

HEALTHY FAMILIES INDIANA SERVICE DEFINITIONS

1. SERVICE DEFINITION:

Healthy Families Indiana (HFI) is a voluntary multi-faceted home visitation program locally designed to promote healthy families and healthy children through services that include child development, access to health care, parent education, family incentives, staff training, and community coordination and education. The program model includes screening, assessment and home visiting activities that begin for eligible families either prenatally or at the time of birth.

2. METHOD OF PURCHASE:

Healthy Families Indiana services are purchased by a unit rate reimbursement method. A specific cost per unit based on actual cost is established before the contract is written and the monthly reimbursement for services is based on the number of units of service provided.

3. CATEGORIES OF SERVICES:

Service is provided to families through assessments and home visiting.

A. Eligibility Documentation:

- Screening/accessing the birthing population
- Assessment through a family interview; prenatally or prior to ninety (90) days after the birth of the target child. (Sites that choose to enroll families beyond two (2) weeks after the birth of the target child will be out of adherence on HFA standard 1.1C and 1.1D.)
- Documentation of family eligibility through documents to verify income, a social security number, screening, and an assessment
- Referral to home visiting
- Documentation of family activities in Home Visiting Tracking Information System (HFI Database)

The Indiana Department of Child Services purchases units of service that are provided to families identified in their target population that comply with eligibility guidelines and the Healthy Families America Standards of the program's 12 Critical Elements.

4. UNIT RATE:

Unit rates are based on the programs actual cost budget submitted to the State for each funding year. Costs to provide assessment and home visiting are separate service components and identified by separate rates that are determined by the program model: **(1) Assessment** (family contact and interview); **(2) Home Visiting** (weekly home visiting on-going prenatally until the target child is age three (3) years.

5. ELIGIBILITY DOCUMENTATION

- Screening and or assessing families
- **Assessment** - a one time assessment of families to determine eligibility through a family interview; prenatally or within two (2) weeks (or up to ninety (90) days recognizing that the site will be out of adherence on HFA standard 1.1C and 1.1D) from the birth of the target child. All activities to complete the assessment are documented.
- **Home Visiting – Ongoing Services** - Services to one (1) family per month until the target child is age three (3) years. Families who screen/assess positive prenatally and/or within two (2) weeks of birth (or

up to ninety (90) days recognizing that the site will be out of adherence on HFA Standard 1.1C and 1.1D) and who meet other HFA guidelines can be offered long term Healthy Families ongoing services.

Definition of Family Household for Eligibility:

- Mother of baby, baby, and other children of the mother
- Mother of the baby, father of baby in the home (legal or acknowledged biological), baby, and other children of the mother if in the home. Also include children of the father of the baby if the children are in the home.
- Prenatal mother and unborn baby and father of the baby and other children of the mother and father of the baby.
- Father and baby and other children of the father (if the mother is not in the home or if the mother does not have a social security number)

Eligibility Guidelines for Funds Service:

- Families verify income documentation when entering the program.
- Family income cannot exceed 250% of poverty guidelines
- Head of house or target child must have a social security number
- The family must screen positive for services and an assessment must be completed
- Family information is entered into the HFI Database