



**REQUEST FOR FUNDING
FAMILY AND SOCIAL SERVICES
ADMINISTRATION
RFF 2023-010**

**LONG-ACTING REVERSIBLE CONTRACEPTION
GRANT PROGRAM**

COMPETITIVE GRANT PROGRAM
GRANT PROPOSALS DUE: APRIL 5TH AT 5PM EST
RFF DATE ISSUED: FEBRUARY 24TH, 2023

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I. INTRODUCTION

This is a Request for Funding (RFF) issued by the Indiana Family and Social Services Administration (“FSSA” or “the State”). As part of the Hoosier Families First Fund (HFFF) established by the Indiana General Assembly, FSSA is making available a one-time funding opportunity to address barriers to family planning and expand access to long-acting reversible contraception (LARC) and associated services in Indiana. This Grant Program, the Long-Acting Reversible Contraception Grant Program, aims to provide funding to individual entities and/or county/community coalitions currently operating family planning programming or services to deliver comprehensive, same-day LARC services to Hoosiers. The priorities of this RFF are to increase utilization, integration, and access to LARC services and family planning for all interested Hoosiers who otherwise may have to go without reproductive health services and counseling.

LARC is birth control that provides long-term pregnancy prevention. LARC often comes in two forms, a) as an intrauterine (IUD) device providers insert into the uterus and b) a device implanted into the arm. An IUD is a small, plastic T-shaped device that may be copper or hormonal and are FDA-approved to prevent pregnancy. An implant is a matchstick-sized plastic rod that providers place in the inner part of the upper arm. LARC prevents pregnancy 99% of the time and provides protection for three to 10 years or more. Due to their high rates of efficiency, LARC products are the second most popular form of reversible birth control in the U.S., following birth control pills.

This RFF requests responses from:

- Existing individual entities operating with or partnered with family planning provider networks in Indiana; and/or
- Entities currently offering family planning programming or services in the State.

The State is specifically interested in increasing access to same-day LARC services for Hoosiers. For the purpose of this RFF, same-day services will be defined as the provision of LARC to qualified and interested Hoosiers on location within one provider visit. Same-day LARC placements have been associated with lower overall per-patient costs and a decrease in unintended pregnancy rates. Additionally, research findings highlight missed follow-ups and resulting high rates of pregnancy when individuals are required to make two provider visits to have an IUD or subdermal implant placed.

Respondents are encouraged to submit proposals that demonstrate how funding will be utilized to expand access to LARC services and address barriers to family planning for Hoosiers. As such, Respondents should be currently working with and/or have experience providing family planning services and be interested in submitting proposals for supporting the development and continuation of such services in Indiana. Funding under this program is only available once, and respondents are expected to integrate long-term sustainability within submitted proposals.

The State also invites respondents to propose new or expanded family planning services that enhance current family planning programming or services so that all Hoosiers, regardless of socioeconomic or citizenship status, geographic location, race, ethnicity, gender identity, religion, age, and sexual orientation receive equitable and integrated family planning.

A. BACKGROUND

1. Funding Appropriation and Requirements

Senate Enrolled Act (SEA) 2, passed in the 2022 Special Session of the 122nd General Assembly, added IC 4-12-1-17.2 to establish the Hoosier Families First Fund (HFFF). The HFFF appropriates \$45M from the state general fund for allotment by the state budget agency to DCS, FSSA, IDOH, and IDHS for the fiscal year running from July 1, 2022 through June 30, 2023.

In accordance with SEA2 and IC 4-12-1-17.2, the State is issuing this Request for Funding (RFF) to award up to \$1.2M of the HFFF. This Grant Program, the Long-Acting Reversible Contraceptive Grant Program, aims to provide funding to existing programs within the state of Indiana that will expand access to LARC services and address barriers to receiving family planning services.

2. FSSA Mission and Need for this RFF

It is FSSA's mission to compassionately serve the diverse community of Hoosiers by dismantling long-standing, persistent inequity through deliberate human services system improvement.

Across the State, there is a demand to expand access to contraception services including pregnancy intention screenings and comprehensive contraception counseling. As of 2021, an estimated 428,540 women living at or below 250% of the poverty level in Indiana live in contraceptive deserts, counties in which there is not reasonable access to a health center offering the full range of contraceptive methods. Of those in need living in contraceptive deserts, nearly a quarter live in counties without a single health center that provides the full range of contraceptive methods. As a result, Hoosiers must overcome significant barriers to obtaining family planning services. These statewide challenges increasingly demonstrate the need for increased and enhanced access to family planning services that provide Hoosiers with counseling and options for same-day contraceptive services.

