

**Board of Registration for Architects and Landscape Architects  
Indiana Professional Licensing Agency  
Indiana Government Center South  
402 West Washington Street, Room W064  
Indianapolis, Indiana 46201  
Minutes of the May 13, 2015 meeting**

Les Smith, Chairman, called the meeting to order at 9:06 a.m. and declared a quorum in accordance with Ind. Code § 25-4.

**Members Present:**

Les Smith, Chairperson  
Dan Weinheimer  
Dale Stickel  
Debra Schmucker  
Jerome Eide  
Dave Rausch (arrived a few minutes into the meeting)  
Todd Scoggins

**Members Absent:**

Hal Kovert, Vice-Chairperson

**State Officials Present:**

Amy Hall, Board Director, Indiana Professional Licensing Agency  
Keri Reed, Assistant Board Director, Indiana Professional Licensing Agency  
Donna Sembroski, Deputy Attorney General, Office of the Attorney General

**ADOPTION OF AGENDA**

A motion was made and seconded to accept the agenda.  
Weinheimer/Stickel  
Motion Carried: 6/0/0 (Mr. Rausch was not yet present)

**ADOPTION OF THE MINUTES FROM MARCH 18, 2015 MEETING**

A motion was made and seconded to adopt the minutes from the March 18, 2015 meeting.  
Stickel/Scoggins  
Motion Carried: 5/0/1 (Mr. Eide abstained, Mr. Rausch was not yet present)

*Mr. Rausch arrived and participated in the remainder of the meeting.*

**REPORT FROM THE ATTORNEY GENERAL'S OFFICE**

Terry Tolliver represented the Attorney General's (AG's) office. The Board currently has 6 open complaints with 3 carried over from last year. There is no active litigation.

The Attorney General's office is currently at full staff. Amber Finley will be assigned to this board and will be giving the AG's report going forward.

Mr. Eide was contacted by a licensee who submitted a complaint because he saw some of his drawings done years ago come thru recently on someone else's letterhead. At Mr. Eide's

recommendation, the licensee submitted a complaint to the AG's office. The representative handling the complaint decided that no law had been broken and did not pursue the investigation. The Board members expressed concerns that it could be an ethical problem and not a legal problem.

Ms. Sembroski cautioned the Board not to discuss this specific occurrence in detail so that the Board would not be biased if an administrative complaint were later filed for a public hearing before the Board in the future. The Board then discussed the issue in general terms and not citing specifics.

An architect gives his/her client license to use his/her drawings for the intended project only. Contracts with the client can modify this to be able to be used for more than one project. In the absence of a contract, the architect would retain ownership.

Mr. Tolliver stated that the AG's office acts as the prosecutor and has a great deal of discretion when it comes to complaints submitted from the public for investigations. If the complainant does not agree with the determination of the representative of the AG's office, the complainant can press the issue. Mr. Tolliver offered to review the complaint discussed previously and do his best to work with the Board and his attorneys to meet the standard.

Board members who are contacted by individuals can still be a part of the public hearing. They would need to explain their limited knowledge and explain they would not be biased in the situation and would be a fair participant.

## **DISCUSSION ITEMS**

### **IDP streamline**

NCARB is expected to pass changes to the current IDP requirement. Mr. Weinheimer believed it would behoove the Board to adjust the number of hours required for the IDP standard of 3,700 hours but keep the 3 year requirement.

### **NCARB Annual 2015 meeting**

At the June meeting, the officer elections will be held.

### **CLARB exam eligibility change**

Individuals who obtain their degrees from programs that are not LAAB accredited would be reviewed on a case by case basis. The organization would determine if the degree would be an equivalent if a LAAB degree.

### **Delegates for CLARB national meeting in September 17-19**

The Board can send 2 delegates to the meeting in New Orleans. Ms. Schmucker stated she would need to check her calendar and get back whether or not she would be able to go. Mr. Smith offered to attend in the instance that Ms. Schmucker is unable to go. Ms. Hall will also attend the meeting.

### **"Design Professionals Sub-Committee" report**

Ms. Schmucker was asked to chair the Design Professionals Sub-Committee and accepted. Ms. Schmucker then inquired about the process for legislative changes. Because the statute involved is a Department of Homeland Security (DHS) statute, the Indiana Professional Licensing Agency (IPLA) will not be able to assist. The Indiana

Chapter of the American Society of Landscape Architects (INASLA) can work with a legislator to make the change but the Board does not have any lobbying role to contact DHS for this change. A Board member can work as a liaison with INASLA.

## CONSIDERATION OF LICENSURE APPLICATIONS

### Architects

Alexandra R. Matis – Reciprocity with NCARB

A motion was made to approve the application by exam rather than reciprocity.

Weinheimer/Rausch

Motion Carried 7/0/0

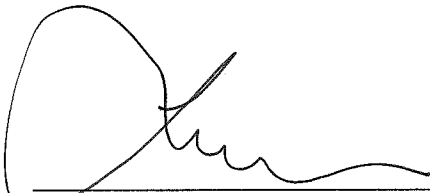
## ADJOURNMENT

A motion was made to adjourn the meeting.

Schmucker/Weinheimer

Motion Carried 7/0/0

There being no further business and having completed its duties, the meeting of the Board of Registration for Architects and Landscape Architects adjourned at 10:55 a.m.



\_\_\_\_\_  
Les Smith – Chairperson  
Board of Registration for Architects and  
Landscape Architects

7.08.15  
Date

[Balance of Page Intentionally Left Blank]

