual payments for each facility report. Mr. Ewusi praised Duke for funding the acquisition of this service. Ms. Waymire ask if the counties would still receive their credit. Mr. Ewusi stated

yes and there will be no change in how the funds are allocated. Mr. Larmore discussed the ERP template and ask Ms. Roe when she reaches out to the communities if she could also keep the LEPCs informed for any questions they may receive from facilities. Ms. Roe stated yes and advised she has received good feedback when she reached out to the LEPCs about the non-compliant facilities and she would continue the process.

Mr. Larmore asked how the information would be stored and Ms. Roe advised it would be an upload option similar to how they upload their site maps and it will be placed where is actually says Facility Emergency Response Plan. Mr. Larmore ask if the information is treated differently for instance in regards to the Freedom of Information request as opposed to a Site Plan since a Site Plan is required. Ms. Roe was unsure and stated she would look into it. Mr. Kinney advised unless there is something critical like a security aspect, it probably would not have an exception. Mr. Larmore questioned what he meant, such as location of their facility monitoring detectors. Mr. Kinney stated yes and if it falls within the exception, then it would probably have to be disclosed. Mr. Larmore stated some facilities are confused and get nervous about what information can be shared. He stated the Tier II and Chemical Storage information is a little different when they start getting into some of the response plans aspects it may be a grey area. Mr. Kinney and Ms. Roe stated they would look into the reporting question.

Mr. Larmore ask Ms. Roe about the two non-compliant facilities reported in the last IERC meeting. Ms. Roe said two facilities were non-compliant however as of current there is only one and stated Morgan Foods is working with her to become compliant. Mr. Larmore ask if there were any letters to the EPA, and Ms. Roe stated there is one, however she will reach out to the facility again in Marshall County.

PUBLIC COMMENTS

The Chairperson asked if there were any public comments and Pam Thevenow from Marion County LEPC (Marion County Health) stated she had a comment about the HMEP 2019 award. Ms. Thevenow stated she thought it was important for the Commission to hear from the LEPCs. While she noted that the award letters were much timelier this cycle which helps with budgeting. However, she noted the HMEP instructions were not clear to applicants, and that she initially did not realize that the \$10,000 cap was for a project versus county. Marion County did request \$20,000 in two separate requests but a single budget. They were denied the second request. Ms. Thevenow indicated frustration that her county lost out on an additional \$10,000 due to poor instructions and no effort from grants staff to clarify the issue by asking where the second budget was.

The Chairperson stated he is a believer that if the state makes a mistake they should fix it, and asked if the two week deadline date was arbitrary or does the state have control over it. He further indicated that while he is not familiar with the IDHS process with regards to the grant deadlines and processing, he would be investigating the matter.

Further discussion centered on how many other counties and LEPCs may have been negatively

impacted. Commission members, including Mr. Beier, expressed concern with the grants process and encouraged IDHS to look at more proactive communication including possibly offering grants workshops in each county or district to explain the process better.

The Chairperson asked if there were any other questions. Ms. Roe unmute the conference call and ask if there were any audience members that would like to speak.

No further discussion occurred.

ADJOURNMENT

Mr. Pridgen made a motion to adjourn the meeting and was seconded by Mr. Larmore. No further discussion occurred, the meeting adjourned at 2:30 pm.

Roll Call Vote

Mr. Larmore—Yes	Ms. Cyrus—Yes	Mr. Beier—Yes
Ms. Steadham—Yes	Mr. Pridgen—Yes	Mr. French—Yes
Mr. Hamby—Yes	Mr. Bilkey—Yes	
Chairperson—Yes		

Motion Carried.

NEXT MEETING

Firefighter's Union Hall
748 Massachusetts Avenue
Indianapolis, Indiana 46204
January 14, 2018, 1:30 PM


James Greeson, Chair