



FY2024 EMS TRAINING GRANT NOTICE OF FUNDING OPPORTUNITY (NOFO)

Application Period:

Oct. 1, 2023 – Oct. 20, 2023, at midnight

Anticipated award start date:

Nov. 1, 2023

Performance Period:

Up to 36 months from award date

PROGRAM OVERVIEW

INTRODUCTION

The Indiana Department of Homeland Security (IDHS) Division of Emergency Medical Services (EMS) funding program supports EMS Training in alignment with local needs identified by IDHS, with a focus on ensuring first responder training and citizen safety.

The purpose of this notice is to provide:

Formal grant guidance and application materials needed to apply for funding under the EMS training program (see Appendix A: Application Information for more information), and administrative requirements to meet the specifications of state regulations.

PROGRAM SYNOPSIS

IDHS EMS supports training and certification of Indiana's EMS and fire communities. The EMS Training Support Grant was created to support training initiatives in the state of Indiana to increase the number of certified emergency medical technicians and paramedics.

ELIGIBILITY CRITERIA

Eligible applicants are public safety entities to include private EMS, hospital-based EMS, public EMS, career fire departments, combination fire departments, volunteer fire departments and Indiana EMS training institutions.

FUNDING GUIDELINES

PRIORITY AREAS

Funds made available through the EMS Training Grant Program may only be used for the support of EMS certification training.

Applicants should provide a strong summary of needs. A strong project summary will include a clear and full description of the proposed project and how long it will take to see results from the proposed project. Include the anticipated number of students, participating organizations, and materials. Applicants can apply multiple times if more than one project is being conducted. These funds should be applied for on a per class basis with one application per class being supported.

ITEMS for FUNDING:

- Paramedic classes
- EMT classes
- Books
- Lab fees

BUDGET

Indiana training institutions may apply for funding up to the amounts listed under these two categories.

- Paramedic training
 - Class fees per student \$9,000
 - Lab fees and books per student \$1,000
- EMT training
 - Class fees per student \$1,500
 - Lab fees and books per student \$500

Awarded entities shall provide invoices using this schedule:

- One invoice per grant award.
 - Reimbursement can be applied for each student that is successful in the class.
 - Invoices should be submitted to IDHS using the process outline in the award letters not more than 30 days following the end of class.

Employers may apply for funding to be reimbursed for the cost incurred for training new and current employees up to the following amounts.

- Paramedic training
 - \$10,000 for training class cost (including class fees, books and lab fees)
- EMT training
 - \$2,000 for training class cost (including class fees, books and lab fees)

Invoicing shall use the following schedule for training classes:

- One invoice per grant award.
 - Reimbursement can be applied for each student that is successful in the class.

- Invoices should be submitted to IDHS using the process outline in the award letters not more than 30 days following the end of class.

When completing the budget, ensure the budget items requested are reasonable, necessary and allowable under the funding stream. Furthermore, include sufficient justification to explain the necessity of each budgeted item. If any questions arise when completing the budget section of the application, please contact EMS Education Field Training Manager Zach Westfall at zwestfall@dhs.in.gov.

APPLICATION EVALUATION

All applications submitted under this NOFO are evaluated by a committee. The committee includes personnel from IDHS and the EMS Commission.

AWARD NOTIFICATION

Awarded agencies will be contacted via email when funding determinations have been finalized. If awarded, EMS Training Grant recipients will receive an award letter including the following information:

- Recipient name
- Recipient award amount

Recipients must confirm acceptance of the EMS Training Grant award. Directions for acceptance can be found within the award letter.

All funding decisions are final.

DATES TO KNOW

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APPENDIX A: APPLICATION INFORMATION

All applications will be submitted via the approved Smartsheet.

APPLICATION

<https://app.smartsheet.com/b/form/fcc4271c44c04ee5bbe8b60dbf203bfe>