

**Board of Registration for Architects and Landscape Architects
Indiana Professional Licensing Agency
Indiana Government Center South
402 West Washington Street, Room W064
Indianapolis, Indiana 46201
Minutes of the March 18, 2015 meeting**

Les Smith, Chairman, called the meeting to order at 9:03 a.m. and declared a quorum in accordance with Ind. Code § 25-4.

Members Present:

Les Smith, Chairperson
Hal Kovert, Vice-Chairperson
Dan Weinheimer
Dale Stickel
Debra Schmucker
Todd Scoggins

Members Absent:

Jerome Eide
Dave Rausch

State Officials Present:

Amy Hall, Board Director, Indiana Professional Licensing Agency
Keri Reed, Assistant Board Director, Indiana Professional Licensing Agency
Donna Sembroski, Deputy Attorney General, Office of the Attorney General

ADOPTION OF AGENDA

The Board added the department of Homeland Security discussion and new rule discussion to the agenda.

A motion was made and seconded to accept the amended agenda.

Weinheimer/Schmucker

Motion Carried: 6/0/0

ADOPTION OF THE MINUTES FROM NOVEMBER 12, 2014 MEETING

A motion was made and seconded to adopt the minutes from the November 12, 2014 meeting.

Stickel/Weinheimer

Motion Carried: 6/0/0

REPORT FROM THE ATTORNEY GENERAL'S OFFICE

Joshua Timmons gave the Board the report on behalf of the Department of the Attorney General (DAG) office. Currently there are 3 complaints that are actively being investigated with the oldest being from November 2013 (that has not yet been resolved) and no open litigation cases. Starting in April 2015, Mr. Timmons will no longer be with the Attorney General's office. Terry Tolliver will be available to answer questions going forward.

DEAN ILLINGWORTH – DEPARTMENT OF HOMELAND SECURITY (DHS)

Dean Illingworth with the Fire & Building Safety Division of the Department of Homeland Security spoke with the board.

The Board asked Mr. Illingworth about a specific instance when a landscape architect attempted to submit a project on the DHS website but was unable to complete the submission online. Ultimately, Mr. Illingworth helped with the process in the office and it was accepted. The instance brought the submittal problem for landscape architects to light for more discussion. The DHS statute 675 IAC 12-6-2 defines that an architect or an engineer can stamp plans. Landscape architects cannot stamp plans for class A structures. For buildings, the DHS must follow the statute.

Concern was expressed because DHS statute does not include landscape architects in the design professional terminology. It is “impeding the ability of the landscape architects to run businesses when we are supposed to be in a business friendly state.”

Mr. Weinheimer, Mr. Stickel, and Ms. Schmucker were assigned to a sub-committee to look into changing the statute. They have been asked to report back to the Board with their findings.

Board Action: A motion was made that the Board request DHS to look into the possibility of making modifications to the design review submittal process that would allow for landscape architect projects to be identified and not rejected to streamline the process for submitters and reviewers.

Weinheimer/Scoggins
Motion Carried: 6/0/0

Mr. Illingworth addressed the board with 2 problems his agency has had when looking up architects for plan reviews.

1. If a license was issued before the current license format began, the licensee has 2 numbers. Although most of the numbers just added the prefix of “AR” and a few zeros to the beginning of the old number, there are some numbers that are entirely different. A few of the Board members were made aware of the issue after DHS contacted their offices.

Although both numbers are valid license numbers for the architect to use, Ms. Sembroski advised that the licensees must use the new license number (*example – AR00900125*) when submitting plans to the DHS online.

2. An architect who holds a license currently on probation submitted his plan online. When the program cross referenced his license number with the PLA program, the submission was kicked out and was unable to be completed online.

The reason why an architect licensee is currently on probation is because they have not yet requested a hearing to be taken off of probation after completing their terms and conditions. It is up to the licensee to begin the process of coming off of probation. Once the license is active again, this problem should not continue for that individual.

DISCUSSION ITEMS

T and J Landscape Services

Re: Order Accepting Final Order and Advertising material

When reviewing the documents for the meeting, Mr. Smith did an internet search on the business and found that there was still at least 1 site that had a landscape architect in the description. The marketing team for T and J Landscape Services needs to dig deeper to ensure all references to the business and landscape architects have been removed in compliance with their cease and desist order. It was advised that Same Dayton from the AG's office should contact Ms. Hall to follow up and contact the business immediately to get the issue remedied.

IDHS - 675 IAC 12-6-2

→See the conversation with Mr. Illingworth above.

NCARB Regional Meeting News

Mr. Weinheimer and Mr. Scoggins attended the November 1-2, 2014 meeting on behalf of the Board. The meeting was mostly about the election of officers and discussion of resolutions.

The regional officers were elected and the candidates for president, vice-president, treasurer, and secretary were discussed with the Board. 1 person per each Board is to vote and Mr. Weinheimer is ensuring the Board's wishes are expressed in the vote.

3 resolutions were also discussed at the NCARB meeting.

1. BEA (broadly experienced architects) – Non-traditional ways to licensure using some education equivalency. Can cost over \$8,000 to be evaluated. The architect would submit a dossier for review. NCARB is moving to simplify this process because of complaints. If their program is NAAB accredited, the IDP for 3-4 years of experience would be required. If they hold a design degree that was not NAAB accredited but is professional by some accreditation, 2 IDPs (totaling about 6-8 years) would be in order. If the individual holds no degree, 3 IDPs (totaling 9-12 years) would be required. This suggestion is reminiscent of old requirements and was discussed extensively inside and outside of formal discussions.
2. Foreign Architects – The requirements may have eased a bit when NCARB signed a joint agreement with their Canadian counterpart. There is also discussion that Mexico may also sign an agreement with NCARB. Although there are still educational and experience requirements, the process is not elaborate.
3. Amend Public Director to Board of Directors – The Public Director would serve at the behest of the Board and be selected by the Board. Some want to limit this position to board members and exclude public members. This may eliminate candidates who have better credentials than the candidates on the board. In the past, the position had been held by a few attorneys with experience in the field.

The Board discussed the attendees for the June 16, 2015 NCARB meeting. Mr. Weinheimer and Mr. Scoggins are both available and willing to go on behalf of the Board. The decision will officially be made at the meeting May 13, 2015. This will allow all Board members to be included even if they were not in present at this meeting.

NCARB’s data sharing initiative

Tabled from November 12, 2014 meeting

Board Action: A motion was made to release the information that is public to NCARB for their data sharing initiative. (Personal telephone numbers, email addresses, and social security numbers are protected under Access to Public Records Act, Ind. Code ch. 5-14-3) Weinheimer/Smith

Motion Carried: 6/0/0

NCARB Outreach

NCARB will be sending outreach teams to several colleges in an effort to make a better presence at the schools.

Mr. Smith would be at Ball State for the March 23 visit from 5-7 p.m.

Mr. Eide would be at Notre Dame for the March 24 visit from 5-7 p.m.

Mr. Scoggins to appear at the AIA visit on April 9 depending on the time (information not available at the meeting).

Old License Numbers on Stamps

→See the conversation with Mr. Illingworth above.

CONSIDERATION OF LICENSURE APPLICATIONS

Architects

Rick L. Graber → Non-NAAB degree

The program Mr. Graber completed was the 5 year program that was NAAB accredited at the time of graduation. The 4 year program was the program that was not accredited at the time of graduation. The application was approved without a vote.

ADJOURNMENT

There being no further business and having completed its duties, the meeting of the Board of Registration for Architects and Landscape Architects adjourned at 10:48 a.m.

Les Smith – Chairperson
Board of Registration for Architects and
Landscape Architects

Date