

**MINUTES**  
**STATE BOARD OF FINANCE**  
**October 17, 2023**  
**Indiana Government Center South**  
**Conference Room 5 Wabash Hall**  
**9:00 am**

**Members in attendance**

Joseph Habig, State Budget Deputy Director  
Tera Klutz, State Comptroller  
Daniel Elliott, State Treasurer

**Also in attendance**

Courtney Schaafsma, State Comptroller's Office  
Britton Stucker, State Comptroller's Office  
Courtney Everett, State Comptroller's Office  
Mark Hawkins, State Comptroller's Office  
Mike Neal, State Treasurer's Office

**CALL TO ORDER**

Deputy Director Joseph Habig called the meeting to order at 9:00 a.m.

**APPROVAL OF MINUTES**

Approval of the minutes from the August 15, 2023, meeting.  
*State Treasurer Daniel Elliott moved to approve the meeting minutes. State Comptroller Tera Klutz seconded, and the minutes were unanimously approved.*

**TRANSFER TO THE DEPARTMENT OF NATURAL RESOURCES**

The Indiana Department of Transportation (INDOT) requests a transfer of \$2,403,418 from INDOT's Formal Contracts Fund (30550) to the Department of Natural Resources' (DNR) Recreational Trails Program Fund (30570). DNR administers the Federal Highway Administration's Federal Recreational Trails Program via INDOT's federal funds exchange program. Through grants for planning and technical assistance, the program supports the development of multi-use trail projects in accordance with the goals outlined in the State Trail Plan. DNR will work with state and local agencies, parks departments, outdoor recreation organizations, and non-profits to help improve trail opportunities for citizens and visitors.  
*State Comptroller Tera Klutz moved to approve the transfer, State Treasurer Daniel Elliott seconded, and the transfer was unanimously approved.*

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**TRANSFER TO THE FAMILY AND SOCIAL SERVICES ADMINISTRATION**

The Office of the Governor requests a transfer of \$1,757,160 from the Substance Abuse, Prevention, Treatment, and Enforcement Fund (57876) to the Family and Social Services Administration's Division of Mental Health and Addiction (DMHA) Substance Abuse Treatment Fund (57879). This request will provide treatment for substance use disorder, including Medication-Assisted Treatment, at county jails throughout Indiana. This treatment is intended to reduce recidivism and overdose rates, as well as increase public health outcomes. Funding is also provided for life skills training and case management for mothers in an effort to increase addiction recovery rates, as well as support for a platform to help individuals with substance use disorders identify types of addiction treatment services and locate available high-quality programs.

*State Treasurer Daniel Elliot moved to approve the transfer, State Comptroller Tera Klutz seconded, and the transfer was unanimously approved.*

**TRANSFER TO THE FAMILY AND SOCIAL SERVICES ADMINISTRATION**

The Department of Workforce Development (DWD) requests a transfer of \$405,972 from the Dropout Prevention Fund (13091) to the Family and Social Services Administration's Division of Disability and Rehabilitative Services (DDRS) Vocational Rehabilitation Fund (14950). Per an MOU between the two agencies, the funding will be used as the non-federal match for Pre-Employment Training Services (Pre-ETS) portion of the Vocational Rehabilitation federal grant. Pre-ETS provides vocational training and counseling for high school students with disabilities.

*State Comptroller Tera Klutz moved to approve the transfer, State Treasurer Daniel Elliot seconded, and the transfer was unanimously approved.*

**TRANSFER TO THE INDIANA COMMISSION FOR HIGHER EDUCATION**

The Governor's Workforce Cabinet (GWC) requests a transfer of \$744,000 from the GWC's Perkins State Match Fund (12415) to the Indiana Commission for Higher Education's (CHE) operating fund (14020). Per House Enrolled Act 1002-2023, the responsibility of the Perkins grant transferred from GWC to CHE effective July 1, 2023. Per an MOU between the two agencies, GWC is to transfer the state match of the Perkins Grant to CHE. CHE will use these funds to pay CTE personnel costs, related IT expenditures, and provide general administrative support for the Perkins grant.

*State Treasurer Daniel Elliot moved to approve the transfer, State Comptroller Tera Klutz seconded, and the transfer was unanimously approved.*

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**NEW OR OTHER BUSINESS**


**FUTURE MEETING**


The next meeting of the State Board of Finance will be held on November 21st, at 9:00 a.m. in Indiana Government Center South, Room 5, Wabash Hall

**ADJOURNMENT**

*State Comptroller Tera Klutz moved to adjourn, State Treasurer Daniel Elliott seconded, and the motion was unanimously approved.*

Signature:  Date: 11/21/2023  
Zachary Jackson, State Budget Agency Director / Designee

Signature:  Date: 11/21/2023  
Tera Klutz, State Comptroller / Designee

Signature:  Date: 11/21/2023  
Daniel Elliott, Treasurer of State / Designee