



ADDENDUM SALES DISCLOSURE FORM COMMERCIAL OR INDUSTRIAL PROPERTY

State Form 57018 (1-21)

Prescribed by Department of Local Government Finance
Pursuant to IC 6-1.1-5.5

Original SDF ID

County	Year	Unique ID

INSTRUCTIONS: This form should only be used by assessing officials to modify or note additional information about a sale that is identified after the original Sales Disclosure Form has been submitted.

PRIVACY NOTICE: The telephone numbers and SSNs of the parties on this form are confidential according to IC 6-1.1-5.5-3.

PART 1

A. PROPERTY TRANSFERRED – Must be conveyed on a single conveyance document (Additional contiguous properties can be listed on Page 5 of the underlying Sales Disclosure Form.)

1. Parcel Number or Tax Identification Number	Check all boxes applicable to parcel.	5. Complete Address of Property	6. Complete Tax Billing Address (if different from property address)
A.)	<input type="checkbox"/> 2. Split <input type="checkbox"/> 3. Land <input type="checkbox"/> 4. Improvement		
7. Legal Description of Parcel:			

B. CONDITIONS – Check only those that apply.

<i>If condition 1 applies, filer is subject to disclosure and a disclosure filing fee.</i>		YES NO CONDITION
<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> CONDITION
<input type="checkbox"/>	<input type="checkbox"/>	1. A transfer of real property interest for valuable consideration.
<input type="checkbox"/>	<input type="checkbox"/>	2. Buyer is an adjacent property owner.
<input type="checkbox"/>	<input type="checkbox"/>	3. Vacant land (No structures on land)
<input type="checkbox"/>	<input type="checkbox"/>	4. Exchange for other real property ("Trade") Parcel number of traded property: _____
<input type="checkbox"/>	<input type="checkbox"/>	5. Land contract. Contract term (YYYY-YYYY): _____ Contract date (MM/DD/YYYY): _____
<input type="checkbox"/>	<input type="checkbox"/>	6. Partial interest. Describe: _____ _____ _____
		<i>If conditions 8-10 apply, filers are subject to disclosure, but not to the disclosure filing fee.</i>
<input type="checkbox"/>	<input type="checkbox"/>	7. Easements or right-of-way grants. (Please note that: (i) public utility/governmental easements; or (ii) rights-of-way that do not transfer fee simple; do not require a sales disclosure form. See the instructions for more information.)
<input type="checkbox"/>	<input type="checkbox"/>	8. Document for compulsory transactions as a result of foreclosure or express threat of foreclosure, divorce, court order, judgment, condemnation, eminent domain, or probate.
<input type="checkbox"/>	<input type="checkbox"/>	9. Documents involving the partition of land between tenants in common, joint tenants, or tenants by entirety.
<input type="checkbox"/>	<input type="checkbox"/>	10. Transfer to a charity, not-for-profit organization, or governmental entity or agency.

C. TRANSACTION DETAILS – Complete only those that apply.

YES NO CONDITION	YES NO 6. Transaction includes multiple Sales Disclosure Forms?
<input type="checkbox"/> YES	<input type="checkbox"/> NO
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	1. Sheriff Sale or Tax Sale
<input type="checkbox"/>	2. Short Sale
<input type="checkbox"/>	3. Quitclaim Deed
<input type="checkbox"/>	4. Auction
5. Other: _____ _____ _____ _____ _____	SDF Form _____ of _____
	7. Date conveyance document signed (MM/DD/YYYY): _____
	8. Days property was on the market: _____
	9. Total number of parcels on this disclosure: _____ (If there is more than one (1) parcel, See Page 3.)
	10. Select the type(s) of property below and fill out corresponding page(s). Check all that apply.
	<input type="checkbox"/> Commercial <input type="checkbox"/> Industrial

D. SALES DATA – Complete only those that apply.

☐ Information contained in question 3 is confidential and non-disclosable under IC § 5-14-3-4.

YES	NO	CONDITION	3. Planned use of the property?
<input type="checkbox"/>	<input type="checkbox"/>	1. Changes to the property between Jan. 1 and sale date? Describe: _____	Describe: _____
<input type="checkbox"/>	<input type="checkbox"/>	2. Property is a residential rental property.	_____

E. FINANCE DATA – Complete only those that apply.

☐ Information contained in questions 2-12 is confidential and non-disclosable under IC § 5-14-3-4 and IC § 6-1.1-35-9.

