



Commission on Improving the Status of Children in Indiana

Committee/Task Force:	Equity, Inclusion, and Cultural Competence Committee		
Date of Meeting: (MM/DD/YYYY)	1.12.2021	Time:	1:00pm- 3:00pm
Minutes Prepared By:	Brittany Simmons	Location:	Zoom
1. Meeting Objective(s)			
2. Standing Members			
Name	Organization	In Attendance (x indicates present)	
Kimberly Acoff	Indiana Youth Group	X	
Kenneth Allen	Indiana Youth Services Association		
Rhonda Bayless	Centers of Wellness for Urban Women		
Tarrell Berry	Indiana Department of Education		
Yalonda Brown	Indiana Youth Institute	X	
Erin Busk	Indiana Department of Education	X	
Brenda Graves-Croom	FSSA: Division of Mental Health and Addiction	X	
Valerie Davidson	Meridian Diversity Consulting, LLC	X	
Ellis Dumas	Indiana Department of Child Services		
Jill English	Child Advocates	X	
Carol Franklin	Phoenix Family and Community Services		
Gurinder Hohli	Immigrant Welcome Center		
Timike Jones	Indiana Coalition Against Domestic Violence	X	
Manpreet Kaur	Indiana Criminal Justice Institute	X	
Esther Lewis	Holistic Evolution, Inc.	X	
George Middleton	The George Middleton Group	X	
Tim Nation	Peace Learning Center	X	
Chris Paulsen	Indiana Youth Group	X	
Shirley Payne	Indiana State Department of Health		
Lun Pieper	Indiana Office of Judicial Administration	X	
Adam Pitt	Indiana Department of Education		
Calvin Roberson	Indiana Minority Health Coalition	X	
Mark Russell	Indianapolis Urban League		
Guadalupe Pimentel Solano	Central Indiana Community Foundation		
Jessica Strong	Hamilton Center	X	
Tashi Teuschler	Indiana Office of Court Services	X	
Jessica Tomasino	Indiana Family and Social Services Administration		
Latrece Thompson	Indiana Department of Child Services		
Adrian Warren	Radio One Indianapolis	X	
Julie Whitman	Commission on Improving the Status of Children		

3. Staff/Guests		
Name	Organization	
Joe Mount	Indiana Youth Group	
4. Updates/Old Business		
Topic	Main Points	Recommendations/Decisions
N/A		
5. New Business/Presentations		
Topic	Main Points	Recommendations/Decisions
Welcome and Introductions	<ul style="list-style-type: none"> The group checked in at the beginning of the meeting by introducing themselves (name, role/agency). Coach up meeting needs to be scheduled with new workgroup members. A poll will be sent following this meeting. The members were asked to respond within 24 hours in order to get the meeting scheduled. 	Schedule Coach-up Meeting
Review of November 2021 Meeting Minutes	<ul style="list-style-type: none"> Group was asked if there were any revisions needed to the November 2020 meeting minutes. 	Minutes were approved with no corrections noted
Debrief December Commission Meeting	<ul style="list-style-type: none"> Group thought the presentation was well received. The resources were approved by the Commission without questions or comments. Group also discussed a yearend review and acknowledged the work that has been done by this Committee to date. Deliverables include: <ul style="list-style-type: none"> Equity Guide for Decision Making Equity Definitions Agency Staffing for Equity Curricula and Training Resources There was a lot of conversation about measuring the impact of our work and assess utilization and extent of that utilization. Given the time our Committee has put in to create these resources, we want to ensure that they are being used and if not, determine what barriers may be in place preventing the use of the resources. Ad hoc group created to develop survey for CISC members to evaluate the impact of our work. Calvin has interns that can assist. Ad hoc group volunteers: Manpreet, Chris, and George. If anyone else is interested, email Tashi, Brittany, and/or Jill. Group was also encouraged to attend the Commission meetings if available to be informed of other work and how we can support the Commission. 2021 CISC meetings 	Creation of ad hoc group to develop a survey for Commission members to determine our impact and additional needs