Organizations currently operating or experienced with family planning programming are uniquely positioned to understand and meet the challenges of providing LARC services. Through this Long-Acting Reversible Contraception Grant Program RFF, the State has the opportunity to support the development of a comprehensive continuum of care that offers integrated and accessible family planning for Hoosiers.

II. GRANT PROPOSAL DETAILS

A. OBJECTIVE

The Priorities of this RFF are to increase utilization, integration, and access to LARC services and family planning for all interested Hoosiers who otherwise may have to go without reproductive health services and counseling. A Respondent can meet the Objectives of this RFF by delivering comprehensive, same-day LARC services.

Proposals addressing FSSA Expectations and Preferences will be prioritized during the evaluation process, as further described below.

1. FSSA Expectations and Preferences

Applicants should address how funding will be utilized to establish or support access to and provision of same-day LARC services. Similarly, applicants should plan to detail how barriers to family planning services will be addressed.

All proposals must offer access to family planning programming services including but not limited to the receipt of LARC services and other contraceptives, sexually transmitted infection testing, pregnancy intention screenings, and contraception counseling. Funding may also be used for family planning services that are not covered by insurance. All costs for family planning and LARC services must also be free to interested eligible patients.

Applicants should address how awarded grant funds will supplement existing family planning funding streams. In the absence of a clear sustainability plan, this grant should not act as the sole funding source for new or established family planning programs.

2. Key Considerations

Proposals will be evaluated with the following considerations:

- a. How funding addresses barriers to LARC services
- b. Ability to provide options for same-day, single-visit LARC services
- c. How funding will impact already established programs
- d. Experience working in family planning programming or services
- e. Connection to FSSA expectations and preferences
- f. Long-term sustainability regarding continued access to family planning services
- g. Proposed outcomes

- 3. Available Funds:** A current total of \$1,200,000 in state funds has been allocated to this grant program to support eligible grant activities as stipulated per Section II D. Pending eligibility and available funding, there may be a possibility for additional grant funds to cover Medicaid-eligible expendable LARC opportunities. Grantees can expect to be notified of any future opportunities by the State.

Applicants deemed eligible per Section II.B are encouraged to apply. Applicants are encouraged to carefully review this RFF before submitting a proposal and to consider enhancing their narrative responses related to how their proposal and included budget items meet the Objectives of the RFF.

Applicants shall focus on projects for or during the period beginning in State Fiscal Year (SFY) 2024 and running through SFY 2025 (July 1, 2023 through June 30, 2024). Applicants must be prepared to track and show how State objectives, including but not limited to the RFF Objectives, were met as a result of the funding received.

B. ELIGIBLE APPLICANTS

To receive funding under this grant, an eligible applicant must currently provide and/or have experience providing family planning programming or services and meet one of the following criteria. Applicants will be asked to affirm they meet the following criteria in their proposal.

Applicant must be one of the following types of entities **AND** must currently provide and have experience in the provision of family planning programming or services in Indiana:

A. Public or private non-profit entity

OR

B. Unit of local government

Applicants may also apply as a coalition of stakeholders that includes one or more eligible entities (as described above) who would receive funding through this RFF. In this case, the intent would be to receive one proposal from a coalition detailing its plan. Applicants applying as a coalition must have one organization acting as the prime grantee for the coalition. The prime grantee must be an eligible entity that will be able to sign a grant agreement with the State to administer funding if awarded (see Section II.F).

C. GRANT FUNDING

The grant funding available in this RFF will follow a standard competitive grant model. The applicant will apply for the grant per the guidelines in this RFF. If selected, the applicant will receive a grant to implement the items agreed to in the proposal and eventual grant agreement. FSSA reserves the right to make all final award decisions and to award grants based on the quality of proposals and available funding.

1. Grant Payments

Funds from the grant will be provided as a combination of reimbursements and upfront payment for approved grant budget items as allowed by Indiana Code 12-8-10-7.

If the applicant is an individual entity, grant payments will be disbursed directly to the entity. If the applicant is a coalition, grant payments will be disbursed to the prime grantee. It is the prime grantee's responsibility to distribute the funding to the sub-grantees within the coalition. All funding must be used by eligible entities to fulfill the Objectives of the RFF.

