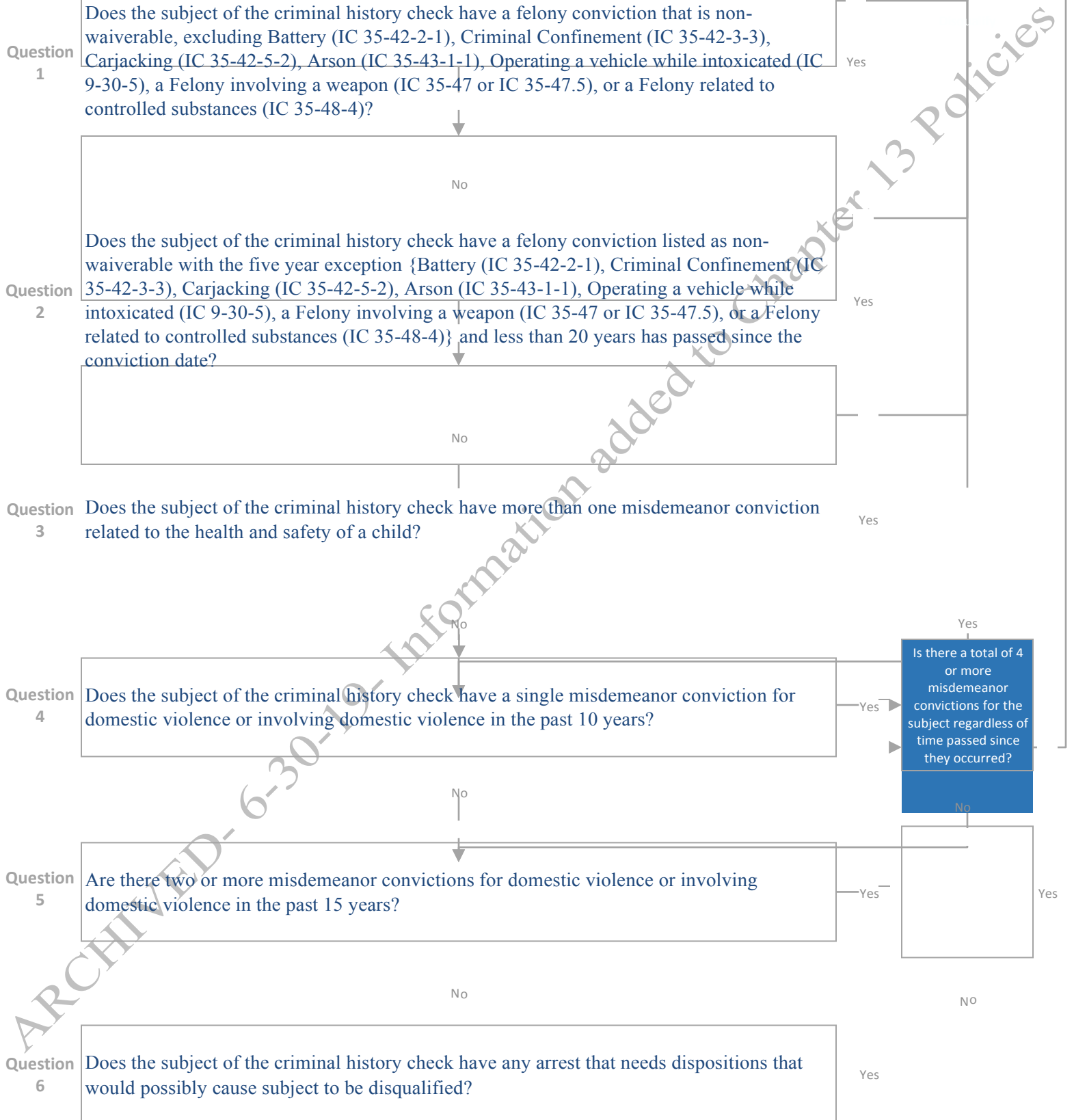


# Central Office Background Check Unit Flowchart for Criminal Evaluation Standards Effective June 2017



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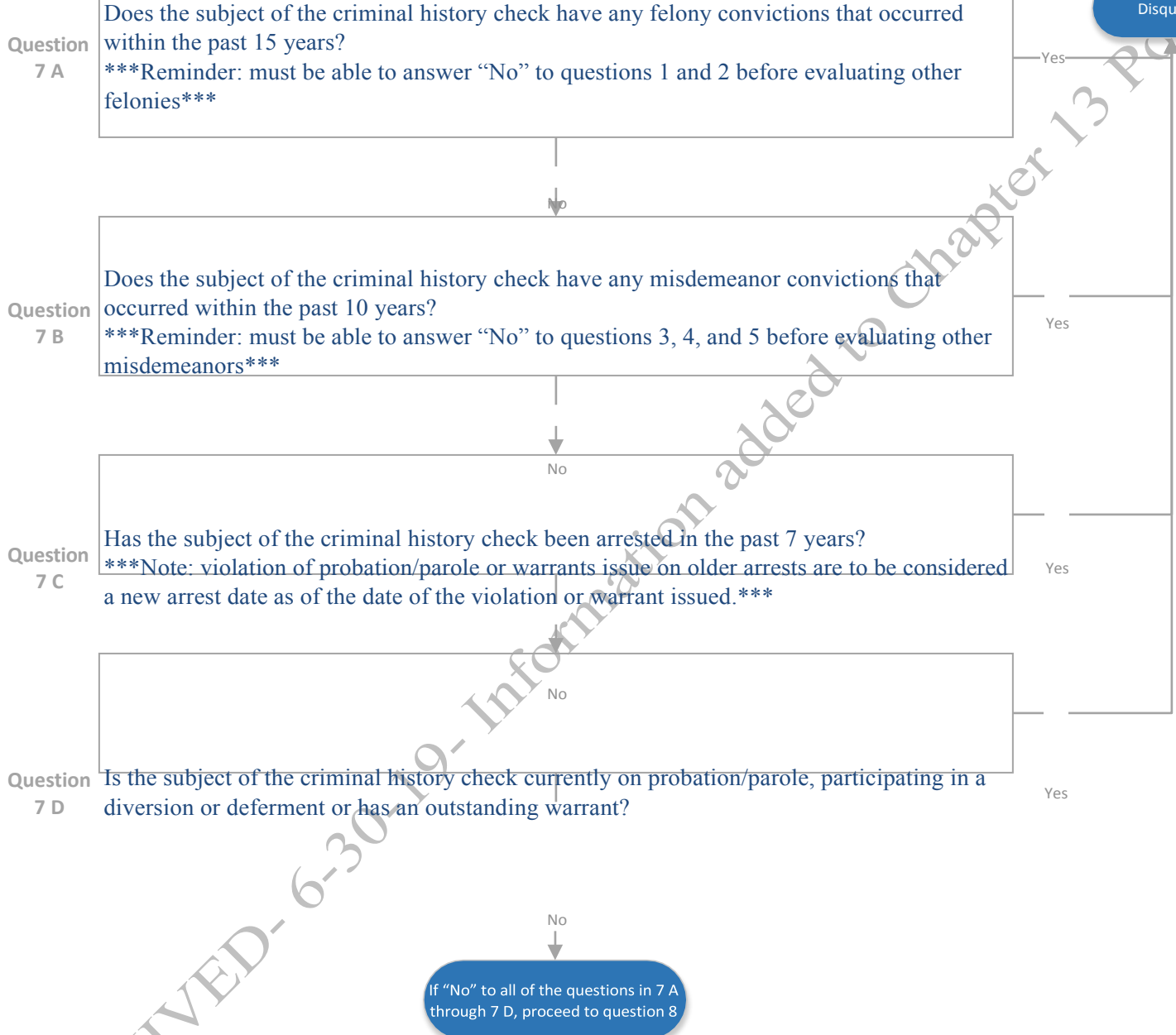
If you answered "No" to all of the above 6 questions, evaluate the individual convictions based on the criteria on the following page. To be overall qualified, must meet all elements under each conviction type.

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# Central Office Background Check Unit Flowchart for Criminal Evaluation Standards Effective June 2017

If you answered "No" to all 6 questions on the page one, evaluate the individual convictions based on the following criteria. To be overall qualified, must meet all elements under each conviction type.

