

Questions?

Contact MEU by email at
MedicaidUnit@dcs.IN.gov

REMINDERS:

- When requesting information from MEU, include the ward's name, DOB and brief description of question/issue in the email. If requesting information related to a billing issue, also include the provider and date of service.
- Including a RID or SSN in an email is a HIPAA violation. Due to HIPAA, MEU cannot provide information on a parent or individual who is not a DCS ward.
- Do not contact DFR, their 1-800 number or the local office to get information about a ward; instead contact MEU by email.
- Placement information in MaGIK must be updated timely so MEU can communicate this information to DFR.
- To reduce duplicate work, do not contact individual MEU staff or copy them on items sent to the mailbox.
- Birth certificates or hospital birth confirmations and copies/proof of SSN are required for MEU to place a child on Medicaid.

2023

Medicaid Enrollment

Fact Sheet



Did You Know?

- ✓ Medicaid Cards are not automatically generated when a child's placement changes, if a new card is needed please contact MEU.
- ✓ DCS wards eligible for Medicaid are enrolled in managed care plans, such as Hoosier Care Connect. Traditional Medicaid is no longer an option. If a child's Medicaid plan needs changed to a different managed care provider, contact MEU.
- ✓ MEU is responsible for communicating a child's wardship status and placement information to DFR. Communications to DFR from other DCS staff may result in confusion and cause a delay or closure of a child's Medicaid.
- ✓ When a child's name is legally changed or they get a new SSN, notify MEU and upload the new birth certificate or SSN to MaGIK.
- ✓ When a ward goes on a THV, the parent/caregiver is responsible for responding to DFR's requests for information so Medicaid eligibility can be determined based on the parent/caregiver's household. If DFR does not receive the requested information timely, the child's Medicaid may close.
- ✓ Parents, not DCS, are responsible for providing medical coverage for their children in an Informal Adjustment or In-Home CHINS case.
- ✓ DFR staff have been instructed to release information for wards only to MEU.
- ✓ MEU does not have access to a child's medical records.
- ✓ An application for SSI must be submitted for children determined eligible for disability Medicaid (MA D).
- ✓ If a child's active Indiana Medicaid is used out of state, only emergency services will be covered.
- ✓ If a child is placed in an out-of-state foster placement, their Indiana Medicaid will close and Medicaid should be applied for in the child's new state. When the child returns to an Indiana foster care placement, contact MEU so the child can be enrolled back onto Indiana Medicaid.



Please see the next page for important Medicaid Billing Information.

Medicaid Billing Information

Tips

- ❖ Enrollment in Medicaid does not guarantee services will be covered.
- ❖ When a ward receives specialty services (e.g., counseling, therapy, behavioral health, or testing), approval from Medicaid is required. Contact MEU if you have questions regarding the need for a Prior Authorization.
- ❖ Email MEU if a ward is having trouble getting medication. The foster parent should not pay for the medication out-of-pocket.
- ❖ Medical bills the foster parent receives should be sent to MEU as soon as possible to allow timely processing.
- ❖ DCS should be listed as the party financially responsible for the child. The caregiver should not list him/herself as the responsible party. The FCM's name should also not be listed as the responsible party.

Billing Order

Medicaid is the “payer of last resort”. The order in which billing will occur is:

- ✓ Private insurance (through an employer, spouse, or parents)
- ✓ Medicare (if a Medicare recipient)
- ✓ Medicaid will cover the remaining authorized payments