1. Sales price. Amount: _____		9. How was the sale financed? (Check any that apply.)	
Check only those conditions that apply.		<input type="checkbox"/> All Cash <input type="checkbox"/> Seller Financing <input type="checkbox"/> Construction Loan <input type="checkbox"/> Mortgage Loan <input type="checkbox"/> Sale Leaseback <input type="checkbox"/> Small Business Loan	
YES	NO	CONDITION	10. How was property marketed? <input type="checkbox"/> Word of mouth
<input type="checkbox"/>	<input type="checkbox"/>	2. Sale price included an existing business?	<input type="checkbox"/> List with broker <input type="checkbox"/> For sale sign <input type="checkbox"/> Buyer approached
<input type="checkbox"/>	<input type="checkbox"/>	3. Sale price included a liquor license?	11. Special Circumstances? (Check any that apply.)
<input type="checkbox"/>	<input type="checkbox"/>	4. Transaction was part of a portfolio sale?	
<input type="checkbox"/>	<input type="checkbox"/>	5. Any part of the property was leased at time of sale?	
<input type="checkbox"/>	<input type="checkbox"/>	6. Sale included property receiving an abatement?	
<input type="checkbox"/>	<input type="checkbox"/>	7. Appraisal was completed for the sale? Appraisal Value \$ _____	<input type="checkbox"/> Sale between same business entity <input type="checkbox"/> Sale in lieu of foreclosure <input type="checkbox"/> Sold at auction <input type="checkbox"/> Trade of equipment or services <input type="checkbox"/> Sale of partial interest
<input type="checkbox"/>	<input type="checkbox"/>	8. Sale included property in a Tax Increment Finance (TIF) District?	12. Value of personal property included: \$ _____
			13. Value of intangible personal property included: \$ _____

F. ADDITIONAL INFORMATION

1. Physical changes to the property identified after the submission of the original Sales Disclosure Form: _____ _____ _____ _____ _____	2. Identify any additional special circumstances or information relating to the sale identified after the submission of the original Sales Disclosure Form: _____ _____ _____ _____ _____ _____ _____ _____ _____ _____ _____ _____ _____ _____ _____	
Assessor Stamp		
Assessor Name (Printed)	Assessor Signature	Date (mm/dd/yyyy)



SALES DISCLOSURE PART 1(A)

State Form 55632 (R / 1-21)

PRIVACY NOTICE: The telephone numbers and Social Security numbers of the parties on this form are confidential according to IC 6-1.1-5.5-3. Do NOT place personally identifiable information (e.g. consulate numbers, passport numbers; government ID numbers, etc.) on this form as it may become publicly available.

SDF ID

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County

Year

Unique ID

PART 1

A. PROPERTY TRANSFERRED – Must be conveyed on a single conveyance document.

(Multiple parcels can be listed on this form and attached to State Form 46021 only if they are contiguous and located entirely within a single taxing district.)

1. Parcel Number or Tax Identification Number	Check all boxes applicable to parcel.	5. Complete Address of Property	6. Complete Tax Billing Address (if different from property address)
B.)	<input type="checkbox"/> 2. Split <input type="checkbox"/> 3. Land <input type="checkbox"/> 4. Improvement		
7. Legal Description of Parcel B:			
C.)	<input type="checkbox"/> 2. Split <input type="checkbox"/> 3. Land <input type="checkbox"/> 4. Improvement		
7. Legal Description of Parcel C:			
D.)	<input type="checkbox"/> 2. Split <input type="checkbox"/> 3. Land <input type="checkbox"/> 4. Improvement		
7. Legal Description of Parcel D:			
E.)	<input type="checkbox"/> 2. Split <input type="checkbox"/> 3. Land <input type="checkbox"/> 4. Improvement		
7. Legal Description of Parcel E:			
F.)	<input type="checkbox"/> 2. Split <input type="checkbox"/> 3. Land <input type="checkbox"/> 4. Improvement		
7. Legal Description of Parcel F:			
G.)	<input type="checkbox"/> 2. Split <input type="checkbox"/> 3. Land <input type="checkbox"/> 4. Improvement		
7. Legal Description of Parcel G:			
H.)	<input type="checkbox"/> 2. Split <input type="checkbox"/> 3. Land <input type="checkbox"/> 4. Improvement		
7. Legal Description of Parcel H:			