



## Mini-Truck Title Application Checklist

Mini-trucks being titled in Indiana for the first time must be issued by the BMV Central Office. This includes mini-trucks that may currently be titled as some other type of vehicle (e.g., truck or off-road vehicle). If you own a mini-truck that is currently titled as any other type of vehicle, a new title must be issued that declares the vehicle a mini-truck. All vehicles with ownership documents from another country must follow the National Highway Traffic Safety Administration's (NHTSA) imported vehicles guidelines. Detailed information on import requirements can be found on the NHTSA website at [nhtsa.gov/cars/rules/import/](https://nhtsa.gov/cars/rules/import/). Contact (888) 692- 6841 with any questions.

When submitting paperwork, include the following:

- [Application for Certificate of Title for a Vehicle- State Form 205](#)
- Proof of ownership:
  - Mini-trucks purchased 1/1/2016 or after: A certificate of title, manufacturer's certificate of origin, certificate of registration, or export certificate must be submitted for all mini-trucks purchased 1/1/2016 or after. If the ownership document cannot be provided, you must obtain a Court Order. However, a court order title cannot replace imported vehicle guidelines. If the ownership document for the current vehicle is from another country, all NHTSA requirements must be met.
  - Mini-trucks purchased before 1/1/2016: In the event the current owner does not have a certificate of title, certificate of origin, certificate of registration, or export certificate as an ownership document, submit a bill of sale (completed by the seller). In the event that a bill of sale is not available, complete the general Affidavit – State Form 37964.
- [Physical Inspection of a Vehicle or Watercraft– State Form 39530](#). Required for vehicles purchased outside Indiana or when a certificate of title or certificate of origin is not submitted as the ownership document. If the vehicle does not have a vehicle identification number (VIN), you must include the [Request for Special Identification Number – MVIN Checklist](#).
- [Odometer Disclosure Statement – State Form 43230](#)
- One side view picture of the entire vehicle.
- One proof of address. A driver's license or identification card may be accepted as proof if the address on the credential is correct. If the address is not correct, any document from the approved [BMV Documentation List](#) that is dated within the last 60 days may be used as proof. To view the approved documentation list, click on the link provided or visit myBMV.com.
- [Collection of Payment Information- State Form 56163](#). Submit payment for the following vehicle title application fees and taxes. Payable by Credit Card, Check, electronic check, or money order.
  - \$15.00 title application fee.
  - \$30 additional administrative penalty will be assessed on a title application packet received 45 days after the purchase date.
  - \$25 speed title fee. This optional fee is in addition to the \$15 title application fee. Paying the optional speed title fee ensures that the title is processed in a period of time that is substantially shorter than the normal processing period.
  - If you are transferring ownership, include 7% sales tax of the purchase price or provide proof of sales tax paid on an [ST108 - Certificate of Gross Retail or Use Tax Paid – State Form 48842](#). If exempt from sales tax, include an [ST108E - Certificate of Gross Retail or Use Tax Exemption – State Form 48841](#).
    - based on the NADA fair market value of the vehicle or watercraft.
- Vehicle color: \_\_\_\_\_(List color online)
- Vehicle fuel type (select one):
  - Gasoline
  - Diesel
  - Hybrid
  - Electric
  - Other

For your convenience, the required forms are hyperlinked in this checklist. The forms are also available at <https://www.in.gov/bmv/titles/title-forms/>. Mail this checklist and all completed forms to:

**Indiana Bureau of Motor Vehicles  
Central Office Title Processing  
100 North Senate Avenue, Room N411  
Indianapolis, IN 46204**

If the BMV determines that sufficient credible evidence exists to substantiate the applicant's claim of ownership, a title will be issued. **If all required documents are not submitted or information is incomplete, the entire application will be returned.**

**Please include this checklist with your application.**