2. Key Performance Indicators (KPIs)

The grantees awarded from this RFF will be required to measure performance in accordance with set performance indicators for their project for the duration of the grant period. As such, applicants will stipulate how they will measure and monitor outcomes specific to their proposal to ensure the Objectives are being met on behalf of Hoosiers who will benefit from this funding. All applicants will be required to report **Key Performance Indicators (KPIs)** to the State on a quarterly basis. These KPIs will act as project goals that track the progress and measure the success of family planning services and enhance utilization, integration, and access to LARC services in Indiana.

The KPIs may include:

- *Number of comprehensive contraception counseling sessions provided*
- *Number of pregnancy intention screenings conducted*
- *Percentage of patients who received same day access to contraceptives*
- *Percentage of patients whose total visit is less than or equal to 2 hours in a walk-in clinic*
- *Percentage of long-acting reversible contraceptive (LARC) methods prescribed as a proportion of all contraception by age (all)*

Applicants may also propose additional/different KPIs in their proposal to the KPIs question and detail how the KPIs will be met in their response to the Service Plan question in the Technical Proposal (See Section III.A). Although the KPIs need to be achieved by the grantee directly, if applying as a county/community coalition, members of the coalition must also take an active role in setting and supporting the achievement of the KPIs.

Final KPIs will be memorialized in each Grant Agreement with the State, and these final KPIs may be different and more numerous from those proposed by the Applicants.

D. USE OF FUNDS

Grant funds must be used in support of addressing barriers to family planning programming and services, including the development or expansion of same-day access to LARC services. Applicants are required to describe how these funds will be used to fund the costs associated with their proposed services in their Grant Budget Proposal (See Section III.B).

Grant funds may be used for all costs associated with the provision of proposed family planning programming or services. For example, this may include the purchase of LARC supplies and costs associated with providing staffing to support the provision of said supplies.

If a grantee fails to use the grant funds in accordance with the criteria described above or comply with the agreement entered into with the State, the grantee shall be required to repay grant funds including and up to the total amount of the grant awarded.

Please note when selecting items to include in a proposed budget that grant applicants are required to demonstrate how the funding from their proposed project will address the RFF objectives and support them in achieving the grant proposal KPIs. Please indicate how you will manage grant funding under this RFF in conjunction with other sources of family-planning funding and how this will impact current holdings and/or programming.

Grant proposals should demonstrate how applicants will sustain the proposed project after the grant cycle is completed. Further detail regarding the requirements for describing the sustainability of an applicant's project can be found in Section III.A.

FSSA reserves the right to make all final funding decisions. The State will only issue as many grants as funding allows and reserves the right not to award all of the remaining grant funding available. The State also reserves the right to issue a partial award or no award. The State reserves the right to disqualify and not score incomplete proposals that do not provide all required proposal components or include ineligible funding items as detailed in this RFF or those proposals that the State determines, in its sole discretion, are not in the best interest of the State.

E. GRANT PERIOD

All grants are expected to begin on or around July 1, 2023 and funds are to be used through June 30, 2024. Grant proposals should describe how funds would be used by the end of the contemplated timeframe, with KPI tracking continuing for a period thereafter to be mutually agreed upon with the State.

F. SAMPLE GRANT AGREEMENT

Applicants must agree to the terms and conditions of the Sample Grant Agreement in Attachment B. All grant recipients will be required to sign this grant agreement in order to receive funding. If the proposal is for a coalition, the entity that applies on behalf of a coalition must be able to sign and execute the grant agreement with the State to fund the projects awarded to the entities in the coalition. The grant agreement outlines the State's terms and conditions that must be followed by an awardee when receiving the grant. Each recipient's proposal will also become a component of the grant agreement.

Applicants will be required to complete the necessary paperwork for contracting in the event the applicant is awarded. For those applicants who may have previously contracted with the State, the applicant should ensure the documentation and registrations are active and up-to-date and that the applicant is in good standing with the Department of Revenue and Department of Workforce Development. Required documentation for contracting

with the State of Indiana includes the following items, and all three can be completed from this link <https://www.in.gov/idoa/2463.htm>:

- Registration with Indiana Department of Administration for a BidderID
- Completion of payment forms with the Auditor of State for a PeoplesoftID
- Registration with the Indiana Secretary of State (applicable to limited liability partnerships, limited partnerships, corporations, S-corporations, nonprofit corporations, and limited liability corporations; religious organizations are exempt)

G. GRANT PROPOSAL SUBMISSION INSTRUCTIONS

Any interested applicant must submit a complete grant proposal **no later than 5 p.m. Eastern Standard Time on April 7, 2023, to be eligible for award.** Any applicant that does not submit a complete and timely proposal on time may not be considered.

