

INDIANA FIRE PREVENTION AND BUILDING SAFETY COMMISSION

COMMITTEE MEETING MINUTES

**Indiana Fire Prevention and Building Safety Commission's
Safety Codes for Elevators, Escalators, Manlifts, and Hoists Committee**
Cisco Webex Electronic/Virtual Meeting

Tuesday, January 19, 2021

1. The Indiana Fire Prevention and Building Safety Commission's (the Commission) Safety Codes for Elevators, Escalators, Manlifts, and Hoists Committee (the Committee), was called to order by Committee Chairman Michael Corey at 9:07 a.m. EST on Tuesday, January 19, 2021.

a. Committee Members Present:

Michael Corey, Chairman, Thyssenkrupp Elevator Corporation and Fire Prevention and Building Safety Commission Member
Clifford McDaniel, Indiana Department of Homeland Security (IDHS)
Brian Stanley, Indiana Department of Homeland Security (IDHS)
Steve Stuard, Stuard & Associates, Inc.
John Watson, Mid America Elevator
Joe Albertson, IUEC Local 34

b. Committee Members Absent:

Adam Sisson, Otis Elevator
Brian Smith, Indiana University Bloomington

c. Committee Staff Present:

Douglas Boyle, Director of the Fire Prevention and Building Safety Commission and Committee Secretary (IDHS)
Justin Guedel, Indiana Department of Homeland Security (IDHS), Deputy General Counsel
Bryston Sprecher, Administrative Assistant to the Fire Prevention and Building Safety Commission (IDHS)

d. Guests Present:

Matthew Cronley, Indiana Department of Homeland Security (IDHS)
Tom Hendricks, Indiana Department of Homeland Security (IDHS)
Clifton Dukes, Indiana Department of Homeland Security (IDHS)
Bart Giesler, John Frick and Associates

2. Roll Call/Attendance

Secretary Boyle conducted roll call noting that quorum was met with five (5) voting members in attendance at the beginning of the meeting. After resolving some audio issues, John Watson was acknowledged as being present at the meeting during the discussion of November’s meeting minutes, which brought the total voting members to six (6).

3. Committee Staff Updates/Announcements

- a. Status Update on Indiana Open Door Law and Public Meeting Requirements during the State of Indiana’s COVID-19 Public Health Emergency – Douglas Boyle, Director of the Fire Prevention and Building Safety Commission & Justin Guedel, IDHS Deputy General Counsel

Secretary Boyle informed the Committee that Executive Order 20-52 extended the public health emergency through January 30, 2021. It is still unclear when state boards and commissions will be able to host in-person meetings, due to the General Assembly being given priority access to all governmental buildings – including the Indiana State Historical Library and the Indiana Government Center. As such, the Committee will continue its business electronically or until further instructions are received from Governor Holcomb.

4. Committee Review and Action on Meeting Minutes

- a. November 17, 2020 Meeting – tabled at last month’s meeting

Steve Stuard motioned to approve the November 17, 2020 meeting minutes. Joe Albertson made the second. It was voted on and carried.

	Yes	No
Michael Corey	X	
Steve Stuard	X	
Joe Albertson	X	
Brian Stanley	X	
Clifford McDaniel	X	
John Watson	X	

The November 17, 2020 meeting minutes were **approved as submitted**, with a vote of 6-0.

- b. December 15, 2020 Meeting

Steve Stuard motioned to approve the December 15, 2020 meeting minutes. Brian Stanley made the second. It was voted on and carried.

	Yes	No

Michael Corey	X	
Steve Stuard	X	
Joe Albertson	X	
Brian Stanley	X	
Clifford McDaniel	X	
John Watson	X	

The December 15, 2020 meeting minutes were **approved as submitted**, with a vote of 6-0.

5. Continue Review of ASME A17.3-2017 [Next Steps for Rewriting 675 IAC 21-9 (Rule 9) and Incorporating ASME A17.3-2017 by reference]

a. Review “ASME A17.3-2017 with 675 IAC 21-9-2 Amendments Incorporated” Document prepared by Committee Staff

The Committee continued to incorporate recommended amendments to Rule 9, which were submitted by Steve Stuard. Located on the Committee’s meeting materials webpage (<https://www.in.gov/dhs/boards-and-commissions/fire-prevention-and-building-safety-commission/iecc-meeting-materials/>) is the amended edition of ASME A17.3 to reflect all changes decided on by the Committee.

b. Next Steps for finishing ASME A17.3-2017 and rewriting 675 IAC 21-9 (Rule 9)

Director Boyle stated that he is hopeful that the Committee will be able to finish its review of ASME A17.3-2017 at next month’s meeting.

6. Other Business/Other Considerations

7. Plan Forward

a. Set Meeting Date for February 2021

After some discussion, the Committee decided that it will tentatively plan to meet next on Tuesday, February 16, 2021. Secretary Boyle advised that format of the meeting – in person or electronic – will depend on if Governor Holcomb extends the State of Indiana’s public health disaster emergency declaration again, along with the current modifications to the Indiana Open Door Law. Secretary Boyle advised that he expects the next meeting will again be conducted completely electronic via Cisco Webex, and the Committee can expect an update and confirmation during either the last week of January or the first week of February.

b. Set Agenda for February 2021 Meeting

The Committee will plan to finish its review of ASME A17.3-2017, as well as the rewrite of 675 IAC 21-9. Mr. Bart Geisler, Secretary Boyle, and IDHS staff will also work on providing additional research regarding the potential fiscal impact of

repealing the current amendment under 675 IAC 21-9-2(b)(19), in addition to providing a case as to why compliance with Section 2.7.5 of ASME A17.3-2017 for all structures (regardless of number of stories in height) will be necessary to safeguard public safety and welfare.

8. Adjournment

Secretary Boyle adjourned the meeting at 11:33 a.m. EST.