	<p>are from 10:00am- 12:00pm on the following dates:</p> <ul style="list-style-type: none"> ○ February 17 ○ April 21 ○ June 16 ○ August 18 ○ October 20 ○ December 15 	
Coach-Up process	<ul style="list-style-type: none"> ● The group was informed that the formatting changes were complete and asked for final approval from the group. Group had no additional feedback. ● The group discussed the sharing/releasing of resources and other materials being developed by our Committee. It was determined that the materials were posted on a public website, so there was no need to get special approval before sharing. The group was encouraged to share those resources with their staff, within their agencies, and where appropriate. ● A question came up about the need for a disclaimer about resources released by our Committee. Tashi will discuss with Julie to see if a process has been developed for this. ● Group was reminded that all materials will be there and to use it to access documents, meeting materials, etc. 	<p>Coach up document approved</p> <p>Tashi will follow up with Julie re: disclaimer conversation</p> <p>Teams access for new members</p>
Sub-Committee Report Outs and Discussions	<ul style="list-style-type: none"> ● Overall, the group discussed that each committee wants/needs to know the ongoing focus. We discussed providing additional information about to operationalize and apply the resources that we have shared. ● New members were encouraged to review the sub-committee charges and join a sub-committee of their choice. ● The Committees reported the following updates: <ul style="list-style-type: none"> ○ Common Language: working on definitions and language resources/documents for LGBTQ+ and People with Disabilities. The sub-committee asked the group to review and provide feedback on those two documents to release at the April Commission meeting if finalized. ○ Framework: will begin working on equity guide examples from other disciplines beyond the education example already provided and creating a package as a resource for Commission members. Group thought it could be helpful to see examples from other disciplines. They will also be working to collect 	<p>Group will brainstorm additional focus of work for the sub-committees and share ideas with Committee</p>

	<p>information about our Committee members skills and areas of expertise via a survey.</p> <ul style="list-style-type: none"> ○ Curriculum: completed its initial charge and released resources at the December meeting. They are not sure where to go from here and wanted feedback and ideas from the Committee. ● The group brainstormed future work focus which included: <ul style="list-style-type: none"> ○ Service and delivery strategies-making those more inclusive and accessible to all (language, cultural, etc. differences) ○ Building the bridge between theory and practice ○ Reviewing curriculum being used by agencies within the Commission ● We need to ensure alignment of our ideas with the work of the Commission. The group was encouraged to review the Commission's strategic plan found via the link: Strategic-Plan.Adopted.12182019.pdf (in.gov) as we continue to think how our Committee can be impactful. 	
Deliverables for February 2021 CISC meeting	<ul style="list-style-type: none"> ● None 	Written report will be drafted by Committee co-chairs and provided to Commission in February
Updates from Commission/Julie	<ul style="list-style-type: none"> ● Julie is not in attendance, so we have no update from the Commission. 	Tashi will connect with Julie about what was discussed today to get input from her and the Commission that may be helpful to us

6. Action Items (Include recommendations/queries for Executive Committee)

Action	Responsibility	Due Date
Poll for coach up	Brittany	1/12/2021
CISC 2021 Meeting Dates	Brittany	1/19/2021
November PDF Minutes to Julie	Brittany	1/12/2021
Ad hoc group	Manpreet, Chris, George	Prior to March meeting
Question to Julie re: disclaimer about resources & future work ideas	Tashi	1/26/2021
Teams Access	Julie	Asap
Update membership lists, distribution lists, and calendar invites	Brittany	1/12/2021
February written report from Committee to Commission	Jill & Tashi	2/10/2021
Review Common Language LGBTQ+ & Disabilities documents on Teams and provide feedback	Committee members	2/28/2021

7. Adjournment

Action	Time
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Adjourn					2:36pm
8. Next Meeting					
Date: (MM/DD/YYYY)	March 9, 2021	Time:	1:00pm- 3:00pm	Location:	Zoom
Topics/Objective(s):	Sub-Committee Reports; Commission Updates; Deliverables for April CISC meetings				