

# BOARD OF FIREFIGHTING PERSONNEL STANDARDS AND EDUCATION

Indiana Emergency Response Conference (IERC)  
Indianapolis Marriott East  
7202 East 21<sup>st</sup>. Street, Indianapolis, Indiana 46219  
September 14, 2023, 1:00 PM (Eastern Time)  
Meeting Minutes

A. Call to order and determination of quorum - 1:00PM

**Board Members Present**

Eric Gentry (Vice-Chair); Amy Biggs; Pedro Caceres; Tom Hanify; M. Burke Jones; Stephen Jones (State Fire Marshal); Clayton Kinder; Tony Murray; Steve Anderson

**Board Members Absent**

Eric Dreiman (Chair); Rob Lund (Secretary); Scott Garrett; Tim Smith

**Staff Members Present**

Hillary Egan; Justin Guede; John Shafer; Zach Mathews; Michael Parks; Regine Johnson; Nichelle Elliott; Elizabeth Westfall

B. Consideration and approval of:

1. June 15, 2023, Meeting Minutes

***Motion to approve the June 2023 minutes by M. Burke Jones, 2<sup>nd</sup> by Pedro Caceres. All other voting members voted to approve. Motion carries.***

C. State Fire Marshal Report – Stephen Jones

- Hub-and-Spoke Training – Kick off for phase one was in August 2023.
- Volunteer Fire Departments PPE grant money
- Fire Investigations – (59) fifty-nine adults and (8) eight children’s fatalities to date.
- Smoke alarm awareness
- AFFF foam/PFAS – 243 sites have participated <https://www.in.gov/dhs/fire-and-building-safety/foam-program/>
- Fire Chiefs Academy – Education Opportunity

D. Academy Director Report – John Shafer

- Academy positions are filled.
- New feature on IDHS website – Instructor’s corner which includes FAQ’s, how to access Instructor templates, and the Instructor Handbook.
- Fire Chiefs Academy – 5<sup>th</sup> class completed.
- National Fire Academy – (8) eight additional classes will be offered this year. 1<sup>st</sup> class to be offered in Evansville, Indiana.
- Next Level project – 1.1 million prop funds will be offered.
- Incident Management Teams – new website
- Curriculum updates – New Fire Investigator program and Driver Operator has changed to the IFSTA book.
- (90) ninety departments have been visited in the last (6) six months.

E. Old Business – None currently

F. New Business – None currently

G. Legal

1. OALP draft template

***Motion to approve by Tom Hanify, 2<sup>nd</sup> by M. Burke Jones. All other voting members voted to approve. Motion carries.***

2. Delegate issues to OALP

***Motion to approve by Tony Murray, 2<sup>nd</sup> by Stephen Jones. All other voting members voted to approve. Motion carries.***

3. 655 IAC – Rule Rewrite update

- Fines/Monetary fees went before the OMB and is currently waiting on a letter of Approval. The next step will be a Public Hearing about fees.

H. Open discussion, comments, questions? – None Currently

I. Adjournment at 1:20PM

Next meeting: December 13, 2023,  
10:00AM  
MADE@Plainfield  
Room 130 A&B  
Plainfield, Indiana 46168