



New Manufactured Home Title Application Checklist

When applying for an Indiana title for a new manufactured home, the following documents are required:

- Certificate of Origin (C of O) or Manufacturer's Statement of Origin (MSO).** If the manufactured home was manufactured in more than one unit, the C of O/MSO is required for each unit. If a C of O/MSO cannot be provided, the purchaser must obtain a Court Order. Once the Court Order is issued, the purchaser must apply for title by submitting the [Court Order Application Packet](#).
- Proof of Sales Tax Paid or Not Paid.**
 - If sales tax was paid to an Indiana dealer/non-dealer, a [Certification of Sales of Manufactured Homes or Industrial Building Systems \(ST108MH\) – State Form 35838](#) is required.
 - If sales tax was not collected, or if the seller is an out-of-state dealer/non-dealer who collected the sales tax, a Bill of Sale or Purchase Agreement is required.
- Power of Attorney (POA), if applicable.** A copy of the POA documents and the appointed POA's driver license or identification card is required at time of application.
- [Physical Inspection of a Vehicle or Watercraft – State Form 39530](#)** - Must be completed by law enforcement.
 - A new manufactured home going into the name of a dealer licensed by the Indiana Secretary of State is excluded from this requirement.
- [Mobile Home Permit – State Form 7878](#)** - Must be completed by the County Treasurer.
 - The permit cannot be accepted after its expiration date.
 - The permit must bear an official seal from the County Treasurer.
 - Since the seller is required to provide the buyer a mobile home permit at the time of purchase, the permit must list the seller as the owner.
- For Established Indiana Residents: One proof of Indiana Residency.** An Indiana driver's license or identification card may be accepted as proof if the address on the credential is correct. If the address is not correct, any document from the approved [BMV documentation list](#) that is dated within the past 60 days may be used as proof. To view the approved BMV documentation list, click on the link provided or visit myBMV.com.
- For New Indiana Residents/Out-of-State Residents: An Out-of-State Driver's License or Identification Card, Proof of Social Security Number, and Proof of Address.** Proofs of address must be dated within the past 60 days. A list of acceptable proofs of Social Security Number and address is located on the approved [BMV documentation list](#).

Visit any Indiana BMV license branch to apply for an Indiana manufactured home title.