FSSA has set up a special purpose email account to receive grant proposals and questions related to this RFF. All components of the grant proposal should be submitted, in electronic format, via email to hfffrfs@fssa.in.gov with the subject “*Proposal for RFF 2023-010.*” Applicants will be expected to answer all questions as well as submit all forms associated with the proposal that are provided for completion as part of this RFF package.

For its proposal, applicants must submit all components of a proposal contemplated by Section II.H below. Once the applicant submits its proposal via email, the applicant will receive a reply email to the email address that the applicant used to submit their proposal confirming the proposal has been submitted. If the applicant does not appear to have received the confirmation email, they should 1) confirm they submitted the proposal via email to the correct email address and 2) check all spam and promotions folders for the email address the applicant used to submit their proposal. If an applicant's proposal attachments are larger than the limit, applicants may compress the files, convert the files to a Zip file (.zip), or upload files to OneDrive and send the link via email. It is the applicant's responsibility to ensure all files are received by the State.

Applicants are encouraged to submit any questions in writing to: hfffrfs@fssa.in.gov.

H. GRANT PROPOSAL SUBMISSION COMPONENT OVERVIEW

Applicants must submit all Grant Proposal Components, which are listed in the following table. Instructions regarding how to complete each component are detailed in Section III.

Grant Proposal Components
Technical Proposal <ul style="list-style-type: none">i. Applicant Information<ul style="list-style-type: none">a. General Applicant Informationb. Must be signed by an authorized representative –<ul style="list-style-type: none">i. For organizations and/or coalitions: Executive Director/CEO or President of the Board of Directors or Facility owner or program director of the prime granteeii. Family Planning Community Engagementiii. Long-Acting Reversible Contraception Service Planiv. Sustainability Planv. KPIs

Grant Proposal Components
<p>Grant Budget Proposal A completed Grant Budget Proposal (Attachment A) and Grant Budget Narrative must be submitted. The applicant must describe other grant awards it has received within the past 18 months.</p>

I. RFF TIME FRAME

The overall timeline for this RFF and its ultimate grants can be found in the table below. Applicants must submit their grant proposals by the deadline to be eligible for receiving a grant. Further instructions on submitting a completed grant proposal can be found in Section II.G and II.H.

Date	Event
February 24th, 2023	RFF posted online
April 5th, 2023	Grant Proposals due at 5 p.m. ET
May 2023	<i>Approximate award decisions release date*</i>
July 1st, 2023	<i>Approximate grant effective date*</i>

The timeline is subject to change.

**Depending on how many proposals FSSA receives, the award date and grant effective date may change to allow for adequate time for evaluation.*

To remain current with any updates to this timeline, it is recommended applicants check the following FSSA website frequently where any amendments to this RFF will be posted: <https://www.in.gov/fssa/public-notices/>.

III. GRANT PROPOSAL COMPONENTS

The section provides specific instructions related to each proposal component. Applicants must review the requirements for each component thoroughly. Attachment C provides a high-level check-list that applicants may view and print to help ensure all required elements are submitted with the proposal.

A. TECHNICAL PROPOSAL

1. TECHNICAL PROPOSAL COMPONENTS

The Technical Proposal narrative should not exceed 12 pages in length. All sections outlined below must be addressed thoroughly. Applicants are expected to adequately answer and provide specific details and examples to demonstrate the thought that went into crafting the response.

i. Applicant Information

Provide the following background information.

a. Applicant Information

1. Applicant Type: Type of Entity (Non-Profit, Local Unit of Government) If proposing a coalition, the prime grantee and subgrantees.
2. County
3. Applicant Name

- b. Title of Proposal
- c. Single Point of Contact for all Communication Regarding the RFF
 - 1. Contact Name
 - 2. Contact Title
 - 3. Contact Phone
 - 4. Contact Email Address
 - 5. Contact Mailing Address
- d. Signature of Authorized Representative

The authorized representative must provide an electronic signature certifying that the information contained in the proposal is correct and that the applicant agrees to the terms and conditions of the FSSA Sample Grant Contract (Attachment B).

