



**GOVERNOR ERIC J. HOLCOMB'S
INDIANA EXECUTIVE COUNCIL ON CYBERSECURITY**
302 West Washington Street, IGC-South, Room E208
Indianapolis, IN 46204

COMMITTEE AND WORKING GROUP QUESTIONNAIRE – RESEARCH PHASE 1

Instructions: As your committee or working group is in the Research Phase, it is important we work with other committees and working groups to get the information your team will need to be successful. Please answer the questions the best you can.

Provide your questions and answers to RomeroCLM@iot.in.gov

Committee/Working Group Completing Questions: _____

Person Submitting Answers: _____

Email of Person Submitting: _____

Date Submitted: _____

1. What has your area done in the last five years to educate, train, and prepare for cybersecurity?
2. What (or who) are the most significant cyber vulnerabilities in your area?
3. What is your area's greatest cybersecurity need and/or gap?
4. What federal, state, or local cyber regulations is your area beholden to currently?
5. What case studies and or programs are out there that this Council can learn from as we proceed with the Planning Phase?
6. What research is out there to validate your group's preliminary deliverables? This could be surveys, whitepapers, articles, books, etc. Please collect and document.
7. What are other people in your sector in other states doing to educate, train, prepare, etc. in cybersecurity?
8. What does success look like for your area in one year, three years, and five years?
9. What is the education, public awareness, and training needed to increase the State's and your area's cybersecurity?
10. What is the total workforce in your area in Indiana? How much of that workforce is cybersecurity related? How much of that cybersecurity-related workforce is not met?
11. What do we need to do to attract cyber companies to Indiana?
12. What are your communication protocols in a cyber emergency?
13. What best practices should be used across the sectors in Indiana? Please collect and document.



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**COMMITTEE AND WORKING GROUP: RESEARCH EXECUTIVE SUMMARY TEMPLATE
PHASE 1**

Committee/Working Group: _____

Person Submitting Summary: _____

Email of Person Submitting: _____

Date Submitted: _____

Executive Summary

- **Research Conducted**

- **Research Findings**

- **Preliminary Deliverables**

- **Additional Notes**

- **References**



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**DELIVERABLE FORM
PHASE 2**

IECC Committee/Working Group: _____
Person Submitting Form: _____
Date: _____

PHASE 2 – PLANNING

1. What is the deliverable?

2. What is the status of this deliverable?
 Completed In-progress 25% In-progress 50% In-progress 75% Not Started

3. Which of the following IECC goals does this deliverable meet? Check **ONE** that most closely aligns. See [Executive Order 17-11](#) for further context.
 - Establish an effective governing structure and strategic direction.
 - Formalize strategic cybersecurity partnerships across the public and private sectors.
 - Strengthen best practices to protect information technology infrastructure.
 - Build and maintain robust statewide cyber-incident response capabilities.
 - Establish processes, technology, and facilities to improve cybersecurity statewide.
 - Leverage business and economic opportunities related to information, critical infrastructure, and network security.
 - Ensure a robust workforce and talent pipeline in fields involving cybersecurity.

4. Which of the following categories most closely aligns with this deliverable (check **ONE**)?
 - Research – Surveys, Datasets, Whitepapers, etc.
 - Informational Product – Definitions, Glossary, Guidelines, Inventory, Best Practices, etc.
 - Operational Product – Programs, Processes, etc. (generally can be produced within the group or with current resources)
 - Operational Proposal – Programs, Processes, etc. (generally requires additional resources)
 - Templates/Toolkits – Actionable Resource Kits, Turnkey Templates
 - Policy Recommendation – Recommended Changes to Law

Objective Breakout of the Deliverable:

5. What is the resulting action or modified behavior of this deliverable?

6. What metric or measurement will be used to define success?

7. What year will the deliverable be completed?
 2018 2019 2020 2021 2022 2023+
8. Who or what entities will benefit from the deliverable?
9. Which state or federal resources or programs overlap with this deliverable?

Additional Questions:

10. What other committees and/or working groups will your team be working with to complete or plan this deliverable?
11. Which state agencies, federal agencies, associations, private organizations, non-profit organizations, etc. will need to be involved to complete or plan this deliverable?
12. Who should be main lead of this deliverable?
13. What are the expected challenges to completing this deliverable?

PHASE 3 – IMPLEMENTATION

As your team works through completing the Deliverable Form for Phase 2, please begin making note and thinking through the specific tasks, owners, and deadlines to complete this deliverable. In addition, start discussing the estimated budget to start the deliverable, budget to sustain the deliverable (if applicable), resources (staff, structure, stuff), etc. Further direction will be provided in the coming weeks for Phase 3.



