

**INDIANA STATE BOARD OF HEALTH FACILITY ADMINISTRATORS
MINUTES
DECEMBER 8, 2020
9:00 a.m.**

*** HELD THROUGH VIDEO AND AUDIO CONFERENCING***

I. CALL TO ORDER AND ESTABLISHMENT OF QUORUM 9:00 a.m.

Board Members Present:

Shelley Rauch
Mark Wolfschlag
Kelly Borrer

Board Members Absent

Jennifer Gappa

Staff

Amy Hall, Director
Chris Shea-Russell, Assistant Director
Nicole Schuster, Counsel for the HFA Board
None, Court Reporter

II. ADOPTION OF THE AGENDA

Motion made by Kelly Borrer and seconded by Shelley Rauch to adopt agenda.
Kelly Borrer/Shelley Rauch

ROLL CALL VOTE

Motion passes /0/0
Shelley Rauch - YEA
Mark Wolfschlag -YEA
Kelly Borrer – YEA

III. ADOPTION OF THE MINUTES FROM THE SEPTEMBER 29, 2020 MEETING

Motion made by Shelley Rauch and seconded by Kelly Borrer to adopt minutes.
Shelley Rauch/Kelly Borrer

ROLL CALL VOTE

Kelly Borrer/Shelley Rauch
Motion passes 3/0/0
Shelley Rauch - YEA
Mark Wolfschlag -YEA

Kelly Borrer - YEA

IV. ADOPTION OF THE MINUTES FROM THE NOVEMBER 24, 2020 MEETING

Motion made by Shelley Rauch and seconded by Kelly Borrer to adopt minutes.
Shelley Rauch/Kelly Borrer

ROLL CALL VOTE

Shelley Rauch/Kelly Borrer
Motion passes 3/0/0
Shelley Rauch - YEA
Mark Wolfschlag -YEA
Kelly Borrer - YEA

REPORT FOR THE ATTORNEY GENERAL'S OFFICE

Abigail Smith appeared before the board to let the board know that there was no report to provide to the board due to a software change in their office.

V. ADMINISTRATIVE HEARINGS

1. John Howard Evert – Cause No: 2020HFA0002

Motion made by Shelley Rauch and seconded by Kelly Borrer to approve the proposed settlement agreement.

Shelley Rauch/Kelly Borrer

ROLL CALL VOTE

Motion passes 3/0/0
Shelley Rauch - YEA
Mark Wolfschlag -YEA
Kelly Borrer - YEA

VI. PERSONAL APPEARANCE

1. Amy Yantiss – Positive Response

Motion made by Shelley Rauch and seconded by Kelly Borrer to approve her to pursue her AIT.

Shelley Rauch/Kelly Borrer

ROLL CALL VOTE

Motion passes 3/0/0
Shelley Rauch - YEA
Mark Wolfschlag -YEA
Kelly Borrer - YEA

2. Kenny VanDerbur – Reinstatement

Kenny VanDerBur appeared before the board today electronically to discuss his reinstatement. The board reviewed his application and inquired about his CEU and what he has been doing since his license lapsed in 2015. The board recommended some webinars in lieu of online CEU. Recommendation to take 20 hours of interactive long-term care webinars, then after the twenty webinar hours we completed, he could then request to take the jurisprudence exam.

Motion made by Shelley Rauch and seconded by Kelly Borrer
Shelley Rauch/Kelly Borrer

ROLL CALL VOTE

Motion passes 3/0/0
Shelley Rauch - YEA
Mark Wolfschlag -YEA
Kelly Borrer - YEA

3. Albone Kelly – Exam Approval

Albone Kelly appeared before the board electronically to request to take the NAB for a 4th time, due to three previous failed attempts. She has tried different approaches to be successful with the NAB.

Motion made by Shelley Rauch and seconded by Kelly Borrer to allow her to sit for the exam again, for a fourth time.

Shelley Rauch/Kelly Borrer

ROLL CALL VOTE

Motion passes 3/0/0
Shelley Rauch - YEA
Mark Wolfschlag -YEA
Kelly Borrer - YEA

4. Lindsay Eldridge – Exam Approval

Lindsay Eldridge appeared before the board electronically to discuss her request to retake the state exam for the fourth time. She has had three unsuccessful attempts with the jurisprudence exam. Lindsay Eldridge has created various study habits to help her with a successful passing of the exam.

Motion made by Shelley Rauch and seconded by Kelly Borrer to allow her to sit for the exam for a fourth time.

Shelley Rauch/Kelly Borrer

ROLL CALL VOTE

Motion passes 3/0/0
Shelley Rauch - YEA
Mark Wolfschlag -YEA
Kelly Borrer - YEA

5. Status Report Regarding Virtual Preceptor Program

- Hope – Terry Miller and Becky Bartle

Terry Miller and Becky Bartle appeared before the board electronically. The board wanted to measure the success of their virtual training. Becky Bartle stated that with their program. Becky discussed how they cover the nuts and bolts and the foundation of the virtual courses. She felt it was successful but will be modifying to bring in more screen time with the courses. There is interaction with the students and Becky with the virtual training. They did do evaluations with the students to see the pros and cons with their first time of their virtual/interactive training.

Success Development, Inc

Vivian appeared electronically before the board. She held a face to face, socially distanced, orientation, to set the ground rule. She detailed her program and how they operated their classes. She had people from out of state participate and provided opportunities for those potential applicants. They would not have been able to attend had it been in person. Vivian requested that they continue in this format and feels she had a good response with the attendees.

VII. DISCUSSION ITEMS

2021 Meeting Dates

2021 Board Member Elections

Motion made Kelly Borrer and seconded by Shelley Rauch to elect Mark Wolfschlag to serve as board chair for 2021.

ROLL CALL VOTE

Motion passes 3/0/0
Shelley Rauch - YEA
Mark Wolfschlag - YEA
Kelly Borrer - YEA

Motion made Shelley Rauch and seconded by Kelly Borrer to elect Kelly Borrer to serve as board vice chair for 2021.

ROLL CALL VOTE

Motion passes 3/0/0
Shelley Rauch - YEA
Mark Wolfschlag - YEA
Kelly Borrer - YEA

Motion made Shelley Rauch and seconded by Kelly Borrer for Shelley Rauch and Jennifer Gappa to serve as board liaisons for 2021.

ROLL CALL VOTE

Motion passes 3/0/0
Shelley Rauch - YEA
Mark Wolfschlag - YEA
Kelly Borrer - YEA

VIII. ADJOURNMENT – Meeting adjourned at 9:57

Motion made Shelley Rauch and seconded by Kelly Borrer to adjourn

ROLL CALL VOTE

Motion passes 3/0/0

Shelley Rauch - YEA

Mark Wolfschlag - YEA

Kelly Borrer - YEA