 - 1. Designated Representative (Printed Name)
 - 2. Designated Representative Title
 - 3. Date and signature

ii. Family Planning Community Engagement

All applicants shall provide information on engagement efforts regarding family planning programming or services previously and currently provided.

If you are applying as an individual entity: describe how you are working to meet the need for family planning programming or services to Hoosiers. Describe how your community will benefit from expanding access to LARC services and meeting the Objectives of this RFF.

If you are applying as a coalition: describe how your coalition is working to provide family planning programs or services as well as any collaboration involved in developing this proposal. Describe why your coalition formed and how applying as a coalition will position you to achieve success as it relates to meeting the Objectives of this RFF. Describe how your community will benefit from expanding access to LARC services and meeting the Objectives of this RFF.

If applicable, be sure to provide the history of how your organization (or coalition) has worked in the past with Hoosiers to expand access to LARCs including options for same-day access, and address barriers to family planning, as well as how this grant would enable your organization to continue supporting these services.

iii. Long-Acting Reversible Contraceptives (LARC) Service Plan

Provide your plan for developing, supporting and expanding access to LARC services in your grant application by responding to the following components:

- a. Describe your proposed service programming. Describe how your proposed program aligns with FSSA's Objectives and Mission (See Section I.A and II.A for the full details), including how your proposed services expand access of LARC services and will enhance utilization, integration, and access to family planning services for Hoosiers.
- b. Describe the existing or ongoing programs or services that will be supported by awarded funding.
- c. Describe how funding under this RFF will impact your capacity to innovate or expand existing family-planning programming and operations.

- d. Describe which population(s) or area(s) your service will target, including any specific populations or localities. Include a description of how your proposed service will address one or multiple of FSSA's Expectations (See Section II.A for full details).
- e. Describe, in detail, how your proposed service will address the need identified in your response to Question ii. Describe how your proposed plan would improve outcomes for the population(s) you will be serving. Describe any research- or evidence-based practices you will employ.
- f. Describe how the items included in your grant budget fit into your service plan. Describe how your included items are required for ensuring success and meeting the RFF Objectives and the Key Performance Indicators (KPIs). Include estimated dates for when these items will be purchased or when these costs will be incurred.
- g. Describe any plans to improve the equitable provision of care, including culturally competent care, for the population(s) your proposed service area will serve.
- h. Describe your plans to address barriers to family planning programming or services, including but not limited to same-day access to LARC.
- i. Describe your plans to leverage data to measure success.
- j. Describe any plans to forge new partnerships or enhance existing partnerships to improve the provision of holistic, integrated sustainable family planning services.
- k. Describe any barriers you foresee to implementing your service plan and how you may overcome them.
- l. Include a timeline for implementing your service plan, achieving your KPIs and achieving the RFF Objectives. The timeline should have key dates you plan to meet and include descriptions for how you will reach these dates and complete the goals of your project.

Please be sure to include specific descriptions and dates for how and when the RFF Objectives will be achieved. A thorough response will demonstrate how each budget item is supporting the service plan and will lead to achieving the RFF Objectives and furthering State Priorities.

iv. Sustainability Plan

Describe your plan to ensure the longevity and sustainability of your project beyond the grant period and beyond the funding sought by this grant. Describe how your service area will support maintaining equitable, accessible, and integrated care in the provision of LARCs.

Describe your current reimbursement model for family planning programming or services, including the provision of LARC services, and how this grant funding will supplement existing funding streams. Please indicate how you will manage grant funding under this RFF in conjunction with other sources of family-planning funding.

If you propose recurring expenses in your budget proposal, describe how you will sustain these expenses or ensure that a cliff-effect (*i.e.*, a gap in services) does not occur after the grant period ends and your funds have been expended. If you are proposing inventory expenses in your grant application, describe how ongoing expenses for LARC services will be funded.

v. KPIs

Describe how you will ensure your grant funding is spent efficiently and accurately to achieve its objectives through the measurement and reporting of Key Performance Indicators (KPIs) as discussed in Section II.c.2. Please list any additional or proposed KPIs and how these KPIs will be

measured. Ideally, KPIs should address the outcomes you aim to achieve and how success towards achieving those outcomes will be measured, as it relates to the specific population or geographic area your service area will address.

