

**INDIANA STATE BOARD OF HEALTH FACILITY ADMINISTRATORS**  
**MINUTES**  
**September 29, 2020**  
**8:30 a.m.**

**\* HELD THROUGH VIDEO AND AUDIO CONFERENCING\***

**I. CALL TO ORDER AND ESTABLISHMENT OF QUORUM** 8:30 a.m.

**Board Members Present:**

Shelley Rauch  
Mark Wolfschlag  
Kelly Borrer  
Jennifer Gappa

**Board Members Absent**

None

**Staff**

Amy Hall, Director  
Chris Shea-Russell, Assistant Director  
Nicole Schuster, Counsel for the HFA Board  
None, Court Reporter

**II. ADOPTION OF THE AGENDA**

Motion made by Jennifer Gappa and seconded by Kelly Borrer to adopt agenda.

**ROLL CALL VOTE**

Jennifer Gappa/Kelly Borrer  
Motion passes 3/0/0

Mark Wolfschlag -YEA  
Kelly Borrer – YEA  
Jennifer Gappa - YEA

**Shelley Rauch joined at 8:32**

**III. ADOPTION OF THE MINUTES FROM THE JUNE 23, 2020 MEETING**

Motion made by Jennifer Gappa and seconded by Kelly Borrer to adopt minutes.  
Jennifer Gappa/Kelly Borrer

**ROLL CALL VOTE**

Kelly Borrer/Shelley Rauch

Motion passes 4/0/0  
Shelley Rauch - YEA  
Mark Wolfschlag -YEA  
Kelly Borrer - YEA  
Jennifer Gappa - YEA

#### **REPORT FOR THE ATTORNEY GENERAL'S OFFICE**

Paul Schilling appeared before the board to provide the recent number of complaints. There are currently 18 active consumer complaints. There are currently 3 open litigation files open.

#### **IV. ADMINISTRATIVE HEARINGS**

**Tracy Cornforth – Cause No: 2020HFA0001**  
Administrative Complaint / Proposed Settlement Agreement

Motion made by Kelly Borrer and seconded by Shelley Rauch to approve the proposed settlement agreement.

**ROLL CALL VOTE**  
Kelly Borrer/Shelley Rauch  
Motion passes 4/0/0  
Shelley Rauch - YEA  
Mark Wolfschlag - YEA  
Kelly Borrer - YEA  
Jennifer Gappa - YEA

#### **V. PERSONAL APPEARANCE**

##### **1. Robert Thomas AIT/Jeannine Hiatt Preceptor**

Robert Thomas appeared before the board electronically. He is requesting to find a new preceptor due to the fact that his preceptor can no longer precept him. He needs to find a new preceptor prior to starting his AIT.

##### **2. Leading Transitions Post Acute Care Consultation and Staffing, LLC – CE Provider**

A motion made by Kelly Borrer and seconded by Shelley Rauch to approve Leading Transitions Post Acute Care Consultation and Staffing, LLC, as a Continuing Education Sponsor Development

**ROLL CALL VOTE**  
Kelly Borrer/Shelley Rauch  
Motion passes 4/0/0  
Shelley Rauch - YEA  
Mark Wolfschlag - YEA  
Kelly Borrer - YEA  
Jennifer Gappa - YEA

**3. Vivian Wright-Defrees - Success Development, Inc. – Request to hold virtual classes**

A motion made by Shelley Rauch and seconded by Kelly Borrer to approve the preceptor course to be completed electronically and request that Success Development Virtual and Project Hope appear before the board in December to get a status report from both providers regarding their virtual preceptor programs. For the preceptor course and for the other course then re

**ROLL CALL VOTE**

Shelley Rauch/Kelly Borrer

Motion passes 4/0/0

Shelley Rauch - YEA

Mark Wolfschlag - YEA

Kelly Borrer - YEA

Jennifer Gappa - YEA

**VI. DISCUSSION ITEMS**

2021 Meeting Dates

**VII. ADJOURNMENT – Meeting adjourned at 9:09**

Motion made Jennifer Gappa and seconded by Kelly Borrer to adjourn

**ROLL CALL VOTE**

Jennifer Gappa/Kelly Borrer

Motion passes 4/0/0

Shelley Rauch - YEA

Mark Wolfschlag - YEA

Kelly Borrer - YEA

Jennifer Gappa - YEA