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**IMPLEMENTATION PLANNING FORM
PHASE 3**

IECC Committee/Working Group:
Person Submitting Form:
Date:

PHASE 3 – IMPLEMENTATION PLANNING

1. What is the deliverable?

2. Is this a one-time deliverable or one that will require sustainability?
 - One-time deliverable
 - Ongoing/sustained effort

Tactic Timeline (Please add rows as needed.)

Tactic	Owner	% Complete	Deadline	Notes

Resources and Budget

3. Will staff be required to complete this deliverable? No Yes
 - a. If Yes, please complete the following:

Estimated Initial FTE	Estimated Continued FTE	Skillset/Role	Primary Source of Funding	Alternate Source of Funding	Notes

4. What other resources are required to complete this deliverable? (Examples include software, hardware, supplies, materials, equipment, services, facilities, etc.)

Resource	Justification/Need for Resource	Estimated Initial Cost	Estimated Continued Cost, if Applicable	Primary Source of Funding	Alternate Source of Funding	Notes

Benefits and Risks

5. What is the greatest benefit of this deliverable? (Please provide qualitative and/or quantitative support.)
6. How will this deliverable reduce the cybersecurity risk or impact? What are the estimated costs associated with that risk reduction?
7. What is the risk or cost of not completing this deliverable?
8. What defines success and/or what metrics will be used to measure success? What is the baseline for your metrics?
9. Are there comparable jurisdictions (e.g. other states) that have similar projects that we can compare this project to using the same metrics? No Yes
 - a. If Yes, please list states/jurisdictions: Click or tap here to enter text.
10. Are there comparable jurisdictions (e.g. other states) that **does not** have a comparable project that we can use as a control to show what happens if Indiana does not complete the deliverable? No Yes
 - a. If Yes, please list states/jurisdictions: Click or tap here to enter text.

Other

11. List factors that may negatively impact the resources, timeline, or budget of this deliverable?
12. Does this deliverable require a change from a regulatory/policy standpoint? No Yes
 - a. If Yes, what is the change and what could be the fiscal impact if the change is made?
13. What will it take to support this deliverable if it requires ongoing sustainability?
14. Who has the committee/working group contacted regarding implementing this deliverable?
15. Can this deliverable be used by other sectors? No Yes,
 - a. If Yes, please list sectors:

Communications

16. ~~Once completed, which stakeholders need to be informed about the deliverable?~~
17. Would it be appropriate for this deliverable to be made available on Indiana's cybersecurity website (www.in.gov/cybersecurity)? No Yes
18. What are other public relations and/or marketing considerations to be noted?



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**EVALUATION FORM
PHASE 4**

IECC Committee/Working Group:
Date:

PHASE 4 – EVALUATION PHASE

Deliverable:

Objective 1:

Type: Output Outcome

Evaluative Method:

- | | |
|--|---|
| <input type="checkbox"/> Completion | <input type="checkbox"/> Peer Evaluation/Review |
| <input type="checkbox"/> Award/Recognition | <input type="checkbox"/> Testing/Quizzing |
| <input type="checkbox"/> Survey - Convenient | <input type="checkbox"/> Benchmark Comparison |
| <input type="checkbox"/> Survey – Scientific | <input type="checkbox"/> Qualitative Analysis |
| <input type="checkbox"/> Assessment Comparison | <input type="checkbox"/> Quantifiable Measurement |
| <input type="checkbox"/> Scorecard Comparison | <input type="checkbox"/> Other |
| <input type="checkbox"/> Focus Group | |

Objective 2:

Type: Output Outcome

Evaluative Method:

- | | |
|--|---|
| <input type="checkbox"/> Completion | <input type="checkbox"/> Peer Evaluation/Review |
| <input type="checkbox"/> Award/Recognition | <input type="checkbox"/> Testing/Quizzing |
| <input type="checkbox"/> Survey - Convenient | <input type="checkbox"/> Benchmark Comparison |
| <input type="checkbox"/> Survey – Scientific | <input type="checkbox"/> Qualitative Analysis |
| <input type="checkbox"/> Assessment Comparison | <input type="checkbox"/> Quantifiable Measurement |
| <input type="checkbox"/> Scorecard Comparison | <input type="checkbox"/> Other |
| <input type="checkbox"/> Focus Group | |

Evaluative Methods Details for all methods except “Completion”

#	Who	How	Owner	Staff #	Costs	Funding Source	Schedule / Frequency	Notes
1								
2								
3								
4								
5								

Questions

Notes