

## Questions?

Contact CEU Toll Free at  
1-877-265-0086 or email  
[Centralized.Eligibility@dcs.IN.gov](mailto:Centralized.Eligibility@dcs.IN.gov)

## REMINDERS:

- Information on income and resources is needed for the eligibility determination. If the youth verbally states his/her income, this should be documented in a MaGIK case note (*labeled with the subject: Eligibility*) or on the Title IV-E Information Form.
- At the time of the youth's 19<sup>th</sup> and 20<sup>th</sup> birthdays, enter documentation in MaGIK to confirm he/she continues to meet at least 1 of the education or employment requirements.
- Complete and upload to MaGIK all pages of the Title IV-E Information Form.
- Update MaGIK any time a youth's address changes so his/her Medicaid case can get updated.
- If a Placement Provider is listed in MaGIK as the youth's placement:
  - ✓ Enter the address where the youth is living as a Note on the placement location.
  - ✓ Send an email to [MedicaidUnit@dcs.in.gov](mailto:MedicaidUnit@dcs.in.gov) to notify MEU of the placement change.

2020

# Collaborative Care Title IV-E Eligibility

## Fact Sheet



### Did You Know?

- ✓ Eligibility information should be uploaded within 30 days of the start date of the first placement in the Collaborative Care case.
- ✓ The VCCA must be signed and dated by DCS and the youth. For Title IV-E purposes, the date of the last signature is the effective date of the VCCA. The date the VCCA is signed should coincide with the date of the first placement in the Collaborative Care case, when possible.
- ✓ The youth has to meet at least one of the education or employment requirements when he/she turns 18 and then again at ages 19 and 20 or the youth will not be reimbursable for IV-E.
- ✓ Court order(s) with Reasonable Efforts to Finalize a Permanency Plan (REPP) have to be obtained every 12 months the youth is in care if the youth is in a CHINS or Probation case.
- ✓ A youth must have been a ward and receiving Medicaid on his/her 18<sup>th</sup> birthday in order to be eligible for the Medicaid category for former foster care youth (MA 15) at age 19.
- ✓ Title IV-E eligibility can last until the last day of the month in which the youth turns age 21.



## Collaborative Care Documentation

✓ <b>Voluntary Collaborative Care Agreement Signed and Dated by the Youth and DCS</b>	✓ <b>Birth Certificate</b>
✓ <b>Court Order dismissing the CHINS/Probation case</b> ( <i>uploaded to hearing dismissing wardship</i> )	✓ <b>Court Order approving Collaborative Care case, or other Court Order(s) that includes Best Interests and/or Placement and Care language</b> ( <i>uploaded to applicable hearing</i> )
✓ <b>Education &amp; Employment Records:</b> Documentation showing child is: <ul style="list-style-type: none"> <li>○ <b>In school</b> (<i>e.g. school transcript, report card, or letter from school</i>),</li> <li>○ <b>Employed at least 80 hours per month</b> (<i>e.g. pay stubs, hourly rate and weekly hours documented on Title IV-E Information Form</i>),</li> <li>○ <b>Participating in an activity designed to remove barriers to employment</b> (<i>e.g. case note or IL Monthly Report</i>), or</li> <li>○ <b>Unable to attend school or be employed due to disability</b> (<i>e.g. documentation from a licensed physician or psychiatrist</i>)</li> </ul>	✓ <b>Other Documentation to Support the IV-E Determination</b> (such as): <ul style="list-style-type: none"> <li>○ <b>Documentation of income and resources for the youth</b> (<i>e.g. Title IV-E Information Form, paystubs, case note documenting the youth's hourly rate and weekly hours during the removal month</i>)</li> <li>○ <b>Documentation of income for any non-ward children of the youth living in the same home</b></li> </ul>