

**Board of Registration for Architects and Landscape Architects
Indiana Professional Licensing Agency
Indiana Government Center South
402 West Washington Street, Room W064
Indianapolis, Indiana 46201
Minutes of the November 12, 2014 meeting**

Les Smith, Chairman, called the meeting to order at 9:02 a.m. and declared a quorum in accordance with IC25-4.

Members Present:

Les Smith, Chairperson
Hal Kovert, Vice-Chairperson
Dan Weinheimer
Dale Stickel
Debra Schmucker
Dave Rausch
Richard Fetz

Members Absent:

Jerome Eide

State Officials Present:

Amy Hall, Board Director, Indiana Professional Licensing Agency
Keri Reed, Assistant Board Director, Indiana Professional Licensing Agency
Donna Sembroski, Deputy Attorney General, Office of the Attorney General

ADOPTION OF AGENDA

A motion was made and seconded to accept the amended agenda.
Weinheimer/Stickel
Motion Carried 7/0/0

ADOPTION OF THE MINUTES FROM JULY 9, 2014 MEETING

A motion was made and seconded to adopt the minutes from the July 9, 2014 meeting.
Kovert/Weinheimer
Motion Carried 7/0/0

REPORT FROM THE ATTORNEY GENERAL'S OFFICE

Leif Johnson is now the primary for the Board in the Department of the Attorney General (DAG) office. Currently there are few complaints and 1 that is under investigation.

REPORT FROM DEPARTMENT OF HOMELAND SECURITY

Dean Illingworth with the Fire & Building Safety Division of the Department of Homeland Security spoke to the board. He currently is a building compliance officer. All plan reviews are run through the licensing program to ensure the architects are actively licensed. It is normal to have many come back stating the licensee is expired after the renewal cycle is complete. In his plan review group, there are 15 positions and 13 are currently staffed. They

had 11,500 reviews filed last year. This shows the economy is improving because last year, their office received 9,800 reviews.

Mr. Illingworth's role is to help people come into compliance with the building and file codes. He does many pre-meetings with designers. A House bill passed in July has requirements tied to our office. His office is currently meeting their deadlines and no other issued have risen.

Through a short question and answer period with the board several items were discussed. If a questionable stamp is observed by Mr. Illingworth's office, the office would pursue it. If an individual is found to be practicing without a license, they will submit to the DAG office for investigation and eventual action by the Board. The question was posed asking if a public conversation would deter unlicensed practice. Mr. Illingworth suggested that if the architect and engineer Boards feel it is enough of an issue, the Boards should get together and go after the problem. Also, plans that come in with original plans and paperwork do allow some tracking but some have questionable items. Unfortunately, most do not show the state where the design was created.

After the question and answer session, the Board thanked Mr. Illingworth for his time. Mr. Illingworth stated he would be present at the next meeting and will continue to work with the Board.

REVIEW OF PROPOSED ORDER

T and J Landscape Services, Cause Number BRALA: 14-02

Re: Proposed Findings of Fact, Conclusions of Law, and Order

The motion for Order to Cease and Desist was filed March 21, 2014. The hearing was continued to allow for settlement proceedings. The Final Order Accepting the Proposed Findings of Face, Conclusion of Law, and Order has been reviewed by the Board.

Board Action: A motion was made to approve the Final Order Accepting the Proposed Findings of Face, Conclusion of Law, and Order.

Kovert/Rausch

Motion Carried 7/0/0

DISCUSSION ITEMS

NCARB's Data Sharing Initiative – The topic was discussed at the NCARB meeting. It is intended to share specific information to do a better job of keeping track of people. A fact sheet was provided to the Board from NCARB. Ms. Sembroski explained that we would be able to disclose public information. The last 4 digits of social security numbers could be included but emails would not. A potential problem of sharing information with NCARB is the sharing of information to NCARB of individuals not already a part of NCARB. NCARB members may possibly have given permission to share their information with NCARB but those who are not already a part of NCARB have not given such permission. The question was asked how useful the public information would be. Almost all information they are questing is already on the website. The topic was tabled to allow Ms. Sembroski to discuss the topic further with the Chief Legal Counsel for the Professional Licensing Agency.

Job Creation Committee presentation re-cap – Ms. Hall, Mr. Jason Shelley from the American Institute of Architects Indiana, and Ms. Stacy Haviland from the Indiana Chapter of the American Society of Landscape Architects gave a presentation before the Job Creation Committee October 16, 2014. Mr. Weinheimer was also present to help answer questions. Ms. Hall was thanked by the Board for coordinating the effort.

Report on CLARB National Meeting (September 24-28, 2014) – Discussions were had about concerns of path to licensure. The education process does not count for enough experience and data was shared that supports this. Parts of the examination are passed after 3-4 years of experience. The experience requirement for licensure is 2-3 years in some states. Although CLARB is looking for ways to help, they do not have a full understanding. Most states are doing newsletters for educational and promotional efforts. CLARB has a program where a couple of state boards agreed to do a model board initiative to be published to the other board of CLARB to demonstrate the process of strategic planning.

