

**MANUFACTURED HOME INSTALLER LICENSING BOARD MEETING
FEBRUARY 15, 2022**

Via Telephone Conference Pursuant to Executive Order 20-09

Access the meeting online or via telephone at:

<https://IndianaEnhanced.Webex.com/join/PLAWebex>

[1.240.454.0887, Access Code 610915440](https://IndianaEnhanced.Webex.com/join/PLAWebex)

DRAFT

CALL TO ORDER AND ESTABLISHMENT OF QUORUM

Robert Young, Chairman of the Indiana Manufactured Home Installer Licensing Board, called the meeting to order at 9:00 a.m. and declared a quorum in accordance with IC § 25-23.7-3-5(c).

BOARD MEMBERS PRESENT:

Robert Young, Chairman
William J. Schulz, Vice Chairman
Galen Yoder

STATE OFFICIALS PRESENT:

Tracy Hicks, Board Director
Colette Ritter, Assistant Board Director
Donald Hannah, Board Legal Counsel

ELECTION OF OFFICERS

A motion was made and seconded to elect Robert Young as Chairman of the Board.

Yoder/Schulz

3/0/0

Voting in Favor: Robert Young, William J. Schulz, and Galen Yoder.

Motion carried.

A motion was made and seconded to elect William J. Schulz as Vice Chairman of the Board.

Yoder/Young

3/0/0

Voting in Favor: Robert Young, William J. Schulz, and Galen Yoder.

Motion carried.

ADOPTION OF THE MINUTES OF THE OCTOBER 19, 2021, BOARD MEETING

A motion was made and seconded to adopt the minutes of the October 19, 2021, board meeting.

Yoder/Schulz

3/0/0

Voting in Favor: Robert Young, William J. Schulz, and Galen Yoder.

Motion carried.

REPORT FROM THE ATTORNEY GENERALS' OFFICE

Verbal and written report provided by Chase Haller. Mr. Haller indicated he would be happy to speak to anyone interested in filing a complaint with the Office of the Attorney General. He also indicated he prefers civil action rather than cease and desist against unlicensed practitioners. He provided the board with his phone number and e-mail if they would like to report unlicensed practice.

CONSIDERATION OF APPLICATION FOR MANUFACTURED HOME INSTALLER LICENSE

1) Christian Riehl

A motion was made and seconded to approve the application for licensure.

Young/Yoder

3/0/0

Voting in Favor: Robert Young, William J. Schulz, and Galen Yoder.

Motion carried.

ADJOURNMENT

Having concluded its official business, the meeting was adjourned by Chairman Young at 9:45 a.m.