2. TECHNICAL PROPOSAL POINTS

A breakdown of the maximum points each section of the Technical Proposal can receive is outlined in the table below.

Section	Title	Maximum Points Available
i.	Applicant Information	5 Points
ii.	Family Planning Community Engagement	15 Points
iii.	LARC Service Plan	40 Points
v.	Sustainability Plan	25 Points
vi.	KPIs	5 Points
Total Technical Points:		90 Points

B. GRANT BUDGET PROPOSAL

This section provides instructions for the completion of the Grant Budget Proposal and the Grant Budget Narrative explaining the request for funds.

Allowable Expenses: Project funds must be used for activities that directly support the accomplishment of the RFF Objectives. All expenditures must be consistent with applicable state and federal laws, regulations, and guidance. Please refer to Section II.D for more information on the allowed use of funds.

1. Grant Budget Proposal: Complete a detailed budget for the total grant amount you are requesting by submitting a completed Attachment A – Grant Budget Proposal. The applicant shall fill out the yellow cells in this document (all other cells have been locked by FSSA and applicants shall not try to modify them). Respondents shall complete a single budget that encompasses the total proposed grant amount requested. The grant amount requested will not be scored. Respondents may submit supplemental documentation to support their requested grant amount.

2. Grant Budget Narrative: Provide a narrative explaining how you created your budget and why the items in your budget will help you achieve the RFF Objectives and implement your service plan. The Grant Budget Narrative should be fewer than 2,500 words. Your Grant Budget Narrative should describe your business plan, including how the requested items and amounts will result in the successful implementation of your programming, why the requested items and amounts were included and are necessary for successfully carrying out the programming, and how these items will support improved

mental health and/or substance use disorder services in your community. The Grant Budget Narrative will be worth **10 points**.

IV. EVALUATION CRITERIA

Proposals will be evaluated based upon the proven ability of the applicant to satisfy the requirements of the RFF. Each of the evaluation criteria categories is described below with a brief explanation of the basis for evaluation in that category. The points associated with each category are indicated following the category name (total maximum points = 100). If any one or more of the listed criteria on which the responses to this RFF will be evaluated are found to be inconsistent or incompatible with applicable federal laws, regulations, or policies, the specific criteria will be disregarded and the responses will be evaluated and scored without taking into account such criteria or disqualified altogether.

The State reserves the right to make all final award decisions, including selecting recipients based on the State's evaluation, total evaluation score, and other factors to be determined by the State. The State may incorporate strategic considerations when making award decisions. The State will only issue as many grants as funding allows and reserves the right to issue a partial award or no award. Finally, the State reserves the right to disqualify and not score incomplete proposals that do not provide all the required items as detailed in this RFF, and such determination shall be made at the State's discretion.

A. RFF EVALUATION CRITERIA

Step 1: Review for Mandatory Requirements and Complete Proposal

In this step, proposals will be evaluated to ensure that they adhere to all grant requirements, including applicant eligibility. Applicants must submit all information required by this RFF. Incomplete proposals may be disqualified. Further, any proposals received after the deadline set forth in the RFF may be disqualified.

Step 2: Qualitative Review (Technical and Grant Budget Proposals)

Complete proposals will be scored based on the specifications set forth in Section III.A and Section III.B. This scoring will have a maximum possible score of 100 points (90 Technical Proposal points and 10 Grant Budget Proposal points). Step 2 may include one or more rounds of grant proposal clarifications or discussions (oral and/or written) between the State and the applicant focused on the details of the Technical and/or Grant Budget Proposal. Note that Grant Budget Proposals will not be scored based on the grant funding amount requested. Grant Budget Proposals will be scored based on the narrative provided in the Grant Budget Narrative.

Step 3: Award Recommendation and Notification

All proposals will be ranked on the basis of their scores. The committee responsible for reviewing the proposals will make grant award recommendations based upon the highest scoring proposals. The State reserves the right to make all final award determinations and to determine the budget line items included in the award. FSSA intends to notify grant applicants of the award when evaluations are completed.

B. PROPOSAL POINTS

The following table demonstrates the maximum points available for each grant proposal.

Criteria	Maximum Points Available
1. Adherence to Grant Requirements	Pass/Fail
2. Technical Proposal	90 Points
3. Grant Budget Proposal	10 Points
Total Points:	100 Points