CLARB's dues are tiered. The base fee allows the Board to be sustained as part of CLARB. A box on the dues submission indicates to have CLARB pay for a representative to go to the National Meeting. The importance of Ms. Hall to be funded and able to go to the CLARB National Meeting was discussed. It was also determined to be important for Ms. Hall to attend the NCARB National Meeting as well.

Report on NCARB meeting (November 1-2, 2014) – Mr. Weinheimer attended the meeting and passed out pages for the Town Hall outcomes from June 2014. NCARB is scientifically recalculating and recalibrating the licensure process. Many topics were discussed.

- NCARB Board – To be on an NCARB board, the individual must be a member of NCARB. Some states didn't like it because it limits the pool of eligible people. The rule is now in place despite concerns.
- IDP update – The IDP is being re-vamped.
 - Education – 13 States that are board members of NCARB do not require education to be licensed (these states have a very long experience requirement). The majority of electives do not lend themselves to competency of practice. Also the amount of experience was discussed under this topic. No examples could be given of what was learned in college that could not be learned from experience.
 - ARE Examination – Testing for minimum competency. It is about skills the individual was exposed to versus the skills that are possessed.
- Global Tester – NCARB has already signed to be in Canada and is working to sign in Mexico. The goal is to set standards to have equality.
 - One Big Change – Those who don't have a degree or NAAB accredited degree would be able to use experience and education to cross reference to a NAAB degree. NCARB would then let the individual know what is needed to take and meet the NAAB degree requirements.
- NAAB proposal – The proposal was sent to accredited schools proposing a 7 year program. The average number of years in accredited programs is currently 13 years.

Discussion on IDP for Architects and 3 years of experience for Landscape Architects in the licensure requirements – Ms. Sembroski explained a statutory change would be required to adjust this requirement.

Eligibility of candidates to begin taking licensing exams – CLARB will allow first 2 sections to be taken immediately and then the individual must wait 3 years to take parts 3 and 4. Statutes declare that the examinations can be taken any time after graduation but the applicant must have 3 years of experience to be licensed in our state.

ARE examination review for candidates after failing exam – Recently a few individuals who did not pass a section of the ARE exam were advised to request to review the examination through our Board. NCARB is used to states allowing it with a fee. We have no language in our statutes permitting the review of an exam by the individual who failed it. Ms. Sembroski stated that since we do not have the language permitting this service, we do not permit it. As long as Ms. Sembroski has been with the Board, she has not witnessed any process to allow examination reviews. Because Indiana has no provisions that would allow it, it would not be an available action in Indiana. The individuals inquiring would need to be referred back to NCARB.

Kevin Parsons (LA80050017) partial waiver of deadline – A partial waiver was granted May 14, 2014 due to personal hardship just before the continuing education audit. The Board determined Mr. Parsons was to make up 8 hours with 2 in professional ethics by November 3, 2014. He submitted 9.5 hours but no ethics.

A Motion was made to extend the deadline to December 31, 2014 for Mr. Parsons to submit the 2 hours of professional ethics that pertain to design professions.
Schmucker/Kovert
Motion Carried: 7/0/0

BOARD ELECTIONS

Chairperson:

A motion was made to keep Les Smith as the Chairperson.
Kovert/Schmucker
Motion Carried 6/0/1 Les Smith abstained

Vice-Chairperson:

A motion was made to ~~keep~~ Hal Kovert as the Vice-Chairperson
Smith/Fetz
Motion Carried 6/0/1 Hal Kovert abstained

Liaison:

A motion was made to ~~nominate~~ Dan Weinheimer as the Liaison to the Attorney General's office.
Kovert/Schmucker
Motion Carried 6/0/1 Dan Weinheimer abstained.

2015 officers:

Chairperson → Les Smith
Vice Chairperson → Hal Kovert
Liaison → Dan Weinheimer

CONSIDERATION OF LICENSURE APPLICATIONS

Xuan Fu – Architect application with foreign degree

Motion made to grant licensure by reciprocity

Fetz/Stickel

Motion Carried: 7/0/0

Daniel Purgiel – Architect application with non-NAAB accredited degree

Motion made to grant licensure by reciprocity

Kovert/Smith

Motion Carried: 7/0/0

Erick Timber – Architect Application with no degree

Motion to grant licensure by reciprocity under the grandfathering clause (original license obtained 1977)

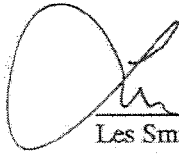
Rausch/Kovert

Motion Carried: 7/0/0

The Board would like to thank Mr. Richard Fetz's commitment over the last 9 years and welcome Todd Scoggins as a new Board member.

ADJORNMENT

There being no further business and having completed its duties, the meeting of the Board of Registration for Architects and Landscape Architects adjourned at 10:53 a.m.



LESLIE H. SMITH

Les Smith – Chairperson
Board of Registration for Architects and
Landscape Architects

3/18/15
Date