## Evaluation of felony convictions:

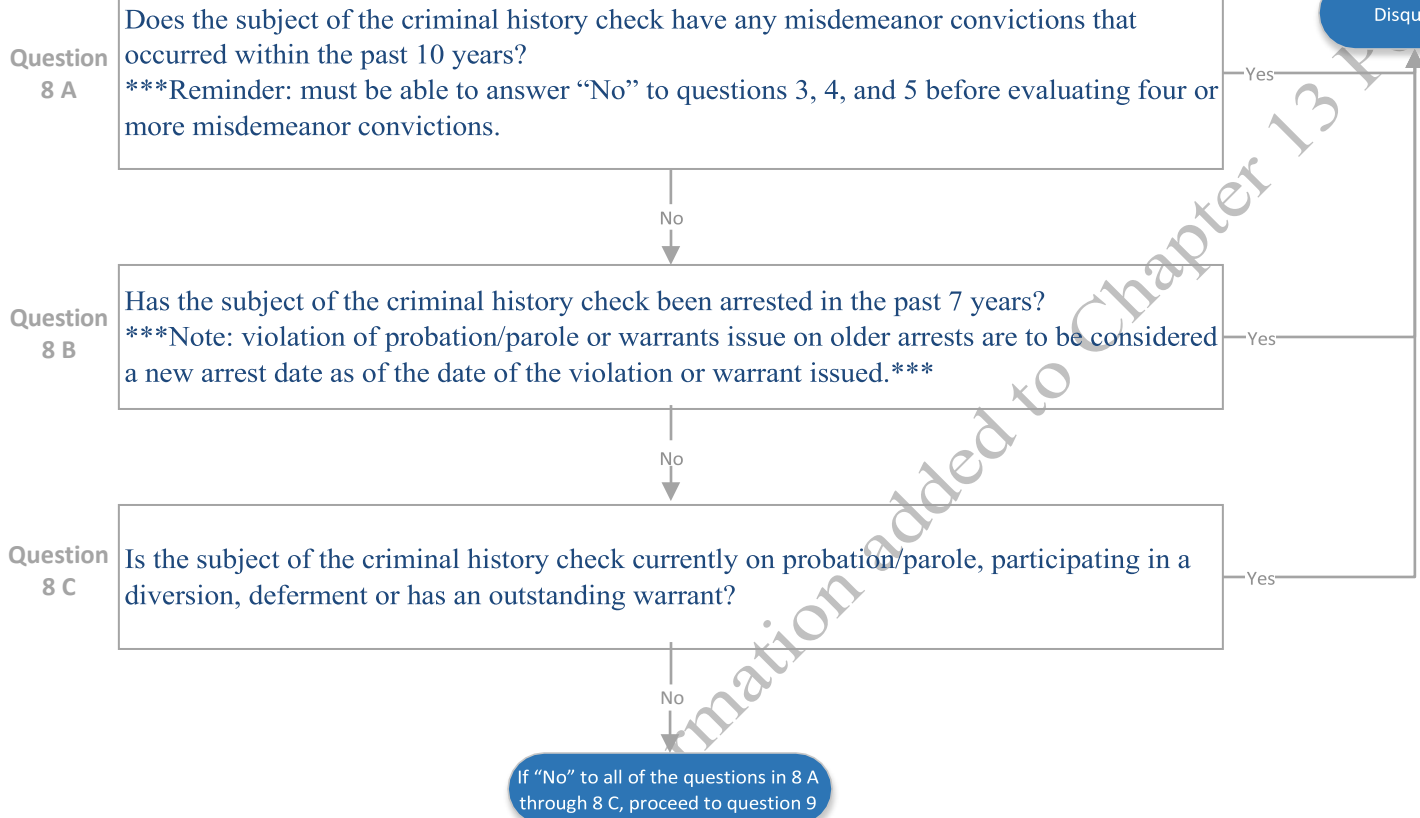


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# Central Office Background Check Unit Flowchart for Criminal Evaluation Standards Effective June 2017

If you answered "No" to all 6 questions on the page one, evaluate the individual convictions based on the following criteria. To be overall qualified, must meet all elements under each conviction type.

## Evaluation of four or more misdemeanors convictions (including domestic violence):



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# Central Office Background Check Unit Flowchart for Criminal Evaluation Standards Effective June 2017

If you answered "No" to all 6 questions on the page one, evaluate the individual convictions based on the following criteria. To be overall qualified, must meet all elements under each conviction type.

## Evaluation of misdemeanor convictions related to health and safety of a child:

**Question 9 A** Did the subject's misdemeanor conviction that is related to the health and safety of the child occur in the past 15 years?

Yes

Disqualify

No (Greater than 15 years)

**Question 9 B** Does the subject of the criminal history check have a felony conviction?  
\*\*\*Note: review evaluation standards on questions 1, 2, and 7\*\*\*

Yes

Review the felony convictions and take appropriate action

No

**Question 9 C** Does the subject of the criminal history check have any misdemeanor convictions that occurred within the past 10 years?

Yes

No (None/Greater than 10 years)

**Question 9 D** Has the subject of the criminal history check been arrested in the past 7 years?  
\*\*\*Note: violation of probation/parole or warrants issue on older arrests are to be considered a new arrest date as of the date of the violation or warrant issued.\*\*\*

Yes

No (Greater than 7 years)

**Question 9 E** Is the subject of the criminal history check currently on probation/parole, participating in a diversion, deferment or has an outstanding warrant?

Yes

No

If "No" to all of the questions in 9 A through 9 E, proceed to question 10

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If you answered "No" to all 6 questions on the page one, evaluate the individual convictions based on the following criteria. To be overall qualified, must meet all elements under each conviction type.

### Evaluation of juvenile adjudications, if committed as an adult, would be a lifetime, non-waiverable conviction

Question 10 A

Does the subject of the criminal history check have a juvenile adjudication that if committed as an adult would be a lifetime non-waiverable conviction that occurred in the past 10 years?

Yes

No (Greater than 10 years)

Question 10 B

If the subject of the criminal history check has a misdemeanor conviction that is related to the health and safety of a child, has this conviction occurred in the past 15 years

Yes

No (None/Greater than 15 years)

Question 10 C

Does the subject of the criminal history check have any adult felony convictions?  
\*\*\*Note: review evaluation standards on questions 1, 2, and 7\*\*\*

Yes

Review the felony convictions and take appropriate action

No

Question 10 D

Does the subject of the criminal history check have any misdemeanor convictions that occurred within the past 10 years?

Yes

No

Question 10 E

Has the subject of the criminal history check been arrested in the past 7 years?  
\*\*\*Note: violation of probation/parole or warrants issue on older arrests are to be considered a new arrest date as of the date of the violation or warrant issued.\*\*\*

Yes

No

Question 10 F

Is the subject of the criminal history check currently on probation/parole, participating in a diversion, deferment or has an outstanding warrant?

Yes

No

If "No" to all parts of questions 10 AND all previous sections, subject of the criminal history check is qualified

Prepared by the Continuous Quality Improvement

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