



**INDIANA EMERGENCY RESPONSE COMMISSION (IERC)  
COMMUNICATIONS COMMITTEE  
Firefighter's Union Hall  
748 Massachusetts Avenue  
Indianapolis, Indiana 46204  
January 14, 2019, 8:59 am**

**COMMITTEE MEMBERS PRESENT:**

Jeff Larmore —Local Government Representative, Chair  
Ian Ewusi—IDHS  
Madison Roe—IDHS

**COMMITTEE MEMBERS ON THE PHONE:**

Becky Waymire—Morgan County LEPC  
Stephanie McKinney—Gibson County LEPC

**COMMITTEE MEMBERS ABSENT:**

Matt Bilkey— Designee for Superintendent of ISP  
Shawn French—Business/Industry Representative  
James Pridgen—Business/Industry Representative

**The following Commissioners, IDHS staff, and audience members were present:**

Dawn Mason—IDHS  
Sarah Chaney—IDHS  
Larry Hamby—IDHS  
Kraig Kinney—IDHS Attorney  
Allison Moore—Monroe County LEPC

**WELCOME AND INTRODUCTION**

Mr. Larmore welcomed everyone to the Training Committee meeting and requested the determination of a quorum.

**QUORUM**

Ms. Mason indicated a quorum was present.

**CONSIDERATION OF MINUTES**

A motion to accept November 19th, 2018, meeting minutes was made by Mr. Ewusi and seconded by Ms. Roe. No further discussion occurred.

### **Roll Call Vote**

Mr. Larmore —Yes  
Mr. Ewusi—Yes  
Ms. Roe —Yes  
Ms. Waymire—Yes  
Ms. McKinney—Yes

### **OLD BUSINESS**

#### **2019 EMAI/IERC Conference**

Mr. Larmore introduced this as old business. He asked Ms. McKinney how the planning for the 2019 conference is coming along. Ms. McKinney state that the EMAI board had a meeting scheduled for the 16<sup>th</sup> of January to discuss the conference. She mentioned a theme hadn't been chosen for 2019 yet. Mr. Larmore asked if the IERC could hold a commission meeting at the conference. Ms. McKinney stated this shouldn't be an issue but suggested contacting the event venue in case a side room is required. She asked that the IERC figures out what is needed and she would make contact at that time. Ms. McKinney said presentation topics could be suggest as early as May of 2019. IERC staff agreed collaborate on suggestions to give to Ms. McKinney.

#### **2018 EMAI/IERC Conference**

Mr. Larmore asked Ms. McKinney if EMAI had released the fiscal report for 2018 yet. She stated she hadn't seen one yet. She asked Mr. Larmore if he received the survey results. Mr. Larmore stated he hadn't. Ms. McKinney would send those. Mr. Ewusi asked if there has been any discussion about receiving the payment from the IERC. Ms. McKinney stated she wasn't sure. Mr. Ewusi stated he would give the EMAI board an update at the next board meeting.

#### **Public Information Materials for LEPCs**

Mr. Larmore mentioned this topic has been addressed at the 2018 EMAI/IERC Conference by an audience member inquiring about handouts to education communities about LEPCs. Ms. Chaney stated that staff is currently working with PIO on brochures. Mr. Larmore asked if the Communications Committee would be allowed to view these before being made available to the public. Ms. Mason stated the Communications Committee would be allowed to review other public information materials, but the brochures had been ordered. It was decided to bring a draft of these to the next meeting if they are available. Mr. Larmore asked if staff was looking into content for the newsletter. He suggested that this would be a good format to send out information about the EMAI/ IERC Conference.

No further discussion occurred.

### **NEW BUSINESS**

#### **IERC Website**

Mr. Larmore requested staff review the IDHS IERC website and make sure all documents are correct and to date. Ms. Chaney stated that there will be a website remodel by PIO at some point. She suggested they take a look at the Fire Prevention and Building Safety Commission to get an idea of the possible designs.

No further discussion occurred.

#### **Recent Changes to EPCRA RMP Rules**

Mr. Larmore asked how staff would be pushing this new information out to the LEPCS. He suggested that small emails be sent out by staff to notify LEPCs of the changes. Ms. Roe stated she would look into this subject more, and figure out what information can be sent out. There are a brief discussion about the new grants management system. IERC staff stated there would only the trainings offered by the program developers, but grants has said online tutorials will be made.

No further discussion occurred.

#### **ADJOURNMENT**

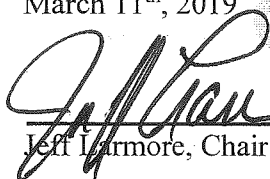
A motion to adjourn the meeting was made by Ms. Roe and seconded by Mr. Ewusi. The meeting adjourned at 9:32 am.

#### **Roll Call Vote**

Mr. Larmore — Yes  
Mr. Ewusi — Yes  
Ms. Roe — Yes  
Ms. Waymire — Yes  
Ms. McKinney — Yes

#### **NEXT MEETING**

Marion County Health Department  
4012 North Rural St.  
Indianapolis, Indiana 46205  
March 11<sup>th</sup>, 2019

  
Jeff Larmore, Chair

