

INDIANA FIRE PREVENTION AND BUILDING SAFETY COMMISSION

COMMITTEE MEETING MINUTES

Indiana Fire Prevention and Building Safety Commission's Safety Codes for Elevators, Escalators, Manlifts, and Hoists Committee

Microsoft Teams Electronic/Virtual Meeting

Wednesday, August 18, 2021

1. The Indiana Fire Prevention and Building Safety Commission's (the Commission) Safety Codes for Elevators, Escalators, Manlifts, and Hoists Committee (the Committee), was called to order by Committee Chairman Michael Corey at 9:04 a.m. EDT on Wednesday, August 18, 2021. All members of the Committee, staff, and other participants present participated in the meeting through electronic means (online or by phone) via Microsoft Teams.

a. Committee Members Present:

Joe Albertson, IUEC Local 34
Michael Corey, Chairman, Thyssenkrupp Elevator Corporation and Fire Prevention and Building Safety Commission Member
Clifford McDaniel, Indiana Department of Homeland Security (IDHS)
Brian Smith, Indiana University Bloomington
Brian Stanley, Indiana Department of Homeland Security (IDHS)
John Watson, Mid America Elevator

b. Committee Members Absent:

Adam Sisson, Otis Elevator
Steve Stuard, Stuard & Associates, Inc. (Retired)

c. Committee Staff Present:

Douglas Boyle, Director of the Fire Prevention and Building Safety Commission and Committee Secretary (IDHS)
Justin Guedel, Indiana Department of Homeland Security (IDHS), Deputy General Counsel
Bryston Sprecher, Administrative Assistant to the Fire Prevention and Building Safety Commission

d. Guests Present:

Bart Giesler, John Frick and Associates
Tom Hendricks, Indiana Department of Homeland Security (IDHS)

2. Roll Call/Attendance

Secretary Boyle conducted roll call, and noted that quorum was achieved, with six (6) members of the Committee present at the beginning of the meeting.

3. Committee Staff Updates/Announcements

- a. Update regarding State of Indiana’s Declaration of a Public Health Disaster Emergency – Douglas Boyle, Director of the Fire Prevention and Building Safety Commission

Secretary Boyle informed the Committee that Governor Holcomb had extended the State of Indiana’s declaration of a public health disaster emergency through August 30, 2021, under [Executive Order 21-18](#). With the extension of the public health emergency, the Committee was able to conduct its meeting by completely electronic means under the requirements of Indiana Code § 5-14-1.5-3.7. Committee staff will continue to keep the Committee informed of any future orders and extensions of the public health emergency, as well as any changes pertaining to the requirements of the Committee’s public meetings.

4. Committee Review and Action on Meeting Minutes

- a. Wednesday, July 14, 2021, Meeting

Secretary Boyle called for corrections. John Watson stated that he did not notice any errors and made a motion to approve the drafted meeting minutes as submitted. Brian Smith made the second. It was voted on and carried.

	Yes	No
Michael Corey	X	
Joe Albertson	X	
Clifford McDaniel	X	
Brian Smith	X	
Brian Stanley	X	
John Watson	X	

The Committee’s Wednesday, July 14, 2021, meeting minutes were **approved as submitted**, with a vote of 6-0.

- 5. Continue Review of 675 IAC 21-1 (Rule 1) – Administration – **Note: No new proposals for code change were submitted for the Committee’s consideration prior to the meeting.**

Secretary Boyle asked if anyone had anything to add to the current layout of Rule 1 or if the Committee would like to carry the rule forward, as written. There were no objections to Secretary Boyle's proposals of adopting the existing (current provisions) of Rule 1, and staff did not receive any additional proposals to consider prior to the meeting. Justin Guedel, IDHS Deputy General Counsel, added that the department (IDHS) intends to submit some proposals to clean up the language and better align the rule with current requirements of the Indiana Code (state statutes), specifically regarding the use of dumbwaiters, mechanic licensing requirements not addressed in the prior rule, and construction exemptions. He advised that these proposals would be completed and ready to present to the Committee at next month's meeting.

As staff did not receive any additional proposals calling to amend Rule 1, nothing else of substance was discussed.

6. Plan Forward

a. Set Meeting Date for September 2021

The Committee determined that it would plan to conduct its next meeting on Wednesday, September 22, 2021. If Governor Holcomb extends the State's declaration of a public health disaster emergency through the month of September, the Committee will conduct this meeting virtually through Microsoft Teams.

b. Set Agenda for September 2021 Meeting

As stated above, the Committee will plan on reviewing any additional proposals submitted by Mr. Guedel and the department to hopefully finish the Committee's considerations of changes to Rule 1. Also, Secretary Boyle advised that he would attempt to prepare a proposal for the Committee to adopt the latest edition of the Automated People Mover Standards (ANSI/ASCE/T&DI 21-21), in replacement of the current rule under 675 IAC 21-11 (Rule 11). However, Secretary Boyle also advised that the proposal may not be ready for the Committee's review at the next meeting on Wednesday, September 22, 2021, as he is still working to procure a copy of the latest standard.

8. Adjournment

The meeting was adjourned at 9:45